



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar

Interim Superintendent
Larry Perondi

**THURSDAY, OCTOBER 11, 2018
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no discussion or action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES / ELECTRONIC DEVICES

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

AGENDA

**THURSDAY, OCTOBER 11, 2018
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

PRELIMINARY FUNCTIONS (ITEMS 1 – 6)

- 1. CALL TO ORDER 5:30 PM
 - A. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS (2A-C)
- 2. **CLOSED SESSION** **5:31 PM**
 - A. PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT, PERFORMANCE EVALUATION, DISCIPLINE/DISMISSAL/RELEASE
 To consider personnel issues, pursuant to Government Code sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 TITLE: SUPERINTENDENT
 - B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOVERNMENT CODE SECTION 54956.9(d)(1))
 Significant Exposure to Litigation – Three Cases: OAH Case: 2017110183, OAH Case: 2018070717 & US District Court Case: 18CV2123 JAH WVG
 - C. CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE SECTION 54957.6)
 Agency Designated Representatives: Superintendent and Associate Superintendents (4)
 Employee Organizations: San Dieguito Faculty Association / California School Employees Association

REGULAR MEETING / OPEN SESSION 6:30 PM

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER BOARD PRESIDENT
 - A. WELCOME / MEETING PROTOCOL REMARKS
 - B. PLEDGE OF ALLEGIANCE
- 4. REPORT OUT OF CLOSED SESSION / ACTION
- 5. APPROVAL OF AGENDA
 Motion by _____, second by _____, to approve the agenda of October 11, 2018, Regular Board Meeting of the San Dieguito Union High School District, as presented.
- 6. APPROVAL OF MINUTES (4) / SEPTEMBER 7 & 8, 2018 SPECIAL MEETINGS, SEPTEMBER 13, 2018 REGULAR MEETING & OCTOBER 3, 2018 PROP AA PROJECTS TOUR
 Motion by _____, second by _____, to approve the minutes of the (4) September 7 & 8, 2018 Special Meetings, September 13, 2018 Regular Meeting, and October 3, 2018 Prop AA Projects Tour, as shown in the attached supplements.

NON-ACTION ITEMS.....(ITEMS 7 - 10)

- 7. STUDENT UPDATES.....STUDENT BOARD REPRESENTATIVES
- 8. REPORTS AND UPDATES
 - A. BOARD OF TRUSTEES..... BOARD OF TRUSTEES
 - B. SUPERINTENDENTTINA DOUGLAS, ASSOCIATE SUPERINTENDENT, BUSINESS
- 9. EARL WARREN MIDDLE SCHOOL UPDATE.....JUSTIN CONN, INTERIM PRINCIPAL
- 10. PUBLIC COMMENTS

In accordance with the Brown Act, unless placed on the published agenda, no discussion or action may be taken by the Board of Trustees on non-agenda items; however, the Board may 1) acknowledge receipt of the information; 2) refer the matter to staff for further study; or 3) refer the matter to a future agenda. (See *Board Agenda Cover Sheet for further information on public comments.*)

CONSENT AGENDA ITEMS.....(ITEMS 11 - 15)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name, and the Consent Item number.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS
 - Accept the gifts and donations, as shown in the attached supplements.
- B. FIELD TRIP REQUESTS
 - Accept the field trip requests, as shown in the attached supplements.

12. HUMAN RESOURCES

- A. PERSONNEL REPORTS
 - Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
 - 1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.
- B. APPROVAL/RATIFICATION OF AGREEMENTS
 - (None Submitted)

13. EDUCATIONAL SERVICES

- A. APPROVAL/RATIFICATION OF AGREEMENTS
 - Approve/ratify entering into the following agreement and authorize Douglas B. Gilbert, Tina Douglas, or Larry Perondi to execute the agreement:
 - 1. Del Mar Union School District (DMUSD), to allow District students enrolled in the Teaching and Learning Program (TLP) to participate in work based learning experiences in the elementary school classroom, during the period January 1, 2019 through December 31, 2019, at no cost to the District.
 - 2. Encinitas Union School District (EUSD), to allow District students enrolled in the Teaching and Learning Program (TLP) to participate in work based learning experiences in the elementary school classroom, during the period January 1, 2019 through December 31, 2019, at no cost to the District.
 - 3. Solana Beach School District (SBSD), to allow District students enrolled in the Teaching and Learning Program (TLP) to participate in work based learning experiences in the elementary school classroom, during the period January 1, 2019 through December 31, 2019, at no cost to the District.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas, or Larry Perondi to execute the agreements:

1. MIND Research Institute, for ST Math single student subscription license, increasing the amount by \$3,000.00 for a new annual amount not to exceed \$15,000.00, to be expended from the General Fund/Unrestricted 01-00.

14. ADMINISTRATIVE SERVICES**A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreement and authorize Douglas B. Gilbert, Tina Douglas, or Larry Perondi to execute the agreement:

1. 22nd District Agricultural Association, to provide use of the Del Mar Fairgrounds for the San Dieguito Union High School District College Night and Fair on April 17, 2019, for an estimated amount of \$12,620.00 plus labor and equipment rental fees at the 22nd District reimbursable rates, to be expended from the General Fund/Unrestricted 01-00 and reimbursed by grant funding.
2. CVS Health, Inc., to provide work experience training to District students, during the period October 12, 2018 through October 11, 2019, at no cost to the District.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

SPECIAL EDUCATION**C. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING**

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute all pertinent documents:

1. Coast Music Therapy, (NPA), to provide non-public agency services to Special Education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
2. Community Transition Academy, (NPS), to provide non-public school services to Special Education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
3. Dependable Nursing, (NPA), to provide nursing services to Special Education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
4. Maxim Healthcare, (NPA), to provide non-public agency services to Special Education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
5. Mira Costa Community College (MCCD), Memorandum of Understanding (MOU), to enable District staff (Instructional Aides) to attend MCCD classes in order to assist with the Adult Transition Program (ATP) students enrolled at MCCD, during the period October 12, 2018 through October 11, 2019, at no cost to the District.
6. RO Health, Inc., (NPA), to provide nursing services to Special Education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
7. Vista Unified School District, (MOU), for an Intra-SELPA MOU to provide Special Education and educationally related mental health services for one special education student, during the period July 1, 2018 through June 30, 2019, in an amount not to exceed \$61,833.14, to be expended from the General Fund/Restricted 01-00.

D. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

E. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund/Restricted 01-00, and authorize the Director of School & Student Services to execute the agreements:

1. Student Case No. 2018-102PS, for special education related services for the 2015-16 school year, in the amount of \$10,000.00.
2. Student Case No. 2018-103PS, for general education related services through September 7, 2019, in the amount of \$11,000.00.
3. Student Case No. 2018-104PS, for special education related services through August 31, 2018, in the amount of \$25,000.00.

PUPIL SERVICES**F. APPROVAL/RATIFICATION OF AGREEMENTS**

(None Submitted)

G. APPROVAL/RATIFICATION OF AMENDMENTS TO AGREEMENTS

(None Submitted)

15. BUSINESS SERVICES**BUSINESS****A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute the agreements:

1. Agency for Student Health Research, to provide InjureFree for Schools standard software license unlimited user annual subscription, during the period August 1, 2018 through July 30, 2019, and renewing annually for two additional years unless terminated in writing and subject to a \$495.00 early termination fee, in an amount not to exceed \$4,000.00 per year, to be expended from the General Fund/Unrestricted 01-00.
2. BCK Programs, LLC, to provide a Storm Water Pollution Prevention Program (SWPPP) Internship program at San Dieguito High School Academy, as well as recycling programs at Oak Crest Middle School and Diegueño Middle School, during the period July 1, 2018 through June 30, 2019, at no cost to the District.
3. Michael R. Brogan, dba Angelic Appliance Repair, to provide small appliance repair services throughout the District, during the period October 12, 2018 through October 11, 2019, renewing automatically each year, until terminated with 30-day advance written notice, in an amount not to exceed \$5,000.00 per year, to be expended from the General Fund/Unrestricted 01-00.
4. Cosco Fire Protection, Inc., to provide tests and inspection of District fire suppression systems and perform any necessary or required repair work and adjustments, during the period October 12, 2018 through October 11, 2019, and renewing annually, in an amount not to exceed \$5,000.00 per year, to be expended from the General Fund/Unrestricted 01-00.
5. D-Tek Live Bee Removal, to provide bee removal services throughout the District, during the period October 12, 2018 through October 11, 2019, renewing automatically each year, until terminated with 30-day advance written notice, in an amount not to exceed \$10,000.00 per year, to be expended from the fund to which the project is charged.

6. Technical Safety Services, Inc. to provide fume hood and biosafety cabinet testing and certification services and minor repairs District-wide, during the period October 12, 2018 to October 11, 2017 and continuing until terminated by either party, in an estimated amount not to exceed \$2,500.00, to be expended from the General Fund/Unrestricted 01-00.
7. The Regents of the University of California, for the lease of facilities at the University of California, San Diego, for the Torrey Pines High School Girls' Water Polo tryouts, practices and games, during the period November 12, 2018 through February 28, 2019, in an amount not to exceed \$15,750.00, to be expended from the General Fund/Unrestricted 01-00.
8. San Diego Elevator, to provide elevator preventative maintenance and State load tests, during the period October 12, 2018 through October 11, 2019, renewing automatically each year, until terminated with 30-day advance written notice, in an annual amount not to exceed \$50,000.00, to be expended from the General Fund/Unrestricted 01-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Change Orders
3. Purchasing Orders Increase/Decrease
4. Membership Listing (None Submitted)
5. Warrants
6. Revolving Cash Fund

FACILITIES PLANNING & CONSTRUCTION

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute the agreements:

1. Geocon, Inc., to provide geotechnical/engineering services for the proposed stadium lights project at Canyon Crest Academy, during the period July 1, 2018 through completion, in an amount not to exceed \$10,500.00, to be expended from Mello-Roos Funds.
2. AECOM Technical Services, Inc., to provide California Environmental Quality Act (CEQA) services for the proposed stadium lights project at Canyon Crest Academy, during the period October 12, 2018 through completion, in an amount not to exceed \$67,725.00, plus reimbursable expenses, to be expended from Mello-Funds.
3. Trace 3, to provide the network upgrade to the data and voice over internet protocol (VOIP) system at Diegueño Middle School New Classroom Building P and Modernization of Buildings B & G Project, during the period October 12, 2018 through completion, in an amount not to exceed \$63,622.32, to be expended from Building Fund Prop 39 – Fund 21-39.

4. Trace 3, to provide the network upgrade to the data and voice over internet protocol (VOIP) system at Oak Crest Middle School Science Classroom Building Project, during the period October 12, 2018 through completion, in an amount not to exceed \$55,864.88, to be expended from Building Fund Prop 39 – Fund 21-39 and Mello-Roos Funds.
5. Trace 3, to provide the network upgrade to the data and voice over internet protocol (VOIP) system at San Dieguito High School Academy Arts & Social Sciences Classroom Building Project, during the period October 12, 2018 through completion, in an amount not to exceed \$181,178.67, to be expended from Building Fund Prop 39 – Fund 21-39.
6. Trace 3, to provide the network upgrade to the data and voice over internet protocol (VOIP) system at Pacific Trails Middle School 2nd Classroom Building Project, during the period October 12, 2018 through completion, in an amount not to exceed \$89,803.94, to be expended from Building Fund Prop 39 – Fund 21-39 and Mello-Roos Funds.
7. Trace 3, to provide the network upgrade to the data and voice over internet protocol (VOIP) system at Torrey Pines High School New Performing Arts Center Project, during the period October 12, 2018 through completion, in an amount not to exceed \$55,259.50, to be expended from Building Fund Prop 39 – Fund 21-39 and Mello-Roos Funds.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute the agreements:

1. United Site Services, to amend contract CA2017-44 for temporary fencing at Carmel Valley Middle School, extending the dates of service through October 30, 2018 with no other changes to the contract.
2. Bali Construction, Inc., to amend contract CB2018-09 for the backflow replacement project at La Costa Canyon High School, extending the dates of service through October 11, 2018 with no other changes to the contract.

I. APPROVAL OF CHANGE ORDERS

Approve Change Orders to the following projects, and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute the change orders:

1. Baker Electric, Bid Package #18 Electrical, Pacific Trails Middle School 2nd Classroom Building Project, increasing the amount by \$111,955.78 for a new total of \$1,310,955.78, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds with reimbursement from The Hartford Insurance Company.
2. USA Shade, Inc., Bid Package #20 Sunshade, Pacific Trails Middle School 2nd Classroom Building Project, decreasing the amount by \$33,000.00 for a new total of \$72,575.00, extending the contract date by 56 days, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
3. Williams & Sons Masonry, Inc., Bid Package #4 Masonry, Pacific Trails Middle School 2nd Classroom Building Project, decreasing the amount by \$11,946.00 for a new total of \$354,400.00, extending the contract date by 56 days, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
4. Whillock Contracting, Inc., Bid Package #1 Civil Trades, Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, extending the contract date by 121 days.
5. Sylvester Roofing Company, Inc., Bid Package #9 Sheet Metal, Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, decreasing the amount by \$3,653.00 for a new total of \$467,347.00, and extending the contract date by 121 days, to be expended from Building Fund Prop 39 – Fund 21-39 and North City West School Facilities Financing Authority.

- 6. Western Rim Constructors, Inc., Bid Package #10 Landscape/Hardscape, Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, decreasing the amount by \$500.00 for a new total of \$365,040.67, and extending the contract date by 121 days, to be expended from Building Fund Prop 39 – Fund 21-39 and North City West School Facilities Financing Authority.

J. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction project as complete, and authorize the administration to file Notices of Completion with the County Recorders’ Office administration and release final retention:

- 1. Pacific Trails Middle School 2nd Classroom Building Project, CB2017-18, Bid Package #20 Sunshade, contract entered into with USA Shade, Inc.
- 2. Pacific Trails Middle School 2nd Classroom Building Project, CB2017-18, Bid Package #4 Masonry, contracted entered into with Williams & Sons Masonry.
- 3. Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, Bid Package #1 Civil Trades, contract entered into with Whillock Contracting, Inc.
- 4. Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, Bid Package #9 Sheet Metal, contract entered into with Sylvester Roofing Company, Inc.
- 5. Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, Bid Package #10 Landscape/Hardscape, contract entered into with Western Rim Constructors, Inc.
- 6. La Costa Canyon High School Backflow Replacement Project CB2018-09, contract entered into with Bali Construction, Inc.

ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)

- Motion by _____, second by _____, to approve Consent Agenda Items 11-15, as shown in the attached supplements.

• Roll Call:

Joyce Dalessandro	Arie Bialostozky, Torrey Pines High School
Beth Hergesheimer	Jamie Cruz, San Dieguito Academy
Amy Herman	Melody Li, Canyon Crest Academy
Maureen “Mo” Muir	Olivia Stephens, La Costa Canyon High School
John Salazar	Sarah Trigg, Sunset High School

DISCUSSION / ACTION ITEMS..... (ITEM 16 - 20)

16. ADOPTION OF RESOLUTION IN SUPPORT OF RED RIBBON WEEK & DECLARING OCTOBER 2018 AS DRUG AWARENESS MONTH

Motion by _____, second by _____, to adopt the resolution in support of Red Ribbon Week & declaring October 2018 as drug awareness month, as shown in the attached supplement.

- Roll Call

17. APPROVAL OF GUARANTEED MAXIMUM PRICE (GMP) / OAK CREST MIDDLE SCHOOL ADMINISTRATION BUILDING RECONSTRUCTION AND BUILDING F PROJECT

Motion by _____, second by _____, to approve the final Guaranteed Maximum Price for the Lease-Leaseback contract CB2018-10 entered into with Erickson Hall Construction Company for preconstruction services and construction of the Oak Crest Middle School Administration Building Reconstruction Project and Building F Project, at the final Guaranteed Maximum Price (GMP) for Phase 2 of the project of \$2,644,497.00, to be expended from Building Fund 39 – Fund 21-39,

General Fund/Unrestricted 01-00, Risk Management Joint Powers Authority, Capital Facilities Fund 25-19, Mello-Roos Funds and Other Building Fund 21-09.

18. ADOPTION OF PROPOSED REVISED / DELETED BOARD POLICIES / ADMINISTRATIVE SERVICES

Motion by _____, second by _____, to adopt the proposed revised / deleted Board Policies, as shown in the attached supplements and as follows:

- A. BP# 6173, EDUCATION FOR HOMELESS CHILDREN (REVISED)
- B. BP# 6173, HOME AND HOSPITAL INSTRUCTION (DELETED)

19. APPROVAL OF EMPLOYMENT CONTRACT / SUPERINTENDENT / ROBERT HALEY, ED.D.

Motion by _____, second by _____, to approve entering into a contract for employment of superintendent between San Dieguito Union High School District and Robert Haley, Ed.D., as shown in the attached supplement.

20. ADOPTION OF PROPOSED REVISED BP 4341.1 ATTACHMENT A, MANAGEMENT SALARY SCHEDULE

Motion by _____, second by _____, to adopt the proposed revised BP 4341.1 Attachment A, Management Salary Schedule, as shown in the attached supplement.

INFORMATION ITEMS.....(ITEMS 21 - 30)

21. PROPOSED REVISED/NEW BOARD POLICIES AND ADMINISTRATIVE REGULATIONS (2) / BUSINESS

- A. BP 3551, FOOD SERVICE OPERATIONS CAFETERIA FUND (REVISED)
- B. AR 3551, FOOD SERVICE OPERATIONS CAFETERIA FUND (NEW)
- C. BP 5030, STUDENT WELLNESS (REVISED)
- D. AR 5030, STUDENT WELLNESS (REVISED)

This item is being submitted for 1st read and will be resubmitted for action on November 1, 2018

22. PROPOSED REVISED BOARD POLICY AND NEW ADMINISTRATIVE REGULATION / EDUCATIONAL SERVICES

- A. BP 5020, PARENT RIGHTS AND RESPONSIBILITIES (NEW)
- B. AR 5020, PARENT RIGHTS AND RESPONSIBILITIES (NEW)
- C. BP 6020, PARENT INVOLVEMENT (REVISED)
- D. AR 6020, PARENT INVOLVEMENT (NEW)
- E. BP 6174, EDUCATION FOR ENGLISH LEARNERS (REVISED)
- F. AR 6174, EDUCATION FOR ENGLISH LEARNERS (NEW)

This item is being submitted for 1st read and will be resubmitted for action on November 1, 2018

23. BUSINESS SERVICES UPDATE TINA DOUGLAS, ASSOCIATE SUPERINTENDENT

24. EDUCATIONAL SERVICES UPDATEBRYAN MARCUS, INTERIM ASSOCIATE SUPERINTENDENT

25. HUMAN RESOURCES UPDATECINDY FRAZEE, ASSOCIATE SUPERINTENDENT

26. ADMINISTRATIVE SERVICES UPDATE MARK MILLER, ASSOCIATE SUPERINTENDENT

27. FUTURE AGENDA ITEMS

28. **ADJOURNMENT TO CLOSED SESSION** (AS NECESSARY)

- A. PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT, PERFORMANCE EVALUATION, DISCIPLINE/DISMISSAL/RELEASE

To consider personnel issues, pursuant to Government Code sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*

TITLE: SUPERINTENDENT

B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOVERNMENT CODE SECTION 54956.9(d)(1))

Significant Exposure to Litigation – Three Cases: OAH Case: 2017110183, OAH Case: 2018070717 & US District Court Case: 18CV2123 JAH WVG

C. CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE SECTION 54957.6)

Agency Designated Representatives: Superintendent and Associate Superintendents (4)

Employee Organizations: San Dieguito Faculty Association / California School Employees Association

29. REPORT FROM CLOSED SESSION (AS NECESSARY)

30. ADJOURNMENT

The next regularly scheduled Board Meeting is scheduled on [Thursday, November 1, 2018, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.



Union High School District

MINUTES

Board of Trustees
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar

Interim Superintendent
Larry Perondi

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING

FRIDAY, SEPTEMBER 7, 2018

DOUBLETREE BY HILTON SAN DIEGO – DEL MAR
PENASQUITAS BOARDROOM

8:00 AM

11915 EL CAMINO REAL, SAN DIEGO, CA 92130

The Governing Board of the San Dieguito Union High School District held a Special Meeting on Friday, September 7, 2018, at the above location.

Attendance / Board:

Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar (Absent)

Attendance / District Management:

Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

1. CALL TO ORDER

President Hergesheimer called the meeting to order at 8:00 AM to receive public comments regarding Closed Session Item #2A.

A. PUBLIC COMMENTS REGARDING CLOSED SESSION

None presented.

2. CLOSED SESSION

President Hergesheimer convened to Closed Session at 8:01 a.m. to discuss the following:

A. PUBLIC EMPLOYEE APPOINTMENT / EMPLOYMENT (Government Code section 54957)

TITLE: SUPERINTENDENT

- The Board interviewed candidates for the position of Superintendent.

3. RECONVENE MEETING / REPORT OUT OF CLOSED SESSION

The meeting was reconvened to Open Session at 3:59 p.m. President Beth Hergesheimer had nothing to report out of Closed Session.

4. ADJOURNMENT

The meeting was adjourned at 4:00 p.m.

Joyce Dalessandro, Clerk

Date

Tina Douglas, Associate Superintendent
Business Services, Acting Board Secretary

Date



Union High School District

MINUTES

Board of Trustees
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar

Interim Superintendent
Larry Perondi

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING**

SATURDAY, SEPTEMBER 8, 2018

**DOUBLETREE BY HILTON SAN DIEGO – DEL MAR
PENASQUITAS BOARDROOM**

8:00 AM

11915 EL CAMINO REAL, SAN DIEGO, CA 92130

The Governing Board of the San Dieguito Union High School District held a Special Meeting on Saturday, September 8, 2018, at the above location.

Attendance / Board:

Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar (Absent)

Attendance / District Management:

Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

1. CALL TO ORDER

President Hergesheimer called the meeting to order at 8:00 AM to receive public comments regarding Closed Session Item #2A.

A. PUBLIC COMMENTS REGARDING CLOSED SESSION

None presented.

2. CLOSED SESSION

President Hergesheimer convened to Closed Session at 8:01 a.m. to discuss the following:

A. PUBLIC EMPLOYEE APPOINTMENT / EMPLOYMENT (Government Code section 54957)

TITLE: SUPERINTENDENT

- The Board interviewed candidates for the position of Superintendent.

3. RECONVENE MEETING / REPORT OUT OF CLOSED SESSION

The meeting was reconvened to Open Session at 3:49 p.m. President Beth Hergesheimer had nothing to report out of Closed Session.

4. ADJOURNMENT

The meeting was adjourned at 3:50 p.m.

Joyce Dalessandro, Clerk

Date

Tina Douglas, Associate Superintendent
Business Services, Acting Board Secretary

Date



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar

Interim Superintendent
Larry Perondi

SEPTEMBER 13, 2018

THURSDAY, SEPTEMBER 13, 2018
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

1. CALL TO ORDER..... 5:45 PM

President Hergesheimer called the meeting to order at 5:45 p.m.

A. PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS (2A-C)

Wendy Gumb commented on the hiring of the new superintendent related to requesting a forensic audit, and outstanding public records requests; Rita Raden thanked Ms. Gumb for her public records requests, requested a forensic audit and requested the Board treat our students with respect and care regarding discipline.

2. CLOSED SESSION 5:46 PM

Board Members convened to Closed Session at 5:46 p.m. in the Technology Lab/Suite 206 to discuss the following:

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

To conference with legal counsel to discuss existing litigation, pursuant to Government Code section 54956.9(a): Case No. 37-2018-00032698-CU-WM-CTL, San Dieguito Union High School District v. San Diego County Board of Education, S.L., a minor Real Party in Interest.

B. PUBLIC EMPLOYEE APPOINTMENT, EMPLOYMENT, PERFORMANCE EVALUATION, DISCIPLINE/DISMISSAL/RELEASE

To consider personnel issues, pursuant to Government Code sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*

TITLE: SUPERINTENDENT

C. NEGOTIATIONS / EMPLOYEE ORGANIZATIONS

To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.

Agency Negotiators: Superintendent and Associate Superintendents (4)

Employee Organizations: San Dieguito Faculty Association / California School Employees Association

REGULAR MEETING / OPEN SESSION..... 6:45 PM

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar

Arie Bialostozky, Torrey Pines High School
Jamie Cruz, San Dieguito Academy
Melody Li, Canyon Crest Academy
Olivia Stephens, La Costa Canyon High School
Sarah Trigg, Sunset High School

DISTRICT ADMINISTRATORS / STAFF

Larry Perondi, Interim Superintendent
Tina Douglas, Associate Superintendent, Business Services
Cindy Frazee, Associate Superintendent, Human Resources
Bryan Marcus, Interim Associate Superintendent, Educational Services
Mark Miller, Associate Superintendent, Administrative Services
Delores Perley, Chief Financial Officer
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER

A. WELCOME / MEETING PROTOCOL REMARKS

The regular meeting of the Board of Trustees was called to order at 6:30 p.m. by President Beth Hergesheimer. Ms. Schultz read the meeting protocol instructions.

B. PLEDGE OF ALLEGIANCE

President Hergesheimer led in the Pledge of Allegiance.

4. REPORT OUT OF CLOSED SESSION / ACTION

President Hergesheimer reported out the following from Closed Session:

On the motion of Ms. Dalessandro, seconded by Ms. Herman, the Governing Board voted to appoint Dr. Robert Haley to serve as the District's next Superintendent pending negotiation and approval of an employment contract. Members voting in favor are Dalessandro, Herman, Hergesheimer, Muir, members voting against are Salazar. The Board President has been tasked with engaging in contract negotiations with Dr. Robert Haley.

5. APPROVAL OF AGENDA

Motion by Ms. Herman, seconded by Ms. Muir, to approve the agenda of September 13, 2018, Regular Board meeting of the San Dieguito Union High School District, as presented, except for Items 11A, Gifts & Donations; 11B, Field Trips; 12A, Personnel Reports; 14C13, Special Education Agreements/The Winston School; & 15E, Acceptance of Construction Projects, were pulled from the Consent Agenda. ADVISORY VOTE Ayes: Bialostozky, Cruz, Li, Stephens, Trigg; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

6. APPROVAL OF MINUTES (3) / AUGUST 16, 2018 BOARD WORKSHOP & REGULAR MEETING & AUGUST 29, 2018 SPECIAL MEETING

Motion by Ms. Muir, seconded by Ms. Herman, to approve the minutes of the August 16, 2018 Board Workshop & Regular Meeting, and the August 29, 2018, Special Meeting, as presented. ADVISORY VOTE Ayes: Bialostozky, Cruz, Li, Stephens, Trigg; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman; Noes: None; Abstain: Mur, Salazar.

Motion unanimously carried.

NON-ACTION ITEMS(ITEMS 7 - 10)

7. STUDENT UPDATES..... STUDENT BOARD REPRESENTATIVES

A. OATH OF OFFICE.....BOARD PRESIDENT

Board President Beth Hergesheimer introduced the five student board representatives for 2018-19 and administered the "Oath of Office".

B. STUDENT UPDATES..... STUDENT BOARD REPRESENTATIVES

All students gave an update on the highlights and events at their schools.

8. REPORTS AND UPDATES.....BOARD OF TRUSTEES / SUPERINTENDENT

A. BOARD OF TRUSTEES

All Board members attended the Special Meeting held on August 29, 2018, and attended September 7 & 8, 2018 Special Meetings except for Mr. Salazar.

Ms. Herman attended the Canyon Crest Academy (CCA), Pacific Trails MS (PTMS), Earl Warren MS (EWMS) & Carmel Valley MS (CVMS) Back to School Nights, the CCA Parent Coffee, and met with Mr. Perondi and Executive Cabinet to review the agenda.

Ms. Muir met with Mr. Perondi and Executive Cabinet to review the agenda, volunteered at La Costa Canyon HS (LCC) to distribute schedules at Back to School Night, attended the LCC game, thanked Mrs. Lax for the senior seminar, and attended Back to School Nights at CCA, San Dieguito Academy (SDA), Oak Crest MS (OCMS) & Diegueno MS (DNO).

Mr. Salazar did not attend any school events including the superintendent interviews, and was contacted by CSBA to oppose SB 328, the late school start times, and contacted legislators and the governor to vote in favor of SB 328.

Ms. Dalessandro attended the Safety Adhoc Committee meeting, the farewell get-together for Dr. Grove, the CCA teacher inservice presentation the "You School", CCA Welcome Back to Campus breakfast for parents, CCA & SDA Back To School Nights, Solana Beach School Liaison Committee meeting, OCMS Back to School Night, met with Mr. Perondi & Executive Cabinet to review the agenda, and attended the CVMS Back to School Night.

Ms. Hergesheimer attended the farewell gathering for Dr. Grove, CCA, PTMS, EWMS & DNO Back to School Nights, and congratulated Tina Douglas for completing her Master's Degree.

B. SUPERINTENDENT'S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES.....

.....LARRY PERONDI, INTERIM SUPERINTENDENT

Mr. Perondi provided an update regarding transitioning to the new superintendent, thanked the students for their representation and shared appreciation for having the opportunity to work at the district. He shared his sympathy for teacher Staci Ortiz Davis who recently lost her husband. Mr. Perondi introduced Mr. Tim Stivens, a CCA Teacher, who arranged a San Diego County All Stars soccer tournament with San Diego Sister City Tijuana, Mexico, where the All Starts team comprised of several San Dieguito district high schools won the tournament. He presented the cup to the district to display for a period of time.

Ms. Hergesheimer thanked Mr. Perondi for temporarily stepping out of retirement to serve as the Interim Superintendent while the district searched for a new superintendent.

9. TORREY PINES HIGH SCHOOL UPDATE..... ROB COPPO, PRINCIPAL

Principal Coppo provided an update on the events and highlights at Torrey Pines HS including the improved master schedule with the flexibility to meet students' needs, a new parent orientation was held and very successful, they are working hard to connect teachers and staff with students, and reported that TPHS has the number one football team. Thanks to the Board's vision and the leadership of district and community support, they will have a state of the art Performing Arts Center. Student wellness is a major topic at TPHS and students making the right choices supports student wellness. Students and staff have Falcon pride in themselves, the school and the community. Mr. Coppo is proud of the students, the staff and families, and thanked the Board of Trustees for their vision and leadership and the district leadership for their work and support.

10. PUBLIC COMMENTS

Nancy Logan with the San Dieguito Alliance for Drug Free Youth presented information for the Teen Presenters Program, the Start Smart Teen Driving Program, The Study Buddy Program, the Young Leaders in Health Care and the Red Ribbon Luncheon (*handout available in the Superintendent's office upon request*); Lea Wolf made comments regarding student wellness and safety, and is a school board candidate in Trustee Area 5; Rita Raden thanked John Salazar and Mo Muir for thinking of students, and thanked Mr. Perondi for his hard work for the students; Heather Dugdale shared her dissatisfaction with Mrs. Muir and Mr. Salazar regarding the handling of special education, foundation fundraising and donations, teacher's raises, and is grateful the for board members Amy, Joyce and Beth who attend school events, find collaborative solutions, celebrate the accomplishments of all children, and supports school board candidates Amy Flicker, Rhea Stewart and Kristin Gibson; Nicholas Blair commented on the unfair treatment and lack of due process by administrators of his son

regarding an incident at La Costa Canyon HS and requested the Board revise its policy on suspensions.

CONSENT ITEMS.....(ITEMS 11 - 15)

*Items #11A, 11B, 12A, 14C13 & 15E were pulled from the Consent Agenda, as shown above under Item #5, Approval of Agenda.

Motion by Ms. Herman, seconded by Ms. Muir, to approve Consent Agenda Items #11-15, except for Items #11A, 11B, 12A, 14C13 & 15E, as presented. ADVISORY VOTE Ayes: Bialostozky, Cruz, Li, Stephens, Trigg; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

ITEM #11A & #11B - PUBLIC COMMENTS: Wendy Gumb thanked Mr. Perondi for serving the district, and asked questions regarding the details, fundraising and costs of field trips (*handout available in the Superintendent's Office upon request*). Rita Raden commented on foundation's donations to the district and requested a forensic audit of the books, and regarding the details of field trips.

ITEM #11A - Motion by Ms. Herman, seconded by Ms. Muir, to approve Consent Agenda Item #11A, as presented. ADVISORY VOTE Ayes: Bialostozky, Cruz, Li, Stephens, Trigg; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

ITEM #11B - Motion by Ms. Muir, seconded by Ms. Dalessandro, to approve Consent Agenda Item #11B, as presented. ADVISORY VOTE Ayes: Bialostozky, Cruz, Li, Stephens, Trigg; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

ITEM #12A - PUBLIC COMMENTS: Lea Wolf asked where can resumes or personal information about staff be found.

ITEM #12A - Motion by Mr. Salazar, seconded by Ms. Dalessandro, to approve Consent Agenda Item #12A, as presented. ADVISORY VOTE Ayes: Bialostozky, Cruz, Li, Stephens, Trigg; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

Ms. Hergesheimer recused herself from voting on Item #14C13 due to a conflict of interest.

ITEM #14C13 - Motion by Ms. Herman, seconded by Mr. Salazar, to approve Consent Agenda Item #14C13, as presented. ADVISORY VOTE Ayes: Bialostozky, Cruz, Li, Stephens, Trigg; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Herman, Muir, Salazar; Noes: None; Abstain: Hergesheimer.

Motion unanimously carried.

ITEM #15E - PUBLIC COMMENTS: Lea Wolf asked about competitive bidding on construction jobs and it was further clarified that the question was about lease-leaseback competitive bidding.

ITEM #15E - Motion by Ms. Dalessandro, seconded by Ms. Muir, to approve Consent Agenda Item #15E, as presented. ADVISORY VOTE Ayes: Bialostozky, Cruz, Li, Stephens, Trigg; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

11. SUPERINTENDENT

**Item #11A was pulled from the Consent Agenda and voted on separately, as shown above.*

A. GIFTS AND DONATIONS

Accept the gifts and donations, as presented.

**Item #11B was pulled from the Consent Agenda and voted on separately, as shown above.*

B. FIELD TRIP REQUESTS

Accept the field trips, as presented.

12. HUMAN RESOURCES

**Item #12A was pulled from the Consent Agenda and voted on separately, as shown above.*

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, *as revised*.

B. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Douglas B. Gilbert, Tina Douglas, or Larry Perondi to execute the agreement:

1. Lab Aids, Inc., to provide professional development services for Lab Aid units, during the period August 22, 2018 through June 30, 2019, in an amount not to exceed \$8,750.00, to be expended from the General Fund/Unrestricted 01-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

14. ADMINISTRATIVE SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute the agreements:

1. 22nd District Agricultural Association, for lease of facilities for AP testing, during the period May 5, 2019 through May 17, 2019, in an amount not to exceed \$72,722.00, plus labor & equipment rental fees, to be expended from the General Fund/Unrestricted 01-00 and reimbursed by AP Test Service II, LLC as part of the AP Testing Services Agreement.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas, or Larry Perondi to execute the agreements:

1. Edulink Systems, Inc., to renew InTouch parent communication software licenses and software support, District wide, during the period October 1, 2018 through September 30, 2019 and renewing annually, in an amount not to exceed \$15,000.00, to be expended from the General Fund/Unrestricted 01-00.

SPECIAL EDUCATION

C. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute all pertinent documents:

1. Alliance for African Assistance (ICA), to provide language interpreting services, during the period September 14, 2018 through September 13, 2019, at the rates shown on the attachment, to be expended from the General Fund/Unrestricted 01-00.

ITEM 6

2. Autism Spectrum Consultants, Inc., (NPA), to provide non-public agency services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
3. Center for Autism and Related Disorders, Inc., (NPA), to provide non-public agency services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
4. Cinnamon Hills Youth Crisis Center (NPS/RTC), to provide non-public agency/residential treatment center services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
5. Diana Brandin, dba Diana Brandin Realtime Captioning (ICA), to provide communication access of real time translation to students who are deaf and/or hard of hearing, during the period August 28, 2018 through June 30, 2019, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
6. Fred Finch Youth Center (NPS), to provide non-public school services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
7. Heritage Schools, Inc., (NPS/RTC) to provide non-public agency/residential treatment center services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
8. Kids Behavioral Health of Alaska, Inc., dba Copper Hills (NPS/RTC), to provide non-public agency/residential treatment center services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
9. Mira Costa College District (MOU), to provide opportunity for District instructional aides to assist with Adult Transition Program students enrolled at MCCD classes, during the period September 14, 2018 through June 30, 2019, at no cost to the District.
10. MusicWorx (ICA), to provide group music therapy in an educational setting, during the period July 1, 2018 through June 30, 2019, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
11. New Haven Youth and Family Services (NPA), to provide non-public agency services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
12. Oak Grove Institute Foundation, Inc., (NPS/RTC), to provide non-public agency/residential treatment center services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.

**Item #14C13 was pulled from the Consent Agenda and voted on separately, as shown above.*

13. The Winston School (NPS), to provide non-public school services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
14. UHS of Provo Canyon, Inc., dba Provo Canyon School (NPS/RTC), to provide non-public agency/residential treatment center services to special education students, during the period July 1, 2018 through June 30, 2019, at the NCCSE approved rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
15. Vista Hill Foundation, dba Learning Assistance Center and GPS Services (ICA) to provide mental health services to special education students, during the period August 1, 2018 through July 31, 2019, in an amount not to exceed \$307,000.00, to be expended from the General Fund/Restricted 01-00.

D. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas, or Larry Perondi to execute the agreements:

1. Ashley Albers (ICA), renewing the contract to provide occupational therapy assessments and IEP support in an educational setting, during the period July 1, 2018 through June 30, 2019 and renewing annually, at the rate of \$85.00 per hour, to be expended from the General Fund/Restricted 01-00.

E. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund/Restricted 01-00, and authorize the Director of School & Student Services to execute the agreements:

1. Student Case No. 2018-098PS, for special education related services through June 30, 2019, in the amount of \$35,500.00.
2. Student Case No. 2018-099PS, for special education related services through March 5, 2019, in the amount of \$144,019.40.
3. Student Case No. 2018-0100PS, for special education related services through June 30, 2019, in the amount of \$24,000.00.
4. Student Case No. 2018-101PS, for special education related services through June 30, 2019, in the amount of \$45,000.00.

PUPIL SERVICES

F. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

G. APPROVAL/RATIFICATION OF AMENDMENTS TO AGREEMENTS

(None Submitted)

15. BUSINESS SERVICES

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. Accent Electronics, Inc., dba Standard Electronics, Inc., to provide preventative maintenance, repair, and troubleshooting services on fire alarm systems, security systems, electronics and communication systems, and access control systems District wide, during the period October 13, 2018 through October 12, 2019, with automatic renewals terminated by either party with 30-day written notice, in an amount not to exceed \$6,000.00 per year, to be expended from the fund to which the project is charged.
2. Harbottle Law Group, to provide legal services, during the period July 1, 2018 through June 30, 2019, at the rates of \$215.00 an hour for senior counsel, \$205.00 per hour for all other HLG attorneys, and up to \$105.00 per hour for paralegals and other legal support staff, to be expended from the fund to which the service is charged.
3. LDP Associates, Inc., to provide preventative maintenance visits, parts, labor, 24x7 annual tech support, and on-site service for the San Dieguito Union High School District server room back up power supply equipment and air conditioning systems, during the period May 30, 2018 through May 30, 2019, in the amount of \$13,415.00 to be expended from the General Fund/Unrestricted 01-00.
4. The Steinhilber Corporation, dba JJJ Enterprises, to provide preventative maintenance, repair, and troubleshooting services on fire alarm systems, security systems, electronics and communication systems, and access control systems District wide, during the period July 1, 2018 through June 30, 2019, with automatic renewals unless terminated by either party with

30-day written notice, in an amount not to exceed \$6,000.00 per year, to be expended from the fund to which the project is charged.

5. Total Online Protection, LLC dba TOP Electrical, to provide inspection, preventative maintenance, and repair of lighting inverters District wide, during the period September 14, 2018 through September 13, 2019, with automatic renewals unless terminated by either party with 30-day written notice, in an amount not to exceed \$6,000.00 per year, to be expended from the fund to which the project is charged.
6. Zum Services, Inc., to provide extracurricular transportation services for the District's Transportation Department when the companies currently awarded contracts by the district are unable to provide service, for trips scheduled September 14, 2018 through June 30, 2019, at the rates shown on the attachment, in an amount not to exceed \$10,000.00, to be expended from the fund to which the project is charged.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute the agreements:

1. Certified Transportation Services, Inc., Grand Pacific Charter, NCST, Inc., San Diego Scenic Tours, Inc., Sun Diego Charter Co., Sundance Stage Lines, Inc., and WESS Transportation Services, Inc., extending the Extra Curricular Transportation services contract B2016-03, for trips to be scheduled August 21, 2018 through August 20, 2019, with a 3.01% increase in rates as stipulated in the contract, to be expended from the program fund requesting the transportation.

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following projects, and authorize Douglas B. Gilbert, Tina Douglas, or Larry Perondi to execute the change orders:

1. Siemens Industry, Inc. - Building Technologies Division, amending the Prop 39 Phase 2 Project – B2015-02 contract, extending the contract time of performance by 14 calendar days to coincide with the boards acceptance of the project as complete, with no other changes to the contract.

**Item #15E was pulled from the Consent Agenda and voted on separately, as shown above.*

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Records' Office:

1. Prop 39 Phase 2 Project – B2015-02, contract entered into with Siemens Industry, Inc. - Building Technologies Division.

F. ADOPTION OF RESOLUTION ESTABLISHING GANN LIMIT

Adopt the resolution establishing the Gann Limit, which identifies the estimated appropriations limit for the current year and actual appropriations for the preceding year, as presented.

G. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Change Orders
3. Purchase Order Increase/Decrease
4. Membership Listing (None Submitted)
5. Warrants
6. Revolving Cash Fund

FACILITIES PLANNING & CONSTRUCTION

H. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. MA Engineers, to provide building commissioning services for the new P Building at Diegueno Middle School, during the period September 14, 2018 through completion, in an amount not to exceed \$4,000.00, plus reimbursable expenses, to be expended from Building Fund Prop 39 – Fund 21-39.
2. MA Engineers, to provide building commissioning services for the new Administration Building at Oak Crest Middle School, during the period September 14, 2018 through completion, in an amount not to exceed \$4,000.00, plus reimbursable expenses, to be expended from Capital Facilities Fund 25-19, General Fund Unrestricted 01-00 and Risk Management Joint Powers Authority.
3. MA Engineers, to provide building commissioning services for the new Arts & Social Sciences Classroom Building at San Dieguito High School Academy, during the period September 14, 2018 through completion, in an amount not to exceed \$28,500.00, plus reimbursable expenses, to be expended from Building Fund Prop 39 – Fund 21-39.
4. Roesling Nakamura Terada Architects, to provide architectural/engineering services for the Torrey Pines High School IV Building, Warehouse Facility & Classroom Project, during the period September 14, 2018 through completion, in an amount not to exceed \$118,710.00, plus reimbursable expenses, to be expended from Mello-Roos Funds and Other Building Fund 21-09.

I. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute the agreements:

1. Roesling Nakamura Terada Architects, to amend contract CA2017-45 for architectural/engineering services for miscellaneous small projects, increasing the amount by \$4,100.00 for a new total of \$52,200.00, to be expended from the fund to which the project is charged.
2. Roesling Nakamura Terada Architects, to amend contract A2013-165 for architectural/engineering services at Torrey Pines High School for audio-video control systems at the Performing Arts Center, increasing the amount by \$500.00 for a new total of \$4,452,591.00, to be expended from Building Fund Prop 39 – Fund 21-39.

J. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

K. APPROVAL OF CHANGE ORDERS

(None Submitted)

L. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

DISCUSSION / ACTION ITEMS(ITEM 16 - 23)

16. APPROVAL OF TENTATIVE AGREEMENT / BETWEEN SDUHSD & CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CSEA), CHAPTER #241, 2017-18 SCHOOL YEAR / AND APPROVAL OF REVISED BP 4231 ATTACHMENT A, "CLASSIFIED EMPLOYEES SALARY SCHEDULE"

PUBLIC COMMENTS: Rita Raden commented on the deficit, reserves, and that the board should hold a discussion about it; Roberta Blank representing CSEA, commented on the work of classified staff and requested the Board approve the salary increase; Amy Gibson made comments about the classified

staff and urged the Board to approve the salary increase; Lea Wolf asked what the percent increase equals in dollars.

Motion by Ms. Herman, seconded by Ms. Muir, to approve the Tentative Agreement with the California School Employees Association (CSEA), Chapter #241, and salary increases for all classified employees, and approve revised BP 4231 Attachment A, "Classified Employees Salary Schedule", increasing the salary increment by 0.5%, effective July 1, 2017, as presented.

ADVISORY VOTE Ayes: Bialostozky, Cruz, Li, Stephens, Trigg; Noes: None; Abstain: None. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir; Noes: Salazar; Abstain: None.

Motion carried.

**At 8:23 pm, all Student Board Representatives left the meeting.*

17. ADOPTION OF RESOLUTION / SUFFICIENCY OF INSTRUCTIONAL MATERIALS, 2018-19

A. PUBLIC HEARING – President Herman opened the hearing at 8:24 p.m. There being no comment, the hearing was closed at 8:25 p.m.

B. ADOPTION OF RESOLUTION / SUFFICIENCY OF INSTRUCTIONAL MATERIALS, 2018-19

Motion by Mr. Salazar, seconded by Ms. Muir, to adopt the Resolution, Sufficiency of Instructional Materials, 2018-19, making determination that every pupil has sufficient textbooks or instructional materials, as presented.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

18. APPROVAL OF DISTRICT VISUAL AND PERFORMING ARTS STRATEGIC PLAN

Mr. Marcus provided a brief background on the District Visual and Performing Arts Strategic Plan, as presented. He introduced Ms. Amy Villanova, teacher at Canyon Crest Academy, Canyon Crest Academy student Taylor Evans, and Torrey Pines HS teacher Marinee Payne, who gave an update on their participation on the committee, process and development of the strategic plan.

Motion by Mr. Salazar, seconded by Ms. Dalessandro, to approve the District Visual and Performing Arts Strategic Plan, as presented.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

19. APPROVAL OF CALIFORNIA SCALE-UP MTSS STATEWIDE (SUMS) GRANT AGREEMENT

Motion by Ms. Herman, seconded by Ms. Muir, to approve the California Scale-Up MTSS Statewide (SUMS) Grant Agreement, as presented.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

20. ACCEPTANCE OF REST HAVEN CHILDREN'S HEALTH FUND (RHCHF) GRANT AWARD

Motion by Ms. Dalessandro, seconded by Ms. Herman, to accept the Rest Haven Children's Health Fund Grant Award to purchase one Welch Allyn Spot Vision Screener Package with a 5-Year Warranty, as presented.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

21. CERTIFICATION OF THE 2017-18 UNAUDITED ACTUALS

Ms. Douglas and Ms. Perley provided an update on the 2017-18 unaudited actuals, as presented.

PUBLIC COMMENTS: Wendy Gumb had questions regarding the OPEB, the funding of donations, ASB, college testing, use of facilities and the foundations, and proposed PTSA's at the high schools and one district foundation.

Motion by Ms. Dalessandro, seconded by Ms. Herman, to certify the 2017-18 Unaudited Actual Income and Expenditures, as presented.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

22. SAFETY UPDATE / APPROVAL OF AGREEMENT

A. SAFETY UPDATE

Ms. Douglas gave a safety update that included that the new visitor ID badge system is installed at all the sites with staff training to follow, cameras and signs have been installed at TPHS, the district is implementing three phases of the Sandy Hook Promise: Say Something, Start with Hello, and Know the Signs, and that staff is working with students on school rules and digital citizenship.

B. APPROVAL OF AGREEMENT

Motion by Ms. Dalessandro, seconded by Ms. Herman, to approve entering into an agreement PBK Architects, to provide architectural/engineering services for perimeter security at Canyon Crest Academy, during the period September 14, 2018 through completion, in an amount not to exceed \$24,000.00, plus reimbursable expenses, to be expended from Mello-Roos Funds, and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute the agreement, as presented.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

23. ADOPTION OF RESOLUTION AUTHORIZING PREPAYMENT OF CERTAIN OUTSTANDING INDEBTEDNESS OF COMMUNITY FACILITIES DISTRICT NO. 94-1; ADOPTION OF RESOLUTIONS AUTHORIZING THE ISSUANCE AND SALE OF COMMUNITY FACILITIES DISTRICT NO. 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, AND 03-1 SPECIAL TAX REVENUE BONDS; PRESCRIBING THE TERMS OF SALE; AND APPROVING FORMS OF DOCUMENTS AND AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS AND CERTIFICATES AND RELATED ACTIONS

A. ADOPTION OF RESOLUTION AUTHORIZING PREPAYMENT OF CERTAIN OUTSTANDING INDEBTEDNESS OF COMMUNITY FACILITIES DISTRICT NO. 94-1 OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT AND THE EXECUTION OF NECESSARY DOCUMENTS AND CERTIFICATES IN CONNECTION THEREWITH AND CERTAIN RELATED ACTIONS.

Motion by Ms. Dalessandro, seconded by Ms. Herman, to adopt the resolution authorizing prepayment of certain outstanding indebtedness of Community Facilities District No. 94-1 and the execution of necessary documents and certificates in connection therewith and certain related actions, as presented.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

B. ADOPTION OF RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF THE SAN DIEGUITO UNION HIGH SCHOOL COMMUNITY FACILITIES DISTRICT NO. 94-2 SPECIAL TAX REVENUE BONDS, SERIES 2018; PRESCRIBING THE TERMS OF SALE AND APPROVING FORMS OF DOCUMENTS AND AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS AND CERTIFICATES AND RELATED ACTIONS.

Motion by Ms. Herman, seconded by Ms. Dalessandro, to adopt the resolution approving the issuance and sale of the San Dieguito Union High School Community Facilities District No. 94-2 Special Tax Revenue Bonds, Series 2018 prescribing the terms of sale and approving forms of documents and authorizing execution of necessary documents and certificates and related actions, as presented.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

C. ADOPTION OF RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF THE SAN DIEGUITO UNION HIGH SCHOOL COMMUNITY FACILITIES DISTRICT NO. 94-3 SPECIAL TAX REVENUE BONDS, SERIES 2018; PRESCRIBING THE TERMS OF SALE AND APPROVING FORMS OF DOCUMENTS AND AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS AND CERTIFICATES AND RELATED ACTIONS.

Motion by Ms. Herman, seconded by Ms. Dalessandro, to adopt the resolution approving the issuance and sale of the San Dieguito Union High School Community Facilities District No. 94-3 Special Tax Revenue Bonds, Series 2018 prescribing the terms of sale and approving forms of documents and authorizing execution of necessary documents and certificates and related actions, as presented.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.
Motion unanimously carried.

- D. ADOPTION OF RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF THE SAN DIEGUITO UNION HIGH SCHOOL COMMUNITY FACILITIES DISTRICT NO. 95-1 SPECIAL TAX REVENUE BONDS, SERIES 2018; PRESCRIBING THE TERMS OF SALE AND APPROVING FORMS OF DOCUMENTS AND AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS AND CERTIFICATES AND RELATED ACTIONS.

Motion by Ms. Herman, seconded by Ms. Muir, to adopt the resolution approving the issuance and sale of the San Dieguito Union High School Community Facilities District No. 95-1 Special Tax Revenue Bonds, Series 2018 prescribing the terms of sale and approving forms of documents and authorizing execution of necessary documents and certificates and related actions, as presented.
BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.
Motion unanimously carried.

- E. ADOPTION OF RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF THE SAN DIEGUITO UNION HIGH SCHOOL COMMUNITY FACILITIES DISTRICT NO. 95-2 SPECIAL TAX REVENUE BONDS, SERIES 2018; PRESCRIBING THE TERMS OF SALE AND APPROVING FORMS OF DOCUMENTS AND AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS AND CERTIFICATES AND RELATED ACTIONS.

Ms. Muir recused herself due to a conflict of interest.

Motion by Ms. Dalessandro, seconded by Ms. Herman, to adopt the resolution approving the issuance and sale of the San Dieguito Union High School Community Facilities District No. 95-2 Special Tax Revenue Bonds, Series 2018 prescribing the terms of sale and approving forms of documents and authorizing execution of necessary documents and certificates and related actions, as presented.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Salazar; Noes: None; Abstain: Muir.

Motion unanimously carried.

- F. ADOPTION OF RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF THE SAN DIEGUITO UNION HIGH SCHOOL COMMUNITY FACILITIES DISTRICT NO. 99-1 SPECIAL TAX REVENUE BONDS, SERIES 2018; PRESCRIBING THE TERMS OF SALE AND APPROVING FORMS OF DOCUMENTS AND AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS AND CERTIFICATES AND RELATED ACTIONS.

Motion by Ms. Herman, seconded by Ms. Muir, to adopt the resolution approving the issuance and sale of the San Dieguito Union High School Community Facilities District No. 99-1 Special Tax Revenue Bonds, Series 2018 prescribing the terms of sale and approving forms of documents and authorizing execution of necessary documents and certificates and related actions, as presented.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

- G. ADOPTION OF RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF THE SAN DIEGUITO UNION HIGH SCHOOL COMMUNITY FACILITIES DISTRICT NO. 99-2 SPECIAL TAX REVENUE BONDS, SERIES 2018; PRESCRIBING THE TERMS OF SALE AND APPROVING FORMS OF DOCUMENTS AND AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS AND CERTIFICATES AND RELATED ACTIONS.

Motion by Ms. Muir, seconded by Ms. Dalessandro, to adopt the resolution approving the issuance and sale of the San Dieguito Union High School Community Facilities District No. 99-2 Special Tax Revenue Bonds, Series 2018 prescribing the terms of sale and approving forms of documents and authorizing execution of necessary documents and certificates and related actions, as presented.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

Motion unanimously carried.

- H. ADOPTION OF RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF THE SAN DIEGUITO UNION HIGH SCHOOL COMMUNITY FACILITIES DISTRICT NO. 99-3 SPECIAL TAX REVENUE BONDS, SERIES 2018; PRESCRIBING THE TERMS OF SALE AND APPROVING FORMS OF DOCUMENTS AND AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS AND CERTIFICATES AND RELATED ACTIONS.

ITEM 6

Motion by Ms. Herman, seconded by Ms. Dalessandro, to adopt the resolution approving the issuance and sale of the San Dieguito Union High School Community Facilities District No. 99-3 Special Tax Revenue Bonds, Series 2018 prescribing the terms of sale and approving forms of documents and authorizing execution of necessary documents and certificates and related actions, as presented.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.
Motion unanimously carried.

- I. ADOPTION OF RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF THE SAN DIEGUITO UNION HIGH SCHOOL COMMUNITY FACILITIES DISTRICT NO. 03-1 SPECIAL TAX REVENUE BONDS, SERIES 2018; PRESCRIBING THE TERMS OF SALE AND APPROVING FORMS OF DOCUMENTS AND AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS AND CERTIFICATES AND RELATED ACTIONS.

Motion by Ms. Dalessandro, seconded by Ms. Muir, to adopt the resolution approving the issuance and sale of the San Dieguito Union High School Community Facilities District No. 03-1 Special Tax Revenue Bonds, Series 2018 prescribing the terms of sale and approving forms of documents and authorizing execution of necessary documents and certificates and related actions, as presented.

BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.
Motion unanimously carried.

INFORMATION ITEMS.....(ITEMS 24 - 33)

24. PROPOSED REVISED / DELETED BOARD POLICIES / ADMINISTRATIVE SERVICES

- A. BP 6173, EDUCATION FOR HOMELESS CHILDREN (REVISED)
- B. BP # 6173.1/AR-1, EDUCATION FOR HOMELESS CHILDREN (REVISED)
- C. BP# 6173 EXHIBIT, EDUCATION FOR HOMELESS CHILDREN (NEW EXHIBIT)
- D. BP 6173, HOME AND HOSPITAL INSTRUCTION (DELETED)

This item was submitted for 1st read and will be resubmitted for action on October 11, 2018.

25. ANNUAL REPORT OF PERSONNEL COMMISSION (2017-2018)

- A. DIRECTOR'S SUMMARY OF REPORT
- B. ANNUAL REPORT

This item was submitted as information only.

26. BUSINESS SERVICES UPDATE TINA DOUGLAS, ASSOCIATE SUPERINTENDENT

Ms. Douglas had nothing further to report.

27. EDUCATIONAL SERVICES UPDATEBRYAN MARCUS, INTERIM ASSOCIATE SUPERINTENDENT

Mr. Marcus had nothing further to report.

28. HUMAN RESOURCES UPDATECINDY FRAZEE, ASSOCIATE SUPERINTENDENT

Ms. Frazee had nothing further to report.

29. ADMINISTRATIVE SERVICES UPDATE MARK MILLER, ASSOCIATE SUPERINTENDENT

Mr. Miller reported on a resolution with MiraCosta College regarding flexible classes for the ATP students.

27. FUTURE AGENDA ITEMS – None presented.

28. ADJOURNMENT TO CLOSED SESSION – Not necessary.

29. REPORT FROM CLOSED SESSION – None held.

30. ADJOURNMENT OF MEETING – The meeting adjourned at 9:30 p.m.

Joyce Dalessandro, Board Clerk

Date

Tina Douglas, Associate Superintendent
Business Services / Acting Board Secretary

Date



Union High School District

MINUTES

Board of Trustees
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar

Superintendent
Eric R. Dill

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL MEETING
PROP AA PROJECTS TOUR

WEDNESDAY, OCTOBER 3, 2018
8:35 AM

OAK CREST MIDDLE SCHOOL, BUS DROP-OFF
675 BALOUR DRIVE, ENCINITAS, CA 92024

The Governing Board of the San Dieguito Union High School District held a tour of Prop AA Projects on Wednesday, October 3, 2018, beginning at the above location.

Attendance / Board:

Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar (Absent)

Attendance / District Management:

Larry Perondi, Interim Superintendent (Absent)
Tina Douglas, Associate Superintendent, Business Services
Bryan Marcus, Interim Associate Superintendent, Educational Services
Mark Miller, Associate Superintendent, Administrative Services
John Addleman, Executive Director, Planning Services
Mike Coy, Chief Facilities Officer
Dan Young, Director, Planning Services
Rosella Arce, Construction Project Manager
Ralf Bernard, Facilities Construction Planner
Cindy Skeber, Executive Assistant, Business Services
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

1. CALL TO ORDER

President Hergesheimer called the meeting to order at 8:37 AM.

2. PUBLIC COMMENTS

No public comments made.

3. PROP AA PROJECTS TOUR

The Governing Board of the San Dieguito Union High School District joined with the Independent Citizens Oversight Committee on a tour of Prop AA projects beginning at 8:37 am at the bus drop-off at Oak Crest Middle School. The tour was held as follows:

8:35 am	Oak Crest Middle School – Bus Drop-Off / Call to Order
9:00 am	Diegueno Middle School – Bldg B
10:05 am	Torrey Pines High School – Performing Arts Center (PAC)
10:50 am	Pacific Trails Middle School – 2 nd Classroom Bldg
11:30 am	Oak Crest Middle School – Science Classrooms / Quad

4. ADJOURNMENT

The meeting was adjourned 12:00 p.m.

 Joyce Dalessandro, Board Clerk

 Date

 Tina Douglas, Associate Superintendent
 Business Services, Acting Board Secretary

 Date

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 3, 2018

BOARD MEETING DATE: October 11, 2018

**PREPARED AND
SUBMITTED BY:** Larry Perondi, Interim Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district, as shown on the following report.

RECOMMENDATION:

It is recommended that the Board accept the gifts and donations to the district, as shown on the attached report.

FUNDING SOURCE:

Not applicable

GIFTS AND DONATIONS
SDUHSD BOARD MEETING
October 11, 2018

ITEM 11A

Item #	Donation	Description	Donor	Department	School Site
1	\$10,500.00	Supplemental Support Costs	San Dieguito Academy Foundation	Administration	SDHSA
2	\$2,500.00	Metal Shop Support Costs	San Dieguito Academy Foundation	Metal Shop	SDHSA
3	\$1,388.41	Supplemental Support Costs	Earl Warren Middle School PTSA	Administration	EWMS
4	\$4,265.10	Supplemental Support Costs	Canyon Crest Academy Foundation	Administration	CCA
5	\$600.00	College Night/Community Business Support	Hammer Prep Inc - Andy Hemmerich	College Night	All Sites
6	\$7,195.00	Science Support Costs	Various Parents	Science	DMS
7	\$1,234.12	Music Support Costs	Diegueño Middle School PTSA	Music	DMS
8	\$641.04	Music Support Costs	Diegueño Middle School PTSA	Music	DMS
9	\$131.27	Supplemental Support Costs	Diegueño Middle School PTSA	Administration	DMS
10	\$169.00	Supplemental Support Costs	Oak Crest Middle School Foundation	Administration	OCMS
11	\$709.20	Supplemental Support Costs	Oak Crest Middle School Foundation	Administration	OCMS
12	\$10,000.00	Supplemental Support Costs	Deepa & Satyajit Patne	Administration	SHS
13	\$450.75	Field Trip - AVID - USD	Torrey Pines High School Foundation	Administration	TPHS
14	\$5,531.19	Field Trip - Band - Disneyland	Pacific Trails Middle School Foundation	Music	PTMS
15	\$691.10	Shuttle Service for Graduation	Torrey Pines High School Foundation	Administration	TPHS
16	\$1,429.09	Field Trip - Band - Disneyland	San Dieguito Academy Music Council	Music	SDHSA
17	\$1,498.64	Field Trip - Band - Disneyland	San Dieguito Academy Music Council	Music	SDHSA
18	\$370.25	Field Trip - Marine Biology - Sea World	Torrey Pines High School Foundation	Biology	TPHS
19	\$1,431.89	Field Trip - Science - Catalina Island	Torrey Pines High School Foundation	Science	TPHS
20	\$278.81	Field Trip - AVID - CSUSM	La Costa Canyon High School Foundation	Administration	LCCHS
21	\$643.99	Field Trip - Calculus Camp - Fox Retreat Center	La Costa Canyon High School Foundation	Math	LCCHS
22	\$453.89	Field Trip - Calculus Camp - Fox Retreat Center	La Costa Canyon High School Foundation	Math	LCCHS
23	\$1,033.59	Field Trip - Band - Cerritos College	Diegueño Middle School PTSA	Music	DMS
24	\$988.01	Field Trip - Band - Cerritos College	Oak Crest Middle School Band Boosters	Music	OCMS
25	\$466.31	Field Trip - Wind Ensemble - El Camino HS	Carmel Valley Middle School Music Boosters	Music	CVMS

**GIFTS AND DONATIONS
SDUHSD BOARD MEETING
October 11, 2018**

ITEM 11A

26	\$466.30	Field Trip - Band - El Camino HS	Oak Crest Middle School Band Boosters	Music	OCMS
27	\$1,137.22	Field Trip - Music - Ashley Falls, Solana Ranch, Sycamore Ridge	Pacific Trails Middle School Foundation	Music	PTMS
28	\$380.01	Field Trip - Band - El Camino HS	Carmel Valley Middle School Music Boosters	Music	CVMS
		*Donated Items:			
	\$12,500.00	Grand Piano	Monique Kunewalder	Music	SDHSA
	\$100.00	10 books - The Pearl, by John Steinbeck	Anna Lee	English	PTMS
	\$120.20	10 novels - Animal Farm	Sarah & Nathan Raskin	English	PTMS
	\$56,584.18	Monetary Donations			
	\$12,720.20	*Value of Donated Items			
	\$69,304.38	TOTAL VALUE			

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 14, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: Bryan Marcus
Interim Associate Superintendent of
Educational Services

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: Approval / Ratification of Field Trip
Requests

EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of out-of-state, overnight, and / or out-of-county field trips, as shown on the attached reports.

RECOMMENDATION:

It is recommended that the Board approve / ratify the field trips, as shown on the attached supplement.

FUNDING SOURCE:

As listed on the attached supplement.

**FIELD TRIP REQUESTS
SDUHSD BOARD MEETING
October 11, 2018**

ITEM 11B

Item #	Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Event Description / Name of Conference	City	State	Loss of Class Time	Total Cost Estimate	Funding Source
1	11-03-18 - 11-04-18	Martin	Cameron	LCC Speech & Debate	10	1	Speech & Debate Tournament	Los Angeles	CA	None	\$2,000.00	Speech & Debate ASB
2	02-15-18 - 02-18-19	Martin	Cameron	LCC Speech & Debate	15	2	U C Berkeley Speech & Debate Tournament	Berkeley	CA	None	\$7,000.00	Speech & Debate ASB
3	10-31-18 - 11-03-18	Black	Chris	CCA Journalism & Yearbook	24	2	National High School Journalism Convention	Chicago	IL	2 Days	\$500 per student	ASB, Donations
4	11-01-18 - 11-04-18	Boardman-Smith	Mia	TPHS Adv. Journalism	4	1	National High School Journalism Convention	Chicago	IL	2 Days	\$800 per student	ASB, TPHS Parent Donations
5	11-01-18 - 11-04-18	Velazquez	Rosa	TPHS AVID	30	4	AVID College Visits	LA, Santa Barbara, Santa Cruz	CA	2 days	\$7,000.00	TPHS Foundation

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 27, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: Cindy Frazee
Associate Superintendent/Human Resources

SUBMITTED BY: Larry Perondi
Interim Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board approval:

Certificated

Employment
Change in Assignment

Classified

Employment
Change in Assignment
Leave of Absence
Resignation

RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

FUNDING SOURCE:

General Fund

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Substitute Teachers**, for the 2018-19 school year, per attached supplement.
2. **Andrew Lasseter**, 100% Temporary School Psychologist for the 2018-19 school year, effective 10/08/2018 (anticipated start date) through 6/14/2019.
3. **Eva Pataki**, 20% Temporary Teacher (mathematics) at Torrey Pines High School, for the 2018-19 school year, effective 9/11/2018 through 6/14/2019.
4. **Ryan Ortiz**, 100% Probationary Coordinator of Special Education (management), in the 2018-19 school year, effective 10/15/2018 (anticipated start date).

Change in Assignment

1. **Alexa Henning**, Temporary Teacher (science) at Carmel Valley Middle School (20%) and Earl Warren Middle School (40%), Change in Assignment from 60% to 80% assignment (additional section at Carmel Valley), for the remainder of the 2018-19 school year, effective 10/01/2018 through 6/14/2019.

ITEM 12A

PERSONNEL LIST

Substitute Teachers

Carsten, Tracy, effective 9/6/2018
Chalmers, Michael, effective 9/13/2018
Cofina, Jon, effective 9/6/2018
De la Torre, Maria, effective 9/6/2018
DeMont, Brandon, effective 9/19/2018
Drago, Nicole, effective 9/20/2018
Felder, Barbara, effective 9/18/2018
Gomez Jimenez, Alfonso, effective 9/20/2018
Lainez Laguia, Daniel, effective 9/13/2018
Lawrence, Haley, effective 9/20/2018
Mossuto, Katherine, effective 9/20/2018
Peterson, Norman, effective 9/24/2018
Pokal, Cynthia, effective 9/17/2018
Robitaille, Jennifer, effective 9/17/2018
Satchell, Allison, effective 9/11/2018
Shannon, Gregory, effective 9/24/2018
Thomas, Cierra, effective 9/18/2018
Tieman, Sheri, effective 9/19/2018
Wilson, Stephanie, effective 9/6/2018
Zumaya, Angela, effective 9/11/2018

PERSONNEL LIST

CLASSIFIED PERSONNEL

Employment

1. **Classified Artist in Residence**, employment for the 2018-19 school year per attached supplement through 06/30/19.
2. **Classified Substitutes**, per attached supplement.
3. **Coaches**, employment for the 2018-19 school year per attached supplement through 06/30/19.
4. **Hirales, Jessica**, Health Technician, SR35, 75.00% FTE, Pacific Trails Middle School, effective 09/17/18.
5. **Moore, Amy**, Custodian, SR32, 100.00% FTE, Pacific Trails Middle School, effective 09/04/18.
6. **Kondragunta, Swarupa**, Nutrition Services Assistant I, SR25, 31.25% FTE, Carmel Valley Middle School, effective 09/06/18.

Change in Assignment

1. **Ritchie, Atsuko** from Nutrition Services Assistant I, SR25, 25.00% FTE, Earl Warren Middle School, to Nutrition Services Assistant I, SR25, 31.25% FTE, Diegueno Middle School, effective 09/27/18.
2. **Yamashiro, David**, from Lead Grounds Maintenance Worker, SR44, 100.00% FTE, Facilities to Plumber, SR49, 100.00% FTE, Facilities, effective 09/24/18.

Leave of Absence

1. **Schleining, Natalie**, Instructional Assistant-SpEd (NS), SR34, 75.00% FTE, La Costa Canyon High School-ATP, requests a 100.00% Unpaid Leave of Absence, effective 09/26/18 through 04/01/19. Natalie plans to resume her 75.00% assignment on 04/02/19.

Resignation

1. **Hart, Regina**, Instructional Assistant-SpEd (S), SR36, 75.00% FTE, Oak Crest Middle School, effective 09/11/18.
2. **Lopez Jr., Miguel**, Nutrition Services Supervisor, Supervisory, SR4, 100.00% FTE, Canyon Crest Academy, effective 08/16/18.
3. **Mason, Blanca**, Nutrition Services Assistant I, SR25, 31.25% FTE, Diegueno Middle School, effective 09/26/18.
4. **Rabasco, Danna**, Instructional Assistant-SpEd (BI), SR36, 75.00% FTE, La Costa Canyon High School, effective 09/25/18.
5. **Wimer, Ian**, Instructional Assistant-SpEd (NS), SR34, 37.50% FTE, Diegueno Middle School, effective 08/21/18.

Classified Personnel Supplement, October 11, 2018

ITEM 12A

Classified Artist in Residence

Burnworth, Devin, Carmel Valley Middle School, Music Department with Scott Drechsel, effective 08/30/2018
 Cretton, Destin, Canyon Crest Academy, Envision Cinema with Brad Kester, effective 08/29/2018
 Krumbein, Jean, Canyon Crest Academy, Envision Conservatory with Jessica Mortensen, effective 09/25/2018
 Malmstrom, Seth, Pacific Trails Middle School, Music Department with Julian Johnson, effective 09/04/2018
 Norbeck, Andrew, Canyon Crest Academy, Envision Cinema with Brad Kester, effective 09/04/2018
 Pennington, Matthew, Pacific Trails Middle School, Music Department with Julian Johnson, effective 09/21/2018
 Rockwell, Karen, Carmel Valley Middle School, Music Department with Scott Drechsel, effective 08/30/2018
 Romeo, James, Carmel Valley Middle School, Music Department with Scott Drechsel, effective 08/30/2018
 Somphanh, Souphaphone, Canyon Crest Academy, Envision Dance with Rayna Stohl, effective 08/01/2018
 Smith, Kiersten, Carmel Valley Middle School, Music Department with Scott Drechsel, effective 09/18/18
 Taylor, Brittany, Canyon Crest Academy, Envision Dance with Rayna Stohl, effective 09/06/2018
 Weed, Mark, Carmel Valley Middle School, Music Department with Scott Drechsel, effective 08/30/2018
 Wetzell, Robert, Torrey Pines High School, Music Department with Amy Gelb, effective 09/04/2018

Classified Substitutes

Cotts, Patricia, effective 09/10/2018
 Dalyot, Leslie, effective 09/10/2018
 Diehl, Naomi, effective 09/12/2018
 Harabedian, Wendy, effective 09/12/2018

Coaches**CCA – Walk-on**

Black, Mika, Field Hockey, Freshmen, Canyon Crest Academy, Fall Season, effective 8/30/2018
 Liu, David, Girls Tennis, Junior Varsity Head, Canyon Crest Academy, Fall Season, effective 09/24/2018
 Tiu, Noah, Boys Water Polo, Freshmen, Canyon Crest Academy, Fall Season, effective 09/05/2018

SDA – Certificated

Marchetti, Matthew, Baseball, Freshmen, San Dieguito High School Academy, Spring Season, effective 09/25/2018

TP – Walk-on

Schugar, Sofia, Cross Country, Junior Varsity Assistant, Torrey Pines High School, Fall Season, effective 09/06/2018
 Tea, Kristina, Gymnastics, Junior Varsity Head, Torrey Pines High School, Spring Season, effective 09/12/2018

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 3, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: Bryan Marcus, Interim Associate Superintendent,
Educational Services

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: APPROVAL / RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
EDUCATIONAL SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes three contract(s).

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract(s), as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attachment.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**EDUCATIONAL SERVICES - PROFESSIONAL SERVICES REPORT****Board Meeting Date: 10-11-18**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
01/01/19 – 12/31/19	Del Mar Union School District (DMUSD)	To allow District students enrolled in the Teaching and Learning Program (TLP) to participate in work based learning experiences in the elementary school classroom.	N/A	N/A
01/01/19 – 12/31/19	Encinitas Union School District (EUSD)	To allow District students enrolled in the Teaching and Learning Program (TLP) to participate in work based learning experiences in the elementary school classroom.	N/A	N/A
01/01/19 – 12/31/19	Solana Beach School District (SBSD)	To allow District students enrolled in the Teaching and Learning Program (TLP) to participate in work based learning experiences in the elementary school classroom.	N/A	N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 3, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: Bryan Marcus, Interim Associate Superintendent,
Educational Services

SUBMITTED BY: Larry Perondi
Interim Superintendent

SUBJECT: APPROVAL / RATIFICATION OF
AMENDMENT TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes one amendment to agreements.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

EDUCATIONAL SERVICES - AMENDMENT TO AGREEMENTS REPORT

Board Meeting Date: 10-11-18

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
10/01/18 – 06/30/19 and then renewing annually	MIND Research Institute	To provide for ST Math single student subscription license, to increase the not to exceed amount by \$3,000.00 for an annual not to exceed total of \$15,000.00.	General Fund/ Unrestricted 01-00	\$15,000.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 2, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: Mark Miller, Associate Superintendent,
Administrative Services

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
ADMINISTRATIVE SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Administrative Services summarizes two contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract(s), as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached report.

ITEM 14A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

ADMINISTRATIVE SERVICES - PROFESSIONAL SERVICES REPORT**Board Meeting Date: 10-11-18**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
04/17/19	22nd District Agricultural Association	To provide use of the Del Mar Fairgrounds for the San Dieguito Union High School District College Night and Fair.	General Fund/ Unrestricted 01-00 and reimbursed by grant funding.	\$12,620.00 plus labor and equipment rental fees
10/12/18 – 10/11/19	CVS Health, Inc.	To provide work experience training to District students,	N/A	N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 1, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: Tiffany Hazelwood, Director of School & Student Services
Mark Miller, Associate Superintendent, Administrative Services

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: APPROVAL / RATIFICATION OF AGREEMENTS
NON-PUBLIC SCHOOL/NON-PUBLIC AGENCY
CONTRACTS, INDEPENDENT CONTRACTOR
AGREEMENTS, AND/OR MEMORANDUMS OF
UNDERSTANDING

EXECUTIVE SUMMARY

The attached Special Education Agreements Report summarizes seven contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts as shown on the attached Special Education Agreements report.

FUNDING SOURCE:

As noted on the attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14C

SPECIAL EDUCATION AGREEMENTS**Board Meeting Date: 10/11/18**

<u>Contract Effective Dates</u>	<u>Contract/Vendor</u>	<u>Description of Services</u>	<u>Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/18 – 06/30/19	Coast Music Therapy, (NPA)	To provide Non-Public Agency services to Special Education students.	General Fund/ Restricted 01-00	NCCSE approved rates
07/01/18 – 06/30/19	Community Transition Academy, (NPS)	To provide Non-Public School services to Special Education students.	General Fund/ Restricted 01-00	NCCSE approved rates
07/01/18 – 06/30/19	Dependable Nursing, (NPA)	To provide nursing services to Special Education students.	General Fund/ Restricted 01-00	NCCSE approved rates
07/01/18 – 06/30/19	Maxim Healthcare, (NPA)	To provide Non-Public Agency services to Special Education students.	General Fund/ Restricted 01-00	NCCSE approved rates
10/12/18 – 10/11/19	Mira Costa Community College, (MOU)	Memorandum of Understanding (MOU), to enable District staff (Instructional Aides) to attend MCCD classes in order to assist with the Adult Transition Program (ATP) students enrolled at MCCD.	N/A	N/A
07/01/18 – 06/30/19	RO Health, Inc., (NPA)	To provide nursing services to Special Education students.	General Fund/ Restricted 01-00	NCCSE approved rates
07/01/18 – 06/30/19	Vista Unified School District, (MOU)	Intra-SELPA MOU with Vista Unified School District to provide Special Education and educationally related mental health services.	General Fund/ Restricted 01-00	\$61,833.14

ITEM 14C

Name of NPS/A	Orientation and Mobility (730) - 1819 RATE	Orientation and Mobility (730) - Assessment 1819 RATE	Braille Transcription (735) - 1819 RATE	Specialized Orthopedic Services (740) - 1819 RATE	Specialized Orthopedic Services (740) - Assessment 1819 RATE	College Awareness Preparation (820) - 1819 RATE	Vocational Assessment, Counseling, Guidance, Assessment (820) - 1819 RATE	Career Awareness (840) - 1819 RATE	Work Experience Education (850) - 1819 RATE	Job Coaching (855) - 1819 RATE
VST(eLuma)										
Xcite Steps										
ACES Academy										
Aseltine School						Inclusive Per IEP	Inclusive Per IEP	Inclusive Per IEP		
Banyan Tree Foundations Academy San Diego										
Community School of San Diego (100% AAS)										
Community School of San Diego (50% AAS)										
Community School of San Diego (66% AAS)										
Community School of San Diego High School (100% AAS)										
Community School of San Diego High School (50% AAS)										
Community School of San Diego High School (66% AAS)										
Community Transition Academy										
Fred Finch Youth Center						Inclusive	Inclusive	Inclusive	Inclusive	Inclusive
New Bridge School										
New Haven Youth & Family Services, Inc. - NPS Daily Rate Day Student										
New Haven Youth & Family Services, Inc. - NPS Residential Student										
Oak Grove Center - Autism Specific Program										
Oak Grove Center - Day Student										
San Diego Center for Children Academy						\$25.00	\$75.00		\$25.00	\$20.50

ITEM 14C

Name of NPS/A	Travel Training (870) - 1819 RATE	Other Transition Services (890) - 1819 RATE	Other (900) Music Therapy - 1819 RATE	Other (900) Vision Therapy - 1819 RATE	Other (900) - 1819 RATE
ABA Education Foundation					
Accent Care Home Health of California, Inc.					
Accountable Healthcare Staffing, Inc.					
Advanced Medical Personnel Services, Inc.					
AEFCT Autism Experts Empowering Families & Children Together					
All Source Recruiting Group DBA: Ardor Health Solutions				Not Certified	
Alternative Teaching Strategy Center					
At Home Nursing Care					
Autism Learning Partners					
Autism Spectrum Consultants					
Autism Spectrum Therapies, LLC					
BMR Health Services Inc.					
Braille Consultants, Inc.					
CARD - Center for Autism & Related Disorders-SD					
Careerstaff					
Carolyn Karinen, MA CCC-SLP					
Cell Staff, LLC					
Coast to Coast Therapy, Inc.					
Coastal Speech Therapy, Inc.					

ITEM 14C

Name of NPS/A	Travel Training (870) - 1819 RATE	Other Transition Services (890) - 1819 RATE	Other (900) Music Therapy - 1819 RATE	Other (900) Vision Therapy - 1819 RATE	Other (900) - 1819 RATE
Deaf Community Services of San Diego, Inc. (DCS)					
Dependable Nursing, LLC					
E-Therapy					
Educational Based Services (EBS)					
Fred Finch Youth Center CARES Inc.					
Gateway Learning Group, Inc.					
HM Systems, Inc.					
Host Healthcare					
Jodie K. Schuller & Associates					
K.I.D.S. Therapy Associates, Inc.					
Maxim Healthcare Services, Inc.					
New Direction Solutions, LLC			Not Certified	Not Certified	
New Haven Youth and Family Services-Community Based Services					
New Mediscan II, LLC DBA Mediscan Staffing Services					
North County Family Counseling Specialist (NCFCS)					
North County Occupational Therapy					
Palomar Family Counseling Services, Inc.					
Pediatric Therapy Services, LLC dba: The Stepping Stones Group (Formerly My Therapy Company)					
People's Care Autism Services, LLC					

ITEM 14C

Name of NPS/A	Travel Training (870) - 1819 RATE	Other Transition Services (890) - 1819 RATE	Other (900) Music Therapy - 1819 RATE	Other (900) Vision Therapy - 1819 RATE	Other (900) - 1819 RATE
Preferred Healthcare Registry, Inc.					
Pioneer Healthcare Services, LLC					
Premier Healthcare Services, LLC - San Diego					
Professional Tutors of America, Inc.					\$75.00
Rancho Coastal Speech Therapy, Inc					
Ro Health, Inc.					
San Diego County Speech Pathology Services, Inc.					
San Diego Occupational Therapy, Inc.					
School Steps Inc					
SHC Services, Inc. dba Supplemental Health Care					
Soliant Health					
Sound Therapies, Inc.					
Specialized Therapy Services			\$76.88	\$76.88	See Notes*
SPOT Kids Therapy, Inc.					
Staff Rehab					
Sunbelt Staffing, LLC					
Verbal Behavior Associates (VBA)					
Vista Hill - GPS Assessment Services					
Vista Hill - Learning Assistance Center					

ITEM 14C

Name of NPS/A	Travel Training (870) - 1819 RATE	Other Transition Services (890) - 1819 RATE	Other (900) Music Therapy - 1819 RATE	Other (900) Vision Therapy - 1819 RATE	Other (900) - 1819 RATE
VST(eLuma)					
Xcite Steps					
ACES Academy					
Aseltine School					
Banyan Tree Foundations Academy San Diego					
Community School of San Diego (100% AAS)					
Community School of San Diego (50% AAS)					
Community School of San Diego (66% AAS)					
Community School of San Diego High School (100% AAS)					
Community School of San Diego High School (50% AAS)					
Community School of San Diego High School (66% AAS)					
Community Transition Academy					
Fred Finch Youth Center	Inclusive	Inclusive			
New Bridge School					
New Haven Youth & Family Services, Inc. - NPS Daily Rate Day Student					
New Haven Youth & Family Services, Inc. - NPS Residential Student					
Oak Grove Center - Autism Specific Program					
Oak Grove Center - Day Student					
San Diego Center for Children Academy		\$25.00			

ITEM 14C

Name of NPS/A	Travel Training (870) - 1819 RATE	Other Transition Services (890) - 1819 RATE	Other (900) Music Therapy - 1819 RATE	Other (900) Vision Therapy - 1819 RATE	Other (900) - 1819 RATE
Sierra Academy of San Diego					
Springall Academy					
Stein Center - Decena					
Stein Center - Transition					
TERI Country School 1:1					
TERI Country School 1:3					
TERI Country School 1:9					
TERI Learning Academy 1:1					
TERI Learning Academy 1:3					
The Koonings Center					
TIEE - AIM HIGH at Mt. Helix Academy (Site 4)	*See Notes				
TIEE - Children's Workshop (Site 1)	*See Notes				
TIEE - Cook Education Center (Site 3)	*See Notes				
TIEE - Urban Skills Center (Site 2)	*See Notes				
TIEE - Workshop @ Cook (Site 3)	*See Notes				
Winston School		\$76.88			

ITEM 14C

Name of NPS/A	*Follow-up Required - 1819 NOTES
ABA Education Foundation	
Accent Care Home Health of California, Inc.	
Accountable Healthcare Staffing, Inc.	
Advanced Medical Personnel Services, Inc.	
AEFCT Autism Experts Empowering Families & Children Together	
All Source Recruiting Group DBA: Ardor Health Solutions	
Alternative Teaching Strategy Center	
At Home Nursing Care	☐
Autism Learning Partners	\$51.00/Hour - Discounted Hourly Rate (requires a minimum of 3 hours or more for discounted rate) 1:1 Direct Services by a Behavior Technician (BII) \$90.00/Hour - Clinical Supervision by Master Level Staff (Behavior Intervention Development)
Autism Spectrum Consultants	
Autism Spectrum Therapies, LLC	
BMR Health Services Inc.	
Braille Consultants, Inc.	
CARD - Center for Autism & Related Disorders-SD	
Careerstaff	
Carolyn Karinen, MA CCC-SLP	
Cell Staff, LLC	
Coast to Coast Therapy, Inc.	
Coastal Speech Therapy, Inc.	

ITEM 14C

Name of NPS/A	*Follow-up Required - 1819 NOTES
Deaf Community Services of San Diego, Inc. (DCS)	1) Classroom Interpreting 7:30 AM - 3:00 PM = \$63.00/Hour (2 Hour Minimum) 2) Classroom Interpreting 3:00 PM - 10:00 PM = \$73.00/Hour (2 Hour Minimum)
Dependable Nursing, LLC	
E-Therapy	
Educational Based Services (EBS)	
Fred Finch Youth Center CARES Inc.	*INDICATES SELPA NOT IN AGREEMENT WITH THIS RATE.☒
Gateway Learning Group, Inc.	*Behavior Intervention Services (535) - Supervision by a non-BCBA = \$75.00/hour *Behavior Intervention Services (535) - Supervision by BCBA = \$115.00/hour
HM Systems, Inc.	*INDICATES SELPA NOT IN AGREEMENT WITH THIS RATE.
Host Healthcare	
Jodie K. Schuller & Associates	
K.I.D.S. Therapy Associates, Inc.	Lang/Speech (415) Daily Rates (8 Hrs.) - \$540/Day, SLP-A = \$435/Day, Assessment = \$540/ Day ; OT (450) Daily Rates (8 Hrs.)- \$540/Day, OT Assistant = \$435/Day, OT Assessment = \$540/Day; PT Daily Rates (8 Hrs.) - \$540/Day, PT Assistant = \$435/Day, PT Assessment = \$540/Day
Maxim Healthcare Services, Inc.	
New Direction Solutions, LLC	
New Haven Youth and Family Services-Community Based Services	**All Inclusive (with one exception where the Mental Health Specialist related to staff)☒Community Based Services☒Indiv Counseling (510 - on site) = \$75/Hour ☒Indiv
New Mediscan II, LLC DBA Mediscan Staffing Services	
North County Family Counseling Specialist (NCFCS)	*INDICATES SELPA NOT IN AGREEMENT WITH THIS RATE.
North County Occupational Therapy	
Palomar Family Counseling Services, Inc.	*Individual Counseling (510) - \$250.00/6 Hour Day, \$320.00/8 Hour Day *Counseling and Guidance ((515) - \$250.00/6 Hour Day, \$320.00/8 Hour Day
Pediatric Therapy Services, LLC dba: The Stepping Stones Group (Formerly My Therapy Company)	
People's Care Autism Services, LLC	☒

ITEM 14C

Name of NPS/A	*Follow-up Required - 1819 NOTES
Preferred Healthcare Registry, Inc.	
Pioneer Healthcare Services, LLC	
Premier Healthcare Services, LLC - San Diego	
Professional Tutors of America, Inc.	*INDICATES SELPA NOT IN AGREEMENT WITH THIS RATE. Other (900) - Tutoring = \$75.00/Hour
Rancho Coastal Speech Therapy, Inc	
Ro Health, Inc.	
San Diego County Speech Pathology Services, Inc.	
San Diego Occupational Therapy, Inc.	
School Steps Inc	
SHC Services, Inc. dba Supplemental Health Care	
Soliant Health	
Sound Therapies, Inc.	
Specialized Therapy Services	Other (900) - Neuro Psych = \$77.25/Hour. (\$4000/Assessment = 52 hours @ \$77.25
SPOT Kids Therapy, Inc.	☒
Staff Rehab	
Sunbelt Staffing, LLC	
Verbal Behavior Associates (VBA)	
Vista Hill - GPS Assessment Services	*INDICATES SELPA NOT IN AGREEMENT WITH THIS RATE. Psychological Services (530) Assessment = \$108.00-\$123.00/Hour*; All other service rates per hour - annual contract
Vista Hill - Learning Assistance Center	

ITEM 14C

Name of NPS/A	*Follow-up Required - 1819 NOTES
VST(eLuma)	
Xcite Steps	
ACES Academy	
Aseltine School	Individual Counseling (510) - is not inclusive to the daily rate offered. Ed. related mental health services are to be provided by the LEA. Language and Speech (415) and Occupational Therapy (450) are Inclusive Per IEP.
Banyan Tree Foundations Academy San Diego	
Community School of San Diego (100% AAS)	Transportation-Emergency = \$50.00 + \$0.545/mile /Trip (Each Way) Public Transportation (MTS) = \$20.00/Month
Community School of San Diego (50% AAS)	Transportation-Emergency = \$50.00 + \$0.545/mile /Trip (Each Way) Public Transportation (MTS) = \$20.00/Month
Community School of San Diego (66% AAS)	Transportation-Emergency = \$50.00 + \$0.545/mile /Trip (Each Way) Public Transportation (MTS) = \$20.00/Month
Community School of San Diego High School (100% AAS)	Transportation-Emergency = \$50.00 + \$0.545/mile /Trip (Each Way) Public Transportation (MTS) = \$20.00/Month
Community School of San Diego High School (50% AAS)	Transportation-Emergency = \$50.00 + \$0.545/mile /Trip (Each Way) Public Transportation (MTS) = \$20.00/Month
Community School of San Diego High School (66% AAS)	Transportation-Emergency = \$50.00 + \$0.545/mile /Trip (Each Way) Public Transportation (MTS) = \$20.00/Month
Community Transition Academy	All-inclusive, individual one-to-one staffing for 100% of the day = \$282.00 All-inclusive, individual one-to-one staffing for 50% of the day = \$240.00
Fred Finch Youth Center	
New Bridge School	
New Haven Youth & Family Services, Inc. - NPS Daily Rate Day Student	Transportation - School Day Student = \$2.50/Mile (Pick up from home and New Haven and back from any location).
New Haven Youth & Family Services, Inc. - NPS Residential Student	Transportation= IRS Rate Per Mile Other: STRTP - Pending Negotiations.
Oak Grove Center - Autism Specific Program	Basic Education - Autism Specific = \$170.00/Day Counseling & Guidance (Extended Day) = (SAI Rate + \$61.79) = \$231.79
Oak Grove Center - Day Student	Basic Education - Autism Specific = \$157.00/Day Counseling & Guidance (Extended Day) = (SAI Rate + \$61.79) = \$218.79
San Diego Center for Children Academy	

ITEM 14C

Name of NPS/A	*Follow-up Required - 1819 NOTES
Sierra Academy of San Diego	
Springall Academy	
Stein Center - Decena	Stein Transportation Services (to include Stein Education and Transition) 1. Bus Aide = \$18.55/Hour
Stein Center - Transition	Stein Transportation Services (to include Stein Education and Transition) 1. Bus Aide = \$18.55/Hour
TERI Country School 1:1	
TERI Country School 1:3	
TERI Country School 1:9	
TERI Learning Academy 1:1	
TERI Learning Academy 1:3	
The Koonings Center	
TIEE - AIM HIGH at Mt. Helix Academy (Site 4)	*Travel Training (870) = Cost of Bus Pass/Month
TIEE - Children's Workshop (Site 1)	*Travel Training (870) = Cost of Bus Pass/Month
TIEE - Cook Education Center (Site 3)	*Travel Training (870) = Cost of Bus Pass/Month
TIEE - Urban Skills Center (Site 2)	*Travel Training (870) = Cost of Bus Pass/Month
TIEE - Workshop @ Cook (Site 3)	*Travel Training (870) = Cost of Bus Pass/Month
Winston School	

ITEM 14C

Name of NPS/A	Teacher to Pupil Ratio
ABA Education Foundation	
Accent Care Home Health of California, Inc.	
Accountable Healthcare Staffing, Inc.	
Advanced Medical Personnel Services, Inc.	
AEFCT Autism Experts Empowering Families & Children Together	
All Source Recruiting Group DBA: Ardor Health Solutions	
Alternative Teaching Strategy Center	
At Home Nursing Care	
Autism Learning Partners	
Autism Spectrum Consultants	
Autism Spectrum Therapies, LLC	
BMR Health Services Inc.	
Braille Consultants, Inc.	
CARD - Center for Autism & Related Disorders-SD	
Careerstaff	
Carolyn Karinen, MA CCC-SLP	
Cell Staff, LLC	
Coast to Coast Therapy, Inc.	
Coastal Speech Therapy, Inc.	

ITEM 14C

Name of NPS/A	Teacher to Pupil Ratio
Deaf Community Services of San Diego, Inc. (DCS)	
Dependable Nursing, LLC	
E-Therapy	
Educational Based Services (EBS)	
Fred Finch Youth Center CARES Inc.	
Gateway Learning Group, Inc.	
HM Systems, Inc.	
Host Healthcare	
Jodie K. Schuller & Associates	
K.I.D.S. Therapy Associates, Inc.	
Maxim Healthcare Services, Inc.	
New Direction Solutions, LLC	
New Haven Youth and Family Services-Community Based Services	1:12
New Mediscan II, LLC DBA Mediscan Staffing Services	
North County Family Counseling Specialist (NCFCS)	
North County Occupational Therapy	
Palomar Family Counseling Services, Inc.	
Pediatric Therapy Services, LLC dba: The Stepping Stones Group (Formerly My Therapy Company)	
People's Care Autism Services, LLC	

ITEM 14C

Name of NPS/A	Teacher to Pupil Ratio
Preferred Healthcare Registry, Inc.	
Pioneer Healthcare Services, LLC	
Premier Healthcare Services, LLC - San Diego	
Professional Tutors of America, Inc.	
Rancho Coastal Speech Therapy, Inc	
Ro Health, Inc.	
San Diego County Speech Pathology Services, Inc.	
San Diego Occupational Therapy, Inc.	
School Steps Inc	
SHC Services, Inc. dba Supplemental Health Care	
Soliant Health	
Sound Therapies, Inc.	
Specialized Therapy Services	
SPOT Kids Therapy, Inc.	
Staff Rehab	
Sunbelt Staffing, LLC	
Verbal Behavior Associates (VBA)	
Vista Hill - GPS Assessment Services	
Vista Hill - Learning Assistance Center	

ITEM 14C

Name of NPS/A	Teacher to Pupil Ratio
VST(eLuma)	
Xcite Steps	
ACES Academy	1:12
Aseltine School	1:16
Banyan Tree Foundations Academy San Diego	1:10
Community School of San Diego (100% AAS)	1:12
Community School of San Diego (50% AAS)	1:12
Community School of San Diego (66% AAS)	1:12
Community School of San Diego High School (100% AAS)	1:12
Community School of San Diego High School (50% AAS)	1:12
Community School of San Diego High School (66% AAS)	1:12
Community Transition Academy	1:1
Fred Finch Youth Center	1:12
New Bridge School	1:8
New Haven Youth & Family Services, Inc. - NPS Daily Rate Day Student	1:12
New Haven Youth & Family Services, Inc. - NPS Residential Student	1:12
Oak Grove Center - Autism Specific Program	1:12
Oak Grove Center - Day Student	1:12
San Diego Center for Children Academy	1:12 (Elem/Mdl) 1

ITEM 14C

Name of NPS/A	Teacher to Pupil Ratio
Sierra Academy of San Diego	1:14
Springall Academy	1:14
Stein Center - Decena	1:12
Stein Center - Transition	1:12
TERI Country School 1:1	1:9
TERI Country School 1:3	1:9
TERI Country School 1:9	1:9
TERI Learning Academy 1:1	1:12
TERI Learning Academy 1:3	1:12
The Koonings Center	2:6
TIEE - AIM HIGH at Mt. Helix Academy (Site 4)	1:10
TIEE - Children's Workshop (Site 1)	1:8
TIEE - Cook Education Center (Site 3)	1:10
TIEE - Urban Skills Center (Site 2)	1:10
TIEE - Workshop @ Cook (Site 3)	1:8
Winston School	1:15

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 5, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: Tiffany Hazlewood, Director of School & Student Service
Mark Miller, Associate Superintendent, Administrative Services

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: APPROVAL OF PARENT SETTLEMENT AND RELEASE AGREEMENT

EXECUTIVE SUMMARY

The attached Special Education Agreement report for Parent Settlement and Release Agreements summarizes three Settlement Agreements that provides services for two special education and one regular education student.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts as shown on the attached Special Education Agreement report.

FUNDING SOURCE:

As noted on the attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD MEETING

ITEM 14E

SPECIAL EDUCATION AGREEMENTSBoard Meeting Date: 10/11/18

<u>Student #</u>	<u>Description of Services</u>	<u>Date Executed</u>	<u>Budget #</u>	<u>Amount</u>
2018-102PS	Pursuant to the Settlement Agreement, a negotiated agreement has been reached between the San Dieguito Union High School District and student #2018-102PS per outcome of Hearing decision from the 2015-16 school year.	08/31/18	General Fund/ Restricted 01-00	\$10,000.00
2018-103PS	Pursuant to the Settlement Agreement, a negotiated agreement has been reached between the San Dieguito Union High School District and student #2018-103PS for educationally related services	09/07/18	General Fund/ Unrestricted 01-00	\$11,000.00
2018-104PS	Pursuant to the Settlement Agreement, a negotiated agreement has been reached between the San Dieguito Union High School District and student #2018-104PS for special education related services through	08/31/18	General Fund/ Restricted 01-00	\$25,000.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 3, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: Douglas B. Gilbert, Director of Purchasing
Tina Douglas, Associate Superintendent,
Business Services

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: APPROVAL / RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes eight contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on the attached report.

ITEM 15A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS - PROFESSIONAL SERVICES REPORT**Board Meeting Date: 10/11/18**

<u>Contract Effective Dates</u>	<u>Contractor/Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
08/01/18 – 07/30/19 and renewing annually unless terminated in writing	Agency for Student Health Research	To provide InjureFree for Schools standard software license unlimited user annual subscription.	General Fund/ Unrestricted 01-00	\$4,000.00
07/01/18-06/30/19	BCK Programs, LLC	To provide a Storm Water Pollution Prevention Program (SWPPP) Internship program at San Dieguito High School Academy, as well as recycling programs at Oak Crest Middle School and Diegueño Middle School.	N/A	N/A
10/12/18 – 10/11/19 renewing automatically each year, until terminated with 30-day advance written notice	Michael R. Brogan, dba Angelic Appliance Repair	To provide small appliance repair services throughout the District.	General Fund/ Unrestricted 01-00	\$5,000.00
10/12/18 – 10/11/19 renewing annually	Cosco Fire Protection, Inc.,	To provide tests and inspection of District fire suppression systems and perform any necessary or required repair work and adjustments.	General Fund/ Unrestricted 01-00	\$5,000.00

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10/12/18 – 10/11/19 renewing automatically each year, until terminated with 30-day advance written notice	D-Tek Live Bee Removal	To provide bee removal services throughout the District.	To be expended from the fund to which the project is charged	\$10,000.00
10/12/18 – 10/11/19 continuing until terminated by either party	Technical Safety Services, Inc	To provide fume hood and biosafety cabinet testing and certification services and minor repairs District-wide.	General Fund/ Unrestricted 01-00	\$2,500.00
11/12/18 – 02/28/19	The Regents of the University of California	For the lease of facilities at the University of California, San Diego, for the Torrey Pines High School Girls' Water Polo tryouts, practices and games.	General Fund/ Unrestricted 01-00	\$15,750.00
10/12/18 – 10/11/19 renewing automatically each year, until terminated with 30-day advance written notice	San Diego Elevator	To provide elevator preventative maintenance, minor repairs and State load tests.	General Fund/ Unrestricted 01-00	\$50,000.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 1, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: Tina Douglas, Associate Superintendent,
Business Services

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

1. Purchase Orders
2. Change Orders
3. Purchase Order Increase/Decrease
4. Membership Listings (None Submitted)
5. Warrants
6. Revolving Cash Fund

RECOMMENDATION:

It is recommended that the Board approve the following business reports: 1) Purchase Orders, 2) Change Orders, 3) Purchase Order Increase/Decrease, 4) Membership Listings, 5) Warrants, and 6) Revolving Cash Fund.

FUNDING SOURCE:

Not applicable.

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PO REPORT SEPTEMBER 4, 2018 THROUGH SEPTEMBER 28, 2018

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000010872	9/4/2018	0100	WILLDAN FINANCIAL SERVICES	007	OTHER SERV.& OPER.EXP.	\$ 1,250.00
0000010873	9/4/2018	2139	NOVA SERVICES	007	NEW CONSTRUCTION	\$ 75,098.17
0000010874	9/4/2018	2139	AMERICAN TIME	007	EQUIPMENT	\$ 6,214.73
0000010875	9/4/2018	2139	UNITED SITE SERVICES	007	NEW CONSTRUCTION	\$ 18,816.89
0000010876	9/4/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 62.50
0000010877	9/4/2018	0100	A B C SCHOOL EQUIPMENT INC	500	MATERIALS AND SUPPLIES	\$ 292.66
0000010878	9/4/2018	0100	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLIES	\$ 178.43
0000010879	9/4/2018	0100	AREY JONES ED SOLUTIONS	017	NON-CAPITALIZED TECH EQUIPMENT	\$ 16,494.94
0000010880	9/4/2018	0100	PROCURETECH	017	MATERIALS AND SUPPLIES	\$ 1,233.07
0000010881	9/4/2018	0100	SWEETWATER	500	COMPUTER LICENSING	\$ 4,632.15
0000010882	9/4/2018	1300	SAN DIEGO COUNTY OFFICE OF EDUCATION	014	CONFERENCE,WORKSHOP,SEM.	\$ 250.00
0000010883	9/4/2018	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	022	BOOKS OTHER THAN TEXTBOOKS	\$ 150.00
0000010884	9/5/2018	0100	FLINN SCIENTIFIC INC	500	MATERIALS AND SUPPLIES	\$ 59.93
0000010885	9/5/2018	0100	FISHER SCIENTIFIC EMD	500	MATERIALS AND SUPPLIES	\$ 68.66
0000010886	9/5/2018	0100	FISHER SCIENTIFIC EMD	500	MATERIALS AND SUPPLIES	\$ 91.33
0000010887	9/5/2018	0100	PERFECTION LEARNING CORP	500	MATERIALS AND SUPPLIES	\$ 85.87
0000010889	9/5/2018	0100	SCHOOL HEALTH CORPORATION	004	MATERIALS AND SUPPLIES	\$ 1,105.86
0000010890	9/5/2018	0100	AMAZON CAPITAL SERVICES, INC.	002	MATERIALS AND SUPPLIES	\$ 102.08
0000010891	9/5/2018	0100	AMAZON CAPITAL SERVICES, INC.	002	MATERIALS AND SUPPLIES	\$ 1,200.84
0000010892	9/5/2018	0100	HOME DEPOT CREDIT SERVICES	600	MATERIALS AND SUPPLIES	\$ 2,000.00
0000010893	9/5/2018	0100	BLICK, DICK (DICK BLICK)	600	MATERIALS AND SUPPLIES	\$ 4,920.00
0000010894	9/5/2018	0100	SMART AND FINAL STORES CORP	600	MATERIALS AND SUPPLIES	\$ 5,000.00
0000010895	9/5/2018	0100	COSTCO CARMEL MTN RANCH	600	MATERIALS AND SUPPLIES	\$ 5,000.00
0000010896	9/5/2018	0100	ARBOR SCIENTIFIC	500	MATERIALS AND SUPPLIES	\$ 54.80
0000010897	9/6/2018	0100	DIGITAL SCHOOLS OF CA, LLC	011	CONSULTANTS-COMPUTER	\$ 5,905.00
0000010898	9/6/2018	0100	NCS PEARSON, INC	002	MATERIALS AND SUPPLIES	\$ 174.10
0000010900	9/6/2018	0100	PRO AV DEALER INC	017	NON-CAPITALIZED TECH EQUIPMENT	\$ 7,154.51
				500	NON-CAPITALIZED TECH EQUIPMENT	\$ 893.25
0000010901	9/6/2018	0100	STAPLES ADVANTAGE	003	MATERIALS AND SUPPLIES	\$ 42.54
0000010902	9/6/2018	0100	AMAZON CAPITAL SERVICES, INC.	003	MATERIALS AND SUPPLIES	\$ 54.46
0000010903	9/6/2018	0100	REGENTS OF THE UNIV. OF CA.	004	PROF/CONSULT./OPER EXP	\$ 210,000.00
0000010904	9/6/2018	0100	EDGEUITY	004	COMPUTER LICENSING	\$ 91,000.00
0000010905	9/6/2018	0100	AVID CENTER	004	FEES - ADMISSIONS, TOURN	\$ 27,302.00
0000010906	9/6/2018	0100	PROJECT LEAD THE WAY, INC	003	MATERIALS AND SUPPLIES	\$ 339.96
					NON CAPITALIZED EQUIP	\$ 1,724.00
0000010907	9/6/2018	0100	MIND RESEARCH INSTITUTE	004	COMPUTER LICENSING	\$ 8,996.00
0000010908	9/7/2018	0100	COSTCO CARLSBAD	002	MATERIALS AND SUPPLIES	\$ 350.00
0000010909	9/7/2018	0100	STAPLES ADVANTAGE	002	MATERIALS AND SUPPLIES	\$ 900.00
0000010910	9/7/2018	0100	NAKIVO INC.	017	COMPUTER LICENSING	\$ 2,366.40
0000010911	9/7/2018	0100	STAPLES ADVANTAGE	002	MATERIALS AND SUPPLIES	\$ 150.00
0000010912	9/7/2018	0100	STAPLES ADVANTAGE	002	MATERIALS AND SUPPLIES	\$ 250.00
0000010913	9/7/2018	0100	STAPLES ADVANTAGE	002	MATERIALS AND SUPPLIES	\$ 250.00
0000010914	9/7/2018	0100	NCTD	002	FEES - ADMISSIONS, TOURN	\$ 2,275.00
0000010915	9/7/2018	0100	ISQUAD REPAIR LLC	002	REPAIRS BY VENDORS	\$ 500.00
0000010916	9/7/2018	0100	PROCURETECH	017	NON-CAPITALIZED TECH EQUIPMENT	\$ 7,602.84
0000010917	9/7/2018	0100	EAGLE SOFTWARE	004	CONFERENCE,WORKSHOP,SEM.	\$ 1,197.00
0000010918	9/7/2018	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	004	CONFERENCE,WORKSHOP,SEM.	\$ 50.00
0000010919	9/7/2018	0100	APPERSON	500	MATERIALS AND SUPPLIES	\$ 1,276.56
0000010920	9/7/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 180.98
0000010921	9/7/2018	0100	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	002	CONFERENCE,WORKSHOP,SEM.	\$ 25.00
0000010922	9/7/2018	0100	AMAZON CAPITAL SERVICES, INC.	017	MATERIALS AND SUPPLIES	\$ 5,679.99
0000010923	9/7/2018	0100	CART MART INC	500	REPAIRS BY VENDORS	\$ 2,000.00
0000010924	9/7/2018	0100	AMAZON CAPITAL SERVICES, INC.	600	MATERIALS AND SUPPLIES	\$ 977.97
0000010925	9/7/2018	0100	DIGITAL NETWORKS GROUP, INC.	017	NON-CAPITALIZED TECH EQUIPMENT	\$ 2,387.81
0000010926	9/7/2018	0100	DIGITAL NETWORKS GROUP, INC.	017	REPAIRS BY VENDORS	\$ 780.00
0000010927	9/7/2018	0100	DIGITAL NETWORKS GROUP, INC.	017	REPAIRS BY VENDORS	\$ 270.00
0000010928	9/7/2018	0100	CURRIER & HUDSON	016	REPAIRS-COMPUTERS	\$ 5,000.00
				021	LEGAL EXP-PERSONNEL	\$ 30,000.00
0000010929	9/7/2018	0100	ARTIANO SHINOFF	021	LEGAL EXP-BUSINESS	\$ 21,550.00
				022	REPAIRS-COMPUTERS	\$ 53,875.00
0000010930	9/7/2018	0100	FAGEN FRIEDMAN & FULFROST, LLP	021	LEGAL EXP-BUSINESS	\$ 35,000.00
					LEGAL EXP-PERSONNEL	\$ 7,000.00
0000010931	9/7/2018	0100	Shaw HR Consulting, Inc.	020	PROF/CONSULT./OPER EXP	\$ 6,000.00
0000010932	9/7/2018	0100	SMART AND FINAL STORES CORP	003	MATERIALS AND SUPPLIES	\$ 3,000.00
0000010933	9/7/2018	0100	RALPHS CUSTOMER CHARGES	003	MATERIALS AND SUPPLIES	\$ 1,500.00
0000010934	9/7/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 129.29
0000010935	9/7/2018	0100	HOME DEPOT CREDIT SERVICES	500	MATERIALS AND SUPPLIES	\$ 200.00
0000010936	9/7/2018	0100	FREE FORM CLAY & SUPPLY	500	MATERIALS AND SUPPLIES	\$ 1,300.00
0000010937	9/7/2018	0100	CAROLINA BIOLOGICAL SUPPLY CO	003	MATERIALS AND SUPPLIES	\$ 307.06
0000010938	9/7/2018	0100	AMAZON CAPITAL SERVICES, INC.	600	MATERIALS AND SUPPLIES	\$ 200.00
0000010939	9/7/2018	0100	COSTCO CARLSBAD	600	MATERIALS AND SUPPLIES	\$ 200.00
0000010940	9/7/2018	1300	SUNRISE PRODUCE	014	PURCHASES FOOD	\$ 85,000.00
0000010941	9/10/2018	1300	PICK UP STIX CATERING	014	PURCHASES FOOD	\$ 81,000.00

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000010942	9/10/2018	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	004	PROF/CONSULT./OPER EXP	\$ 4,557.70
0000010943	9/10/2018	0100	SAN DIEGUITO ALLIANCE	004	PROF/CONSULT./OPER EXP	\$ 26,450.00
0000010944	9/10/2018	2519	AMERA-CHEM, INC.	007	MATERIALS AND SUPPLIES	\$ 3,229.54
0000010945	9/10/2018	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 237.00
0000010946	9/10/2018	0100	Springall Academy	002	OTHER CONTR-N.P.S.	\$ 1,025.16
0000010948	9/10/2018	0100	SMART AND FINAL STORES CORP	003	MATERIALS AND SUPPLIES	\$ 4,500.00
0000010950	9/10/2018	0100	Chelsea Pest & Termite Control	012	PEST CONTROL	\$ 250.00
0000010951	9/10/2018	0100	VONS INC.	003	MATERIALS AND SUPPLIES	\$ 750.00
0000010952	9/10/2018	0100	PIONEER DRAMA SERVICE	500	MATERIALS AND SUPPLIES	\$ 63.32
0000010953	9/10/2018	0100	THERAPRO INC	002	MATERIALS AND SUPPLIES	\$ 678.24
0000010954	9/10/2018	0100	J AND R KEY HARDWARE	600	MATERIALS AND SUPPLIES	\$ 159.11
0000010955	9/10/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 12.42
0000010956	9/10/2018	0100	RANCHO AUTO BODY	012	REPAIRS BY VENDORS	\$ 752.01
0000010957	9/10/2018	0100	CALIFORNIA SPACE MANAGEMENT	002	REPAIRS BY VENDORS	\$ 506.22
0000010958	9/10/2018	0100	HOUGHTON MIFFLIN HARCOURT	003	BOOKS OTHER THAN TEXTBOOKS	\$ 279.66
0000010959	9/10/2018	0100	CAROLINA BIOLOGICAL SUPPLY CO	018	MATERIALS AND SUPPLIES	\$ 77.68
0000010960	9/10/2018	0100	TURF STAR INC	012	REPAIRS BY VENDORS	\$ 1,195.08
0000010961	9/10/2018	0100	SWEETWATER	003	MATERIALS AND SUPPLIES	\$ 4,992.39
0000010962	9/11/2018	1300	AMAZON CAPITAL SERVICES, INC.	014	MATERIALS AND SUPPLIES	\$ 139.97
0000010963	9/11/2018	2109	ENCINITAS, CITY OF	007	IMPROVEMENT	\$ 6,205.57
0000010964	9/12/2018	0100	EXPLORE LEARNING	600	MATERIALS AND SUPPLIES	\$ 1,965.00
0000010965	9/12/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 244.26
0000010966	9/12/2018	0100	MISSION FEDERAL CREDIT UNION	012	MATERIALS AND SUPPLIES	\$ 388.08
0000010967	9/12/2018	0100	RASIX COMPUTER CENTER INC	500	MATERIALS AND SUPPLIES	\$ 81.30
0000010968	9/12/2018	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 1,000.00
0000010970	9/12/2018	0100	BLICK, DICK (DICK BLICK)	500	MATERIALS AND SUPPLIES	\$ 1,600.00
0000010971	9/12/2018	0100	HOME DEPOT CREDIT SERVICES	500	MATERIALS AND SUPPLIES	\$ 300.00
0000010972	9/12/2018	0100	OFFICE SOLUTIONS BUSINESS	500	MATERIALS AND SUPPLIES	\$ 21.55
0000010973	9/13/2018	0100	EduLink Systems, Inc.	017	COMPUTER LICENSING	\$ 12,800.00
0000010974	9/14/2018	0100	A&S Flooring	012	REPAIRS BY VENDORS	\$ 6,318.00
0000010975	9/14/2018	0100	LIFE DECK COATING INSTALLATIONS	012	REPAIRS BY VENDORS	\$ 2,890.00
0000010976	9/17/2018	0100	AMERICAN EXPRESS	015	RENTS & LEASES	\$ 1,664.00
0000010977	9/17/2018	2139	WESTBERG & WHITE, INC.	007	IMPROVEMENT	\$ 358,543.28
0000010978	9/17/2018	0100	CASBO	021	CONFERENCE,WORKSHOP,SEM.	\$ 700.00
0000010979	9/17/2018	0100	COSTCO CARLSBAD	500	MATERIALS AND SUPPLIES	\$ 500.00
0000010980	9/17/2018	2519	SUBSURFACE SURVEYS &	007	IMPROVEMENT	\$ 590.00
0000010981	9/17/2018	0100	NAT'L CENTER FOR CONSTITUTIONAL RIGHTS	500	MATERIALS AND SUPPLIES	\$ 195.48
0000010982	9/17/2018	0100	Community Transition Academy	002	OTHER CONTR-N.P.S.	\$ 2,256.00
0000010983	9/17/2018	0100	REGENTS OF THE UNIV. OF CA.	004	RENTS & LEASES	\$ 15,750.00
0000010984	9/17/2018	1300	GOOD SOURCE SOLUTIONS INC	014	PURCHASES FOOD	\$ 3,240.00
0000010985	9/17/2018	0100	SAROYAN LUMBER	600	MATERIALS AND SUPPLIES	\$ 2,500.00
0000010986	9/17/2018	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 150.00
0000010987	9/18/2018	0100	MISSION FEDERAL CREDIT UNION	017	MATERIALS AND SUPPLIES	\$ 489.99
0000010988	9/18/2018	0100	E A I EDUCATION	500	MATERIALS AND SUPPLIES	\$ 46.56
0000010989	9/18/2018	0100	DANNIS WOLIVER KELLEY	002	REPAIRS-COMPUTERS	\$ 100,000.00
0000010990	9/18/2018	0100	SOUTHWEST SCHOOL/OFFICE SUPPLY	600	MATERIALS AND SUPPLIES	\$ 180.72
0000010991	9/18/2018	0100	LDP & ASSOCIATES, INC.	017	REPAIRS BY VENDORS	\$ 13,415.00
0000010992	9/18/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 2,100.00
0000010993	9/18/2018	0100	AMERICAN CHEMICAL	500	MATERIALS AND SUPPLIES	\$ 85.66
0000010994	9/18/2018	0100	AMERICAN CHEMICAL	600	MATERIALS AND SUPPLIES	\$ 214.15
0000010995	9/18/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 50.59
0000010996	9/18/2018	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 29.88
0000010997	9/18/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 1,070.59
0000010998	9/19/2018	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	500	CONFERENCE,WORKSHOP,SEM.	\$ 75.00
0000010999	9/19/2018	0100	TCR SERVICES	500	DUPLICATING SUPPLIES	\$ 188.40
0000011000	9/19/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 62.71
0000011001	9/19/2018	0100	DIGITAL SCHOOLS OF CA, LLC	020	CONFERENCE,WORKSHOP,SEM.	\$ 525.00
0000011002	9/19/2018	0100	JJJ Enterprises, Inc.	012	REPAIRS BY VENDORS	\$ 3,000.00
0000011003	9/19/2018	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	500	CONFERENCE,WORKSHOP,SEM.	\$ 50.00
0000011004	9/19/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 903.48
0000011005	9/19/2018	0100	AREY JONES ED SOLUTIONS	017	NON-CAPITALIZED TECH EQUIPMENT	\$ 16,428.60
				500	NON-CAPITALIZED TECH EQUIPMENT	\$ 14,361.95
0000011006	9/19/2018	0100	PC & MACEXCHANGE	017	NON-CAPITALIZED TECH EQUIPMENT	\$ 570.00
0000011007	9/19/2018	0100	OFFICE SOLUTIONS BUSINESS	500	MATERIALS AND SUPPLIES	\$ 21.55
0000011008	9/19/2018	0100	PROCURETECH	017	MATERIALS AND SUPPLIES	\$ 248.52
0000011009	9/20/2018	0100	SCHOOL HEALTH CORPORATION	500	MATERIALS AND SUPPLIES	\$ 160.69
0000011010	9/20/2018	0100	BRANDING 365	500	MATERIALS AND SUPPLIES	\$ 471.08
0000011011	9/20/2018	0100	OFFICE DEPOT, INC	500	MATERIALS AND SUPPLIES	\$ 61.34
0000011012	9/21/2018	0100	SAN DIEGO SCENIC TOURS, INC.	013	SUBAGREEMENTS FOR SERVICES	\$ 25,000.00
					FLD. TRIPS BY PRV. CONTR	\$ 25,000.00
0000011013	9/21/2018	0100	SUN DIEGO CHARTER COMPANY	013	SUBAGREEMENTS FOR SERVICES	\$ 50,000.00
					FLD. TRIPS BY PRV. CONTR	\$ 25,000.00
0000011014	9/21/2018	0100	VERITIV EXPRESS	500	DUPLICATING SUPPLIES	\$ 1,056.38

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000011015	9/21/2018	0100	GRAND PACIFIC CHARTER	013	SUBAGREEMENTS FOR SERVICES	\$ 25,000.00
					FLD. TRIPS BY PRV. CONTR	\$ 25,000.00
0000011016	9/21/2018	0100	NO CTY STUDENT TRANSPORTATION	013	SUBAGREEMENTS FOR SERVICES	\$ 75,000.00
					FLD. TRIPS BY PRV. CONTR	\$ 25,000.00
0000011017	9/21/2018	0100	DIGITAL NETWORKS GROUP, INC.	017	REPAIRS BY VENDORS	\$ 675.00
0000011019	9/21/2018	0100	STAPLES ADVANTAGE	600	MATERIALS AND SUPPLIES	\$ 1,000.00
0000011020	9/21/2018	0100	AREY JONES ED SOLUTIONS	600	NON-CAPITALIZED TECH EQUIPMENT	\$ 3,812.46
0000011021	9/21/2018	0100	COSTCO CARLSBAD	007	OFFICE SUPPLIES	\$ 19.29
0000011022	9/21/2018	0100	PC & MACEXCHANGE	600	NON-CAPITALIZED TECH EQUIPMENT	\$ 1,378.12
0000011023	9/21/2018	0100	AMAZON CAPITAL SERVICES, INC.	007	OFFICE SUPPLIES	\$ 118.36
0000011024	9/21/2018	1300	SO-CAL DOMINONDS	014	PURCHASES FOOD	\$ 190,000.00
0000011025	9/21/2018	2139	MOBILE MODULAR MANAGEMENT CORP	007	NEW CONSTRUCTION	\$ 158,280.00
0000011026	9/21/2018	2139	M A Engineers Inc.	007	NEW CONSTRUCTION	\$ 4,000.00
0000011027	9/21/2018	2139	M A Engineers Inc.	007	NEW CONSTRUCTION	\$ 28,500.00
0000011028	9/21/2018	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	001	CONFERENCE,WORKSHOP,SEM.	\$ 250.00
0000011029	9/21/2018	0100	FOLLETT EDUCATIONAL SERVICES	500	ABATEMENTS-MATLS & SUPPLIES	\$ 116.62
0000011030	9/24/2018	0100	INTERNATIONAL BACCALAUREATE ORGANIZATION	001	CONFERENCE,WORKSHOP,SEM.	\$ 1,488.00
0000011031	9/24/2018	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	011	CONFERENCE,WORKSHOP,SEM.	\$ 250.00
0000011032	9/24/2018	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 34.70
0000011033	9/24/2018	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	001	CONFERENCE,WORKSHOP,SEM.	\$ 250.00
0000011034	9/24/2018	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 292.25
0000011035	9/24/2018	0100	CALIFORNIA SPORT DESIGN	600	MATERIALS AND SUPPLIES	\$ 1,023.46
0000011036	9/24/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 138.98
0000011037	9/24/2018	0100	HITECH PAINTING INC	012	REPAIRS BY VENDORS	\$ 14,910.00
0000011038	9/24/2018	0100	URBAN TREE CARE, INC.	012	OTHER SERV.& OPER.EXP.	\$ 855.00
0000011039	9/24/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	ABATEMENTS-MATLS & SUPPLIES	\$ 282.92
0000011040	9/24/2018	0100	URBAN TREE CARE, INC.	012	OTHER SERV.& OPER.EXP.	\$ 2,700.00
0000011041	9/25/2018	0100	ALTERNATIVE TEACHING STRATEGY	002	MEDIATION SETTLEMENTS	\$ 7,005.00
0000011042	9/25/2018	0100	EXTRON ELECTRONICS	017	REPAIRS BY VENDORS	\$ 150.00
0000011043	9/25/2018	0100	URBAN TREE CARE, INC.	012	OTHER SERV.& OPER.EXP.	\$ 4,221.00
0000011044	9/25/2018	0100	URBAN TREE CARE, INC.	012	OTHER SERV.& OPER.EXP.	\$ 20,719.00
0000011045	9/25/2018	0100	URBAN TREE CARE, INC.	012	OTHER SERV.& OPER.EXP.	\$ 4,966.00
0000011046	9/25/2018	0100	COMMUNITY SCHOOL OF SD, THE	002	SUB/OTHER CONTR-NPS	\$ 41,285.00
					OTHER CONTR-N.P.S.	\$ 25,000.00
0000011047	9/25/2018	0100	Community Transition Academy	002	SUB/OTHER CONTR-NPS	\$ 34,220.00
					OTHER CONTR-N.P.S.	\$ 25,000.00
0000011048	9/25/2018	0100	URBAN TREE CARE, INC.	012	OTHER SERV.& OPER.EXP.	\$ 8,714.00
0000011049	9/25/2018	0100	URBAN TREE CARE, INC.	012	OTHER SERV.& OPER.EXP.	\$ 1,018.00
0000011050	9/25/2018	0100	URBAN TREE CARE, INC.	012	OTHER SERV.& OPER.EXP.	\$ 7,720.00
0000011051	9/25/2018	0100	STAPLES ADVANTAGE	500	MATERIALS AND SUPPLIES	\$ 500.00
0000011052	9/25/2018	0100	AMAZON CAPITAL SERVICES, INC.	002	MATERIALS AND SUPPLIES	\$ 304.18
0000011053	9/25/2018	0100	SMART AND FINAL STORES CORP	600	MATERIALS AND SUPPLIES	\$ 400.00
0000011054	9/25/2018	0100	KELLY PAPER	500	MATERIALS AND SUPPLIES	\$ 500.00
				600	AERIES SUPPLIES	\$ 100.00
0000011055	9/25/2018	0100	HOME DEPOT CREDIT SERVICES	600	MATERIALS AND SUPPLIES	\$ 400.00
0000011056	9/25/2018	0100	CDW GOVERNMENT	017	NON-CAPITALIZED TECH EQUIPMENT	\$ 1,739.21
0000011057	9/25/2018	0100	HOME DEPOT CREDIT SERVICES	001	MATERIALS AND SUPPLIES	\$ 6.90
0000011058	9/25/2018	0100	HOME DEPOT CREDIT SERVICES	500	MATERIALS AND SUPPLIES	\$ 1,000.00
0000011059	9/26/2018	0100	SURPRISE SIGNS	600	MATERIALS AND SUPPLIES	\$ 284.46
0000011060	9/26/2018	0100	SPORTLAND TEAM SPORTS	600	MATERIALS AND SUPPLIES	\$ 2,222.91
0000011061	9/26/2018	0100	SEASIDE HEATING AND AIR COND	012	REPAIRS BY VENDORS	\$ 3,345.00
0000011062	9/26/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 260.16
0000011063	9/26/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 608.37
0000011064	9/26/2018	0100	TWO WAY RADIO SUPPLY	600	MATERIALS AND SUPPLIES	\$ 113.19
0000011065	9/26/2018	0100	MUSIC MART	500	MATERIALS AND SUPPLIES	\$ 435.54
0000011066	9/27/2018	2519	M A Engineers Inc.	007	NEW CONSTRUCTION	\$ 4,000.00
0000011067	9/27/2018	0100	NORTHSTAR AV LLC	017	MATERIALS AND SUPPLIES	\$ 1,083.97
0000011068	9/27/2018	0100	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLIES	\$ 300.00
0000011069	9/27/2018	0100	NORTH COUNTY CONFERENCE	022	DUES-CIF	\$ 6,252.00
0000011070	9/27/2018	0100	CA DEPT OF EDUCATION	003	CONFERENCE,WORKSHOP,SEM.	\$ 4,375.00
0000011071	9/27/2018	0100	C I F	022	DUES-CIF	\$ 13,890.24
0000011073	9/27/2018	0100	BERNELL CORPORATION	002	MATERIALS AND SUPPLIES	\$ 29.45
0000011075	9/27/2018	0100	DEPT OF INDUSTRIAL RELATIONS	012	FEES - ADMISSIONS, TOURN	\$ 225.00
0000011076	9/27/2018	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	002	CONFERENCE,WORKSHOP,SEM.	\$ 50.00
0000011077	9/27/2018	0100	TEAM SPORTS OF NORTH COUNTY	500	MATERIALS AND SUPPLIES	\$ 840.45
0000011078	9/27/2018	0100	SCHOLASTIC MAGAZINES	500	MATERIALS AND SUPPLIES	\$ 82.39
0000011079	9/27/2018	0100	PROCURETECH	017	NON-CAPITALIZED TECH EQUIPMENT	\$ 807.05
0000011080	9/27/2018	0100	AMAZON CAPITAL SERVICES, INC.	003	MATERIALS AND SUPPLIES	\$ 222.37
0000011081	9/27/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 38.90
0000011082	9/27/2018	0100	AMAZON CAPITAL SERVICES, INC.	003	MATERIALS AND SUPPLIES	\$ 846.43
0000011083	9/27/2018	0100	AMAZON CAPITAL SERVICES, INC.	600	MATERIALS AND SUPPLIES	\$ 1,117.15
0000011084	9/27/2018	0100	COMMUNITY SCHOOL OF SD, THE	002	OTHER CONTR-N.P.S.	\$ 5,995.50
0000011085	9/27/2018	0100	COMMUNITY SCHOOL OF SD, THE	002	SUB/OTHER CONTR-NPS	\$ 41,285.00

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PO REPORT SEPTEMBER 4, 2018 THROUGH SEPTEMBER 28,2018

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000011085	43370.167	0100	COMMUNITY SCHOOL OF SD, THE	002	OTHER CONTR-N.P.S.	\$ 25,000.00
0000011086	9/27/2018	0100	COMMUNITY SCHOOL OF SD, THE	002	SUB/OTHER CONTR-NPS	\$ 41,285.00
					OTHER CONTR-N.P.S.	\$ 25,000.00
0000011087	9/28/2018	0100	JOHNSON CONTROLS FIRE PROTECTION LP	012	REPAIRS BY VENDORS	\$ 4,549.27
0000011088	9/28/2018	0100	WestEd	004	PROF/CONSULT./OPER EXP	\$ 750.00
0000011089	9/28/2018	0100	SAN DIEGO COUNTY OFFICE OF EDUCATION	001	DUES AND MEMBERSHIPS	\$ 11,348.10
0000011090	9/28/2018	0100	AMAZON CAPITAL SERVICES, INC.	003	MATERIALS AND SUPPLIES	\$ 216.19
0000011092	9/28/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 194.74
0000011093	9/28/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	OFFICE SUPPLIES	\$ 108.35
0000011094	9/28/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 58.17
000010064A	9/27/2018	0100	DENNY MANUFACTURING CO, INC	003	MATERIALS AND SUPPLIES	\$ 3,722.15
000010807A	9/12/2018	0100	Follett School Solutions	001	COMPUTER LICENSING	\$ 318.99
790001	9/27/2018	0100	Ellevation, Inc.	003	PROF/CONSULT./OPER EXP	\$ 8,000.00
					COMPUTER LICENSING	\$ 2,500.00
790013	9/11/2018	0100	BLICK, DICK (DICK BLICK)	500	MATERIALS AND SUPPLIES	\$ 2,300.00
790014	9/11/2018	0100	BLICK, DICK (DICK BLICK)	500	MATERIALS AND SUPPLIES	\$ 227.16
790015	9/11/2018	0100	MISSION FEDERAL CREDIT UNION	500	MATERIALS AND SUPPLIES	\$ 451.87
790016	9/11/2018	0100	ALPHA GRAPHICS SAN MARCOS/CARLSBAD	500	MATERIALS AND SUPPLIES	\$ 513.39
790017	9/11/2018	0100	AMAZON CAPITAL SERVICES, INC.	500	MATERIALS AND SUPPLIES	\$ 269.36
790018	9/11/2018	0100	BLICK, DICK (DICK BLICK)	500	MATERIALS AND SUPPLIES	\$ 488.68
790020	9/27/2018	0100	COMM USA INC	500	MATERIALS AND SUPPLIES	\$ 210.00
790022	9/21/2018	0100	JERSEY MIKE'S SUBS	500	REFRESHMENTS	\$ 627.37
					SUB-TOTAL NEW PURCHASES	\$ 2,571,498.26

CHANGE ORDERS

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000003981	9/19/2018	2139	ROESLING NAKAMURA TERADA	007	NEW CONSTRUCTION	\$ 500.00
0000007295	9/19/2018	2519	ROESLING NAKAMURA TERADA	007	6200002	\$ 4,100.00
					SUB-TOTAL CHANGE ORDERS	\$ 4,600.00

PURCHASE ORDER INCREASE/DECREASE

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
0000009665	9/3/2018	2139	ACCURATE SECURITY PROS	007	6200001	\$ 195.77
0000010820	9/4/2018	0100	HORIZON LIGHTING	012	5600003	\$ 1,140.00
0000010858	9/6/2018	0100	DOOR SERVICE & REPAIR	012	5800090	\$ 1,500.00
0000007293	9/11/2018	2518	ROESLING NAKAMURA TERADA	007	6170000	\$ 230.00
0000010201	9/13/2018	0100	ALLIED REFRIGERATION	012	4300028	\$ 3,000.00
0000010233	9/20/2018	0100	TCR	500	4300000	\$ 500.00
0000010624	9/21/2018	0100	MISSION FED	600	4300000	\$ 84.00
0000010187	9/24/2018	1011	STAPLES	500	4300000	\$ 100.00
0000010277	9/25/2018	0100	STAPLES	500	4300000	\$ 500.00
0000010730	9/26/2018	0100	MOBILE AIR	013	5600009	\$ 5,000.00
0000010681	9/28/2018	0100	HAZARD YOUNG ATTEA	015	5800001	\$ 5,000.00
					SUB-TOTAL PO CHANGES	\$ 17,249.77

REPORT TOTAL	\$ 2,593,348.03
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Individual Membership Listings
For the Period of September 4, 2018 through September 28, 2018

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
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None to Report

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WARRANT REPORT FROM 09/04/18 THROUGH 09/30/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14447309	9/4/2018	CHEFS' TOYS	1300	Materials And Supplies	\$ 420.54
				Non-Capitalized Equipment	\$ 8,660.87
14447310	9/4/2018	CATALYST LEARNING CURRICULA	0100	Textbooks	\$ 2,600.00
14447311	9/4/2018	ALERT SERVICES INC	0100	Materials And Supplies	\$ 127.32
14447312	9/4/2018	APPERSON	0100	Materials And Supplies	\$ 98.47
14447313	9/4/2018	B AND H PHOTO-VIDEO	0100	Non-Capitalized Equipment	\$ 1,698.00
14447314	9/4/2018	CHENG & TSUI COMPANY	0100	Materials And Supplies	\$ 70.92
14447315	9/4/2018	FILINGSUPPLIES.COM	0100	Materials And Supplies	\$ 181.57
14447316	9/4/2018	OFFICE SOLUTIONS BUSINESS	0100	Materials And Supplies	\$ 43.10
14447317	9/4/2018	PROCURETECH	0100	Non-Capitalized Tech Equipment	\$ 3,299.37
14447318	9/4/2018	SAN DIEGO COUNTY OFFICE OF EDUCATION	0100	Conference,Workshop,Sem.	\$ 45.00
14447319	9/4/2018	SAN DIEGUITO TROPHY	0100	Materials And Supplies	\$ 58.19
14447320	9/4/2018	SMART AND FINAL STORES CORP	0100	Materials And Supplies	\$ 61.97
				Refreshments	\$ 265.87
			1300	Purchases Food	\$ 68.12
14447321	9/4/2018	UNITED PARCEL SERVICE	0100	Communications-Postage	\$ 16.44
14447322	9/4/2018	XEROX CORPORATION	0100	Computer Licensing	\$ 66.55
				Rents & Leases	\$ 398.78
14447812	9/5/2018	US BANK NATIONAL ASSOC.	2139	New Construction	\$ 1,094.36
14447813	9/5/2018	Yuhong Ning	1300	Food Service Sales Tp	\$ 243.55
14447814	9/5/2018	CULVER-NEWLIN INC	2139	Equipment	\$ 108,396.54
14447815	9/5/2018	HOME DEPOT CREDIT SERVICES	0100	Bldg.-Repair Materials	\$ 2,472.51
				Custodial Materials	\$ 937.46
				Grounds Materials	\$ 427.70
				Materials And Supplies	\$ 171.75
14447817	9/5/2018	LIONAKIS	2139	New Construction	\$ 69,974.20
14447818	9/5/2018	RANCHO SANTA FE SEC SYSTEMS	0100	Other Serv.& Oper.Exp.	\$ 448.00
14447819	9/5/2018	RANCHO SANTA FE SEC SYSTEMS	2139	New Construction	\$ 392.00
14447820	9/5/2018	SHELL CAR WASH & EXPRESS LUBE	0100	Gasoline Supplies	\$ 286.66
14447821	9/5/2018	SIEMENS INDUSTRY, INC.	0100	Improvements	\$ 25,215.37
14447822	9/5/2018	STAPLES ADVANTAGE	0100	Printing	\$ 11,582.81
14447823	9/5/2018	SVA ARCHITECTS, INC.	2139	New Construction	\$ 8,262.00
14447824	9/5/2018	TCR SERVICES	0100	Duplicating Supplies	\$ 204.62
				Materials And Supplies	\$ 298.20
14448375	9/6/2018	ANTHEM BLUE CROSS	6717	Retiree Vendor Pmts	\$ 39.78
14448376	9/6/2018	DELTA DENTAL INSURANCE CO.	0100	Health & Welfare Benefits, cla	\$ 96.27
14448377	9/6/2018	ANTHEM DENTAL	0100	Health & Welfare Benefits, cer	\$ 51.13
14448378	9/6/2018	ANTHEM BC	0100	Health & Welfare Benefits, cer	\$ 1,952.69
14448379	9/6/2018	KAISER	0100	Health & Welfare Benefits, cer	\$ 513.15
14448380	9/6/2018	Pacifica Residential Care	0100	Professional/Consult Svs	\$ 1,207.44
14448381	9/6/2018	SANTA FE IRRIGATION DISTRICT	0100	Water	\$ 3,224.34
14448382	9/6/2018	AMERICAN EXPRESS	0100	Communications-Telephone	\$ 2,126.60
14448383	9/6/2018	STAPLES ADVANTAGE	0100	Materials And Supplies	\$ 5,224.13
14448384	9/6/2018	TCR SERVICES	0100	Materials And Supplies	\$ 229.35
14448385	9/6/2018	AMERICAN EXPRESS	0100	Communications-Telephone	\$ 1,570.69
14448386	9/6/2018	WESTERN FLOORING, INC.	0100	Repairs & Maintenance	\$ 30,717.00
14448387	9/6/2018	XEROX CORPORATION	1300	Copy Charges	\$ 57.01
				Rents & Leases	\$ 226.54
14449008	9/7/2018	Follett School Solutions	0100	Textbooks	\$ 34,230.89
14449009	9/7/2018	ACCO BRANDS USA LLC	0100	Abatements-Matls & Supplies	\$ 76.61
14449010	9/7/2018	HARBOR BAY INC	2139	New Construction	\$ 7,800.00
14449011	9/7/2018	W WOOD & ASSOCIATES DEVELOPMENT, INC	2519	Professional/Consult Svs	\$ 220.00
14449012	9/7/2018	Erickson Law Firm	0100	Legal Expense	\$ 3,998.70
14449013	9/7/2018	BERT'S OFFICE TRAILERS	0100	Rents & Leases	\$ 203.65
14449014	9/7/2018	CENGAGE LEARNING	0100	Books Other Than Textbooks	\$ 2,702.39
14449015	9/7/2018	FEDEX	0100	Communications-Postage	\$ 78.00
14449016	9/7/2018	CORELOGIC SOLUTIONS, LLC	0100	Computer Licensing	\$ 257.50
14449017	9/7/2018	FISHER SCIENTIFIC	2139	Equipment	\$ 1,462.46
14449018	9/7/2018	FREDRICKS ELECTRIC INC	0100	Other Serv.& Oper.Exp.	\$ 4,195.00
				Repairs & Maintenance	\$ 2,850.00

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WARRANT REPORT FROM 09/04/18 THROUGH 09/30/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14449019	9/7/2018	MOBILE MODULAR MANAGEMENT CORP	2139	New Construction	\$ 117.13
14449020	9/7/2018	NOVA SERVICES	2139	New Construction	\$ 5,678.00
14449021	9/7/2018	PROCURETECH	0100	Computer Supplies	\$ 31.43
				Non-Capitalized Tech Equipment	\$ 50.10
14449022	9/7/2018	ROESLING NAKAMURA	2139	New Construction	\$ 4,641.81
			2518	Land Improvements	\$ 400.00
14449023	9/7/2018	JOHNSON CONTROLS	0100	Other Serv.& Oper.Exp.	\$ 4,710.00
14449024	9/7/2018	STAPLES ADVANTAGE	0100	Printing	\$ 1,332.47
14449025	9/7/2018	TRIMARK ASSOCIATES, INC.	0100	Data Processing Contract	\$ 236.00
14449026	9/7/2018	AMERICAN EXPRESS	2518	Improvements	\$ 186.61
14449027	9/7/2018	AMERICAN EXPRESS	2139	New Construction	\$ 2,059.39
14449028	9/7/2018	WAXIE SANITARY SUPPLY	0100	Custodial Materials	\$ 808.79
14449029	9/7/2018	XEROX CORPORATION	0100	Copy Charges	\$ 1,358.08
				Rents & Leases	\$ 6,595.59
14449569	9/10/2018	ANNA WEIRATHER	0100	Mileage	\$ 91.56
14449570	9/10/2018	SITEONE LANDSCAPE SUPPLY	0100	Grounds Materials	\$ 508.28
14449571	9/10/2018	JOHNSTONE SUPPLY	0100	Bldg.-Repair Materials	\$ 373.92
				Non-Capitalized Equipment	\$ 1,102.98
14449573	9/10/2018	MISSION VALLEY PIPE & SUPPLY INC	0100	Bldg.-Repair Materials	\$ 961.89
14449574	9/10/2018	JENNIFER SILLSTROP	1300	Food Service Sales Lcc	\$ 28.50
14449575	9/10/2018	A1 GOLF CARS, INC	1300	Repairs & Maintenance	\$ 620.20
14449576	9/10/2018	ALLIED REFRIGERATION INC.	0100	Bldg.-Repair Materials	\$ 115.18
14449577	9/10/2018	ECOLAB	1300	Materials And Supplies	\$ 475.44
14449578	9/10/2018	HERFF JONES, INC	0100	Printing	\$ 12.61
14449579	9/10/2018	JERSEY MIKE'S SUBS 20172	0100	Refreshments	\$ 261.90
14449580	9/10/2018	LEUCADIA PIZZERIA	0100	Refreshments	\$ 29.95
14449581	9/10/2018	MACGILL DISCOUNT SCHOOL NURSE	0100	Materials And Supplies	\$ 561.65
14449582	9/10/2018	OLIVENHAIN MUNICIPAL WATER DST	0100	Water	\$ 26,275.90
14449583	9/10/2018	SAN JOAQUIN COUNTY OFFICE OF EDUCATION	0100	Conference,Workshop,Sem.	\$ 25.00
14449584	9/10/2018	TCR SERVICES	0100	Materials And Supplies	\$ 86.09
			1300	Office Supplies	\$ 46.28
14449585	9/10/2018	DAYNE TSUDA	0100	Mileage	\$ 127.53
14449586	9/10/2018	XEROX CORPORATION	0100	Computer Licensing	\$ 9.77
				Copy Charges	\$ 523.41
				Rents & Leases	\$ 2,435.43
14450027	9/11/2018	COSTCO CARMEL MTN RANCH	0100	Refreshments	\$ 82.55
14450028	9/11/2018	RUTH MAGNUSON	0100	Conference,Workshop,Sem.	\$ 124.04
14450029	9/11/2018	DAVID SAMUELSON	0100	Mileage	\$ 54.50
14450030	9/11/2018	NANCY A. BENBOW	0100	Mileage	\$ 30.52
14450031	9/11/2018	BISSIRI STUDIO	2519	Improvements	\$ 2,759.23
				New Construction	\$ 2,883.48
14450032	9/11/2018	NAKIVO INC.	0100	Computer Licensing	\$ 2,366.40
14450033	9/11/2018	ELLEN DICRISTINA	0100	Conference,Workshop,Sem.	\$ 80.00
14450034	9/11/2018	CW DRIVER LLC	2139	New Construction	\$ 107,717.50
14450035	9/11/2018	RUHNAU CLARKE ARCHITECTS	2109	Improvements	\$ 19,120.40
14450036	9/11/2018	BURNHAM BENEFITS INSURANCE SERVICES	0100	Professional/Consult Svs	\$ 7,083.33
14450037	9/11/2018	EUNJUNG LEE HUES KIM	1300	Food Service Sales Tp	\$ 167.50
14450038	9/11/2018	KEY LEE	1300	Food Service Sales Cca	\$ 11.75
14450039	9/11/2018	RICHARD AYALA	0100	Mileage	\$ 83.93
14450040	9/11/2018	LAURA BENNETT	0100	Conference,Workshop,Sem.	\$ 33.00
14450041	9/11/2018	BLICK ART MATERIALS	0100	Materials And Supplies	\$ 1,058.79
14450042	9/11/2018	BLUE COAST CONSULTING	2139	New Construction	\$ 44,794.00
			2519	Improvements	\$ 704.00
				Land Improvements	\$ 880.00
14450043	9/11/2018	CAROLINA BIOLOGICAL SUPPLY CO	0100	Materials And Supplies	\$ 441.28
14450044	9/11/2018	CENGAGE LEARNING	0100	Books Other Than Textbooks	\$ 4,464.84
				Materials And Supplies	\$ 1,314.55
14450045	9/11/2018	ECOLAB	1300	Materials And Supplies	\$ 1,021.84
14450046	9/11/2018	ERICKSON-HALL CONSTRUCTION CO	2139	New Construction	\$ 214,027.60
14450047	9/11/2018	CHRISTOPHER D. FAIST	0100	Conference,Workshop,Sem.	\$ 395.40

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WARRANT REPORT FROM 09/04/18 THROUGH 09/30/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14450048	9/11/2018	SCOTT FROESE	0100	Mileage	\$ 107.91
14450049	9/11/2018	GEM INDUSTRIAL, INC.	2139	Improvements	\$ 87,305.00
14450050	9/11/2018	GREATSOIL LLC	0100	Grounds Materials	\$ 6,993.51
14450051	9/11/2018	MATCH POINT TENNIS COURTS, INC	0100	Other Serv.& Oper.Exp.	\$ 1,195.00
14450052	9/11/2018	JENNIFER MCCLUAN	0100	Mileage	\$ 43.60
14450053	9/11/2018	PROCURETECH	0100	Materials And Supplies	\$ 1,230.52
14450054	9/11/2018	LESLEY RHODES	0100	Conference,Workshop,Sem.	\$ 32.92
14450055	9/11/2018	SAN DIEGUITO WATER DISTRICT	0100	Water	\$ 8,870.88
14450056	9/11/2018	SO-CAL DOMINOIDS	1300	Purchases Food	\$ 752.00
14450057	9/11/2018	Amy Springstead	0100	Conference,Workshop,Sem.	\$ 44.15
14450058	9/11/2018	SUNRISE PRODUCE	1300	Purchases Food	\$ 4,522.30
14450059	9/11/2018	TOP OF THE BAGEL	1300	Purchases Food	\$ 184.80
14450060	9/11/2018	UC REGENTS	0100	Professional/Consult Svcs	\$ 19,091.91
14450061	9/11/2018	AMERICAN EXPRESS	0100	Rents & Leases	\$ 2,191.43
14450735	9/12/2018	SITEONE LANDSCAPE SUPPLY	0100	Grounds Materials	\$ 126.48
14450736	9/12/2018	PACIFIC PLUMBING SPECIALTIES INC	0100	Bldg.-Repair Materials	\$ 1,311.11
14450737	9/12/2018	BERT'S OFFICE TRAILERS	2139	New Construction	\$ 144.39
14450738	9/12/2018	DIGITAL NETWORKS GROUP, INC.	2139	New Construction	\$ 8,585.57
14450739	9/12/2018	CITY OF ENCINITAS	2109	Improvements	\$ 6,205.57
14450740	9/12/2018	MCCARTHY BUILDING COMPANY, INC	2139	New Construction	\$ 1,703,596.92
14450741	9/12/2018	MCCARTHY BUILDING COMPANY, INC	2139	New Construction	\$ 250,975.26
14450742	9/12/2018	PICK UP STIX CATERING	1300	Purchases Food	\$ 1,920.00
14450743	9/12/2018	RANCHO SANTA FE SEC SYSTEMS	0100	Other Serv.& Oper.Exp.	\$ 448.00
14450744	9/12/2018	SAN DIEGO FITNESS SERVICES	0100	Repairs & Maintenance	\$ 720.00
14450745	9/12/2018	SAN DIEGO GAS & ELECTRIC CO	0100	Compressed Natrl Gas (Cng) Gas & Electric	\$ 13.54 \$ 130,895.81
14450746	9/12/2018	SOL TRANSPORTATION, INC.	0100	Spec.Ed.Transportation	\$ 22,680.25
14450747	9/12/2018	STAPLES ADVANTAGE	0100	Materials And Supplies Office Supplies	\$ 1,225.52 \$ 183.27
14450748	9/12/2018	SVA ARCHITECTS, INC.	2139	New Construction	\$ 2,000.00
14450749	9/12/2018	TCR SERVICES	0100	Materials And Supplies	\$ 634.24
14450750	9/12/2018	AMERICAN EXPRESS	0100	Repairs & Maintenance	\$ 11,365.00
14451248	9/13/2018	VERITIV OPERATING COMPANY	0100	Duplicating Supplies	\$ 1,056.38
14451249	9/13/2018	NAPA AUTO PARTS	0100	Materials-Vehicle Parts Other Transport.Supplies	\$ 2,045.65 \$ 193.13
14451250	9/13/2018	OVERDRIVE, INC.	0100	E-Books Other Than Textbooks	\$ 10,000.00
14451251	9/13/2018	S&S BAKERY INC	1300	Purchases Food	\$ 1,094.69
14451252	9/13/2018	ARTIANO SHINOFF	0100	Legal Exp-Business Legal Expense	\$ 1,031.04 \$ 9,404.09
14451253	9/13/2018	PERSEUS ASSOCIATES, LLC	0100	Computer Licensing	\$ 400.00
14451254	9/13/2018	XEROX CORPORATION	0100	Copy Charges Rents & Leases	\$ 623.08 \$ 4,026.08
14451744	9/14/2018	HOFMAN PLANNING & ENGINEERING	2139	New Construction	\$ 382.50
14451745	9/14/2018	Specialized Education of CA	0100	Other Contr-N.P.S.	\$ 1,025.16
14451746	9/14/2018	JOHNSTONE SUPPLY	0100	Bldg.-Repair Materials	\$ 472.30
14451747	9/14/2018	STRODE, MORRIS	0100	Athletic Post-Season Travel	\$ 1,397.47
14451748	9/14/2018	BO ZHUANG	1300	Food Service Sales Tp	\$ 90.00
14451749	9/14/2018	ADVANTAGE PAYROLL SERVICES	0100	Other Serv.& Oper.Exp.	\$ 138.82
14451750	9/14/2018	ALLIED REFRIGERATION INC.	0100	Bldg.-Repair Materials	\$ 96.22
14451751	9/14/2018	AMERICAN CHEMICAL	0100	Custodial Materials Materials And Supplies	\$ 4,159.80 \$ 387.90
14451752	9/14/2018	CDW GOVERNMENT	0100	Non-Capitalized Tech Equipment	\$ 110,961.76
14451753	9/14/2018	C E D	0100	Bldg.-Repair Materials	\$ 145.95
14451754	9/14/2018	SPARKLETTTS	0100	Materials And Supplies	\$ 341.14
14451755	9/14/2018	EDCO DISPOSAL CORPORATION	0100	Rubbish Disposal	\$ 4,339.22
14451756	9/14/2018	FISHER SCIENTIFIC	2139	Equipment	\$ 8,978.94
14451757	9/14/2018	NOVA SERVICES	2139	New Construction	\$ 57,986.50
14451758	9/14/2018	P AND R PAPER SUPPLY CO.	1300	Purchases Supplies	\$ 5,643.48
14451759	9/14/2018	DELORES PERLEY REVOLVING CASH	0100	Advertising Bank Charges	\$ 49.90 \$ 53.42

ITEM 15F

WARRANT REPORT FROM 09/04/18 THROUGH 09/30/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14451759	43357.16667	DELORES PERLEY REVOLVING CASH	0100	Bus Driver Extra-Summer Conference,Workshop,Sem. Materials And Supplies Spec Ed Student Stipends	\$ 964.80 \$ 100.00 \$ 975.00 \$ 3,520.00
14451760	9/14/2018	PROCURETECH	0100	Non-Capitalized Tech Equipment	\$ 586.51
14451761	9/14/2018	RAPHAEL'S PARTY RENTALS INC	0100	Materials And Supplies	\$ 5,694.45
14451762	9/14/2018	SAN DIEGO COUNTY OFFICE OF EDUCATION	0100	Conference,Workshop,Sem.	\$ 349.00
14451763	9/14/2018	SVA ARCHITECTS, INC.	2139	New Construction	\$ 9,016.00
14451764	9/14/2018	TWINING, INC.	2139	New Construction	\$ 7,820.00
14451765	9/14/2018	UNITED PARCEL SERVICE	0100	Communications-Postage	\$ 13.75
14451766	9/14/2018	ALBERTSONS SAFEWAY	0100	Materials And Supplies	\$ 59.01
14452374	9/17/2018	THE FRUTH GROUP INC	0100	Rents & Leases	\$ 115.48
14452375	9/17/2018	FERGUSON ENTERPRISES, INC #1350	0100	Bldg.-Repair Materials	\$ 199.66
14452376	9/17/2018	C D L SERVICES INC	0100	Custodial Materials	\$ 3,854.92
14452377	9/17/2018	Chelsea Pest & Termite Control	0100	Pest Control	\$ 500.00
14452378	9/17/2018	AFFORDABLE DRAIN SERVICE INC	0100	Repairs & Maintenance	\$ 6,200.00
14452379	9/17/2018	AMERICAN FENCE & SECURITY, INC	0100	Other Serv.& Oper.Exp.	\$ 8,436.40
14452380	9/17/2018	CA AGRI CONTROL INC	0100	Pest Control	\$ 700.00
14452381	9/17/2018	SPARKLETTS	0100	Materials And Supplies	\$ 643.94
14452382	9/17/2018	GRAINGER	0100	Bldg.-Repair Materials Custodial Materials	\$ 728.25 \$ 665.99
14452383	9/17/2018	NAUMANN HOBBS MATERIAL HANDLING	0100	Repairs & Maintenance	\$ 3,781.56
14452384	9/17/2018	OFFICE DEPOT, INC	0100	Materials And Supplies	\$ 30.67
14452385	9/17/2018	OFFICE SOLUTIONS BUSINESS	0100	Materials And Supplies	\$ 34.48
14452386	9/17/2018	RANCHO SANTA FE SEC SYSTEMS	0100	Repairs & Maintenance	\$ 98.00
14452387	9/17/2018	SCHOLASTIC MAGAZINES	0100	Materials And Supplies	\$ 1,318.35
14452388	9/17/2018	STAPLES ADVANTAGE	0100	Duplicating Supplies Materials And Supplies	\$ 68.96 \$ 1,945.90
14452389	9/17/2018	TURF STAR INC	0100	Repairs & Maintenance	\$ 1,125.36
14452390	9/17/2018	WAXIE SANITARY SUPPLY	0100	Custodial Materials	\$ 1,752.02
14452979	9/18/2018	Community Transition Academy	0100	Other Contr-N.P.S.	\$ 2,256.00
14452980	9/18/2018	AMAZON CAPITAL SERVICES, INC.	0100	Materials And Supplies	\$ 2,296.90
14452982	9/18/2018	SCHOOL SERVICES OF CALIFORNIA, INC.	0100	Professional/Consult Svs	\$ 305.00
14452983	9/18/2018	SHELL CAR WASH & EXPRESS LUBE	0100	Fuel	\$ 117.20
14452984	9/18/2018	STAPLES ADVANTAGE	0100	Materials And Supplies	\$ 1,229.67
14452985	9/18/2018	TCR SERVICES	0100	Duplicating Supplies Materials And Supplies	\$ 107.64 \$ 398.46
14452986	9/18/2018	WAXIE SANITARY SUPPLY	0100	Custodial Materials	\$ 213.35
14452987	9/18/2018	SAN DIEGO FRICTION PRODUCTS	0100	Materials-Vehicle Parts	\$ 1,860.16
14453553	9/19/2018	NATIONAL PETROLEUM INC.	0100	Materials-Vehicle Parts	\$ 735.46
14453554	9/19/2018	TCI	0100	Materials And Supplies	\$ 5,134.64
14453555	9/19/2018	VISTA PAINT CORPORATION	0100	Bldg.-Repair Materials	\$ 445.22
14453556	9/19/2018	AMERICAN EXPRESS	0100	Rents & Leases	\$ 1,599.27
14453557	9/19/2018	BERT'S OFFICE TRAILERS	2139	New Construction	\$ 300.62
14453558	9/19/2018	DIGITAL NETWORKS GROUP, INC.	2139	New Construction	\$ 10,519.86
14453559	9/19/2018	PREMIER AGENDAS INC	0100	Materials And Supplies	\$ 3,801.69
14453560	9/19/2018	PROCURETECH	0100	Computer Supplies Non-Capitalized Tech Equipment	\$ 144.00 \$ 203.73
14453561	9/19/2018	RANCHO SANTA FE SEC SYSTEMS	0100	Other Serv.& Oper.Exp.	\$ 448.00
14453562	9/19/2018	SAN DIEGO COUNTY OFFICE OF EDUCATION	0100	Books Other Than Textbooks	\$ 150.00
14453563	9/19/2018	VERDUGO TESTING CO., INC.	0100	Fees - Business, Admission,Etc Repairs & Maintenance	\$ 180.00 \$ 297.50
14453564	9/19/2018	WESELOH CHEVROLET CO	0100	Materials-Vehicle Parts	\$ 107.48
14454128	9/20/2018	ARBOR SCIENTIFIC	0100	Materials And Supplies	\$ 52.01
14454129	9/20/2018	JJJ Enterprises, Inc.	0100	Repairs & Maintenance	\$ 521.10
14454130	9/20/2018	MOONLIGHT SCREENPRINTING INC	0100	Materials And Supplies	\$ 603.68
14454131	9/20/2018	PACIFIC PLUMBING SPECIALTIES INC	0100	Bldg.-Repair Materials	\$ 245.33
14454132	9/20/2018	ADVANCED CHEMICAL TRANSPORT	0100	Hazardous Waste Disposal	\$ 875.61
14454133	9/20/2018	ALPHAGRAPHICS SAN MARCOS & CARLSBAD	0100	Materials And Supplies	\$ 513.39
14454134	9/20/2018	AREY JONES ED SOLUTIONS	2139	Equipment	\$ 58,282.12

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WARRANT REPORT FROM 09/04/18 THROUGH 09/30/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14454135	9/20/2018	COROVAN MOVING & STORAGE	2139	New Construction	\$ 6,431.95
14454136	9/20/2018	CONSULTING & INSPECTION SVCS	2139	Improvements New Construction	\$ 2,428.00 \$ 53,276.00
14454137	9/20/2018	CURRICULUM ASSOCIATES INC	0100	Materials And Supplies	\$ 409.11
14454138	9/20/2018	HOME DEPOT CREDIT SERVICES	2139	Equipment	\$ 1,417.42
14454139	9/20/2018	MODULAR SPACE CORPORATION	0100	Rents & Leases	\$ 540.99
14454140	9/20/2018	PALOMAR REPROGRAPHICS, INC.	2139	Improvements New Construction	\$ - \$ 787.52
14454141	9/20/2018	NCS PEARSON, INC	0100	Materials And Supplies	\$ 174.10
14454142	9/20/2018	ROESLING NAKAMURA	2518	Land Improvements	\$ 200.00
14454143	9/20/2018	LAURA ROMANO	0100	Legal Exp-Business	\$ 562.50
14454144	9/20/2018	SHELL CAR WASH & EXPRESS LUBE	0100	Fuel Gasoline Supplies	\$ 110.54 \$ 588.46
14454145	9/20/2018	STAPLES ADVANTAGE	0100	Materials And Supplies Office Supplies	\$ 878.12 \$ 43.47
14454146	9/20/2018	SVA ARCHITECTS, INC.	2139	New Construction	\$ 64,899.08
14454147	9/20/2018	TWINING, INC.	2139	New Construction	\$ 1,380.00
14454148	9/20/2018	WAXIE SANITARY SUPPLY	0100	Custodial Materials	\$ 709.25
14454149	9/20/2018	WILLDAN FINANCIAL SERVICES	0100	Other Serv.& Oper.Exp.	\$ 1,250.00
14454628	9/21/2018	OXFORD UNIVERSITY PRESS	0100	Materials And Supplies	\$ 66.64
14454629	9/21/2018	READ, MARIA	1300	Food Serv.Workers Salaries	\$ 256.82
14454630	9/21/2018	COLIN CORNFORTH	0100	Conference,Workshop,Sem.	\$ 94.83
14454631	9/21/2018	IVONN BARRIGA	0100	Conference,Workshop,Sem.	\$ 124.26
14454632	9/21/2018	Erica Williams	0100	Mileage	\$ 80.77
14454633	9/21/2018	SHEILAH PEARSON	0100	Mileage	\$ 2.18
14454634	9/21/2018	CHERI WENGRONOWITZ	0100	Mileage	\$ 5.45
14454635	9/21/2018	DANNIS WOLIVER KELLEY	0100	Legal Expense	\$ 9,530.00
14454636	9/21/2018	CURRIER & HUDSON	0100	Legal Exp-Personnel	\$ 10,362.25
14454637	9/21/2018	Kathryn Scherer	0100	Mileage	\$ 5.45
14454638	9/21/2018	Barbara Richards	0100	Mileage	\$ 5.45
14454639	9/21/2018	MOBILE AIR INC	0100	Repairs-Vehicles	\$ 2,541.71
14454640	9/21/2018	PACIFIC PLUMBING SPECIALTIES INC	0100	Bldg.-Repair Materials	\$ 711.15
14454641	9/21/2018	NATASHA PHAM	1300	Food Service Sales Tp	\$ 89.25
14454642	9/21/2018	WILLIAM VAUTHRIN	1300	Food Service Sales Oc	\$ 350.75
14454643	9/21/2018	ALLISEN RAMIREZ	0100	Mileage	\$ 2.73
14454644	9/21/2018	NATALIE SCHLEINING	0100	Mileage	\$ 5.45
14454645	9/21/2018	AMAZON CAPITAL SERVICES, INC.	0100	Materials And Supplies	\$ 89.97
14454646	9/21/2018	CASBO	0100	Conference,Workshop,Sem.	\$ 700.00
14454647	9/21/2018	ERICKSON-HALL CONSTRUCTION CO	2139	New Construction	\$ 991,732.86
14454648	9/21/2018	ERICKSON-HALL CONSTRUCTION CO	2139	New Construction	\$ 22,730.71
14454649	9/21/2018	FAGEN FRIEDMAN & FULFROST, LLP	0100	Legal Exp-Business	\$ 6,266.50
14454650	9/21/2018	RANDA FAST-MEDLEY	0100	Conference,Workshop,Sem.	\$ 129.78
14454651	9/21/2018	HOME DEPOT CREDIT SERVICES	0100	Bldg.-Repair Materials Custodial Materials Grounds Materials Materials And Supplies	\$ 3,696.84 \$ 1,279.43 \$ 1,891.85 \$ 263.39
14454654	9/21/2018	ILLUMINATE EDUCATION, INC.	0100	Computer Licensing	\$ 78,378.00
14454655	9/21/2018	OFFICE DEPOT, INC	0100	Materials And Supplies	\$ 30.67
14454656	9/21/2018	RACHEL PAGE	0100	Mileage	\$ 265.96
14454657	9/21/2018	PALOS SPORTS, INC.	0100	Materials And Supplies	\$ 944.85
14454658	9/21/2018	NCS PEARSON,INC.	0100	Computer Software Materials And Supplies	\$ 5,860.00 \$ 6,840.96
14454659	9/21/2018	RANCHO SANTA FE SEC SYSTEMS	0100	Security Guard Contract	\$ 1,890.00
14454660	9/21/2018	CAROLINE ROBERTS	0100	Conference,Workshop,Sem.	\$ 25.07
14454661	9/21/2018	SAN DIEGO GAS & ELECTRIC CO	0100	Gas & Electric	\$ 77.18
14454662	9/21/2018	MARITZA SANTANDER	0100	Conference,Workshop,Sem.	\$ 73.03
14454663	9/21/2018	SHOECRAFT, KATHERINE	0100	Mileage	\$ 62.90
14454664	9/21/2018	SOCO GROUP, INC.	0100	Fuel	\$ 18,942.43
14454665	9/21/2018	STAPLES ADVANTAGE	1300	Office Supplies	\$ 171.29
14454666	9/21/2018	AMERICAN EXPRESS	0100	Materials And Supplies	\$ 3,206.64

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WARRANT REPORT FROM 09/04/18 THROUGH 09/30/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14454667	9/21/2018	WARD'S SCIENCE	0100	Materials And Supplies	\$ 346.97
14454668	9/21/2018	AMERICAN EXPRESS	0100	Other Transport.Supplies	\$ -
				Rents & Leases	\$ 154.67
14455186	9/24/2018	DELTA DENTAL INSURANCE CO.	0100	Health & Welfare Benefits, cla	\$ 4.70
14455187	9/24/2018	ANTHEM DENTAL	0100	Health & Welfare Benefits, cer	\$ 51.13
14455188	9/24/2018	KAISER	0100	Health & Welfare Benefits, cer	\$ 513.15
14455189	9/24/2018	BB&T-JOHN BURNHAM INS SERVICES	2139	New Construction	\$ 1,192.00
14455190	9/24/2018	REBECCA ERQUITT	0100	Conference,Workshop,Sem.	\$ 6.00
14455191	9/24/2018	AMY R. HURST	0100	Mileage	\$ 62.68
14455192	9/24/2018	ROBERT MCKEON	0100	Mileage	\$ 86.00
14455193	9/24/2018	JOHN STEWART	0100	Mileage	\$ 5.45
14455194	9/24/2018	SUZANNE ROBERTS	0100	Mileage	\$ 5.45
14455195	9/24/2018	NEWMAN, HEATHER	0100	Mileage	\$ 40.88
14455196	9/24/2018	PATRICK HOU	1300	Food Service Sales Tp	\$ 108.25
14455197	9/24/2018	JULIET MEJIAS	1300	Food Sales Pacific Trails	\$ 50.00
14455198	9/24/2018	JOHN ADDLEMAN	0100	Conference,Workshop,Sem.	\$ 25.07
				Mileage	\$ 156.85
14455199	9/24/2018	JOY BISCHKE	0100	Mileage	\$ 36.24
14455200	9/24/2018	MATTHEW COLWELL	0100	Mileage	\$ 80.66
14455201	9/24/2018	CHERYL COOPER	0100	Mileage	\$ 17.44
14455202	9/24/2018	DEBRA CRUSE	0100	Mileage	\$ 206.66
14455203	9/24/2018	JOBI DENYES	0100	Conference,Workshop,Sem.	\$ 785.12
14455204	9/24/2018	DIGITAL NETWORKS GROUP, INC.	0100	Repairs & Maintenance	\$ 187.50
14455205	9/24/2018	DUNN EDWARDS CORP	0100	Bldg.-Repair Materials	\$ 824.63
14455206	9/24/2018	LAWNMOWERS PLUS INC	0100	Non-Capitalized Equipment	\$ 741.50
				Repairs & Maintenance	\$ 1,198.41
14455208	9/24/2018	JENNIFER MAGRUDER	0100	Conference,Workshop,Sem.	\$ 187.91
14455209	9/24/2018	MOBILE MODULAR MANAGEMENT CORP	2139	New Construction	\$ 554.90
14455210	9/24/2018	PERFECTION LEARNING CORP	0100	Materials And Supplies	\$ 85.87
14455211	9/24/2018	STANDARD ELECTRONICS	0100	Bldg.-Repair Materials	\$ -
				Repairs & Maintenance	\$ 190.00
14455212	9/24/2018	STAPLES ADVANTAGE	0100	Materials And Supplies	\$ 1,207.18
				Professional/Consult Svcs	\$ 221.99
14455213	9/24/2018	TCR SERVICES	0100	Materials And Supplies	\$ 559.86
14455670	9/25/2018	TERRI LA BEAU	0100	Mileage	\$ 3.27
14455671	9/25/2018	KATHY MACON	0100	Mileage	\$ 5.45
14455672	9/25/2018	CHRISTINE G. AYRES	0100	Mileage	\$ 5.45
14455673	9/25/2018	ROBERT M. JUVE	0100	Mileage	\$ 5.45
14455674	9/25/2018	DAWN JONES	0100	Mileage	\$ 5.45
14455675	9/25/2018	MARIA L. BECERRA	0100	Mileage	\$ 5.45
14455676	9/25/2018	ROCHELLE CLARK	0100	Mileage	\$ 3.27
14455677	9/25/2018	ANASTASIA KOKKINIS	0100	Conference,Workshop,Sem.	\$ 195.21
14455678	9/25/2018	MAUL, KELLIE	0100	Mileage	\$ 57.23
14455679	9/25/2018	CLASS LEASING LLC	2139	New Construction	\$ 31,500.00
14455680	9/25/2018	DEBRA CRUSE	0100	Mileage	\$ 138.21
14455681	9/25/2018	MOBILE MODULAR MANAGEMENT CORP	2139	New Construction	\$ 23,730.76
14455682	9/25/2018	LORI MUSEL	0100	Conference,Workshop,Sem.	\$ 95.00
14455683	9/25/2018	RANCHO SANTA FE SEC SYSTEMS	0100	Repairs & Maintenance	\$ 36.50
14455684	9/25/2018	RASIX COMPUTER CENTER INC	0100	Materials And Supplies	\$ 81.30
14455685	9/25/2018	SCHOLASTIC MAGAZINES	0100	Materials And Supplies	\$ 63.25
14455686	9/25/2018	SO-CAL DOMINOIDS	1300	Purchases Food	\$ 3,224.50
14455687	9/25/2018	SOCO GROUP, INC.	0100	Fuel	\$ 11,396.37
14455688	9/25/2018	XEROX CORPORATION	0100	Copy Charges	\$ 140.47
				Rents & Leases	\$ 356.24
14456296	9/26/2018	CW DRIVER LLC	2139	New Construction	\$ 913,341.18
14456297	9/26/2018	HALEY MACKENZIE	0100	Conference,Workshop,Sem.	\$ 1,123.58
14456298	9/26/2018	AVID CENTER	0100	Conference,Workshop,Sem.	\$ 3,975.00
14456299	9/26/2018	AMAZON CAPITAL SERVICES, INC.	0100	Materials And Supplies	\$ 11,909.70
14456301	9/26/2018	COSTCO CARLSBAD	0100	Office Supplies	\$ 19.56
14456900	9/27/2018	HOUGHTON MIFFLIN HARCOURT PUBLISHING C	0100	Books Other Than Textbooks	\$ 2,326.21

ITEM 15F

WARRANT REPORT FROM 09/04/18 THROUGH 09/30/18

WARRANT NBR	DATE	VENDOR	FUND	DESCRIPTION	AMOUNT
14456900	43370.16667	HOUGHTON MIFFLIN HARCOURT PUBLISHING C	0100	Materials And Supplies	\$ 1,709.60
14456901	9/27/2018	COSTCO CARMEL MTN RANCH	0100	Refreshments	\$ 168.14
14456902	9/27/2018	Follett School Solutions	0100	Textbooks	\$ 5,394.83
14456903	9/27/2018	KELLY PAPER	0100	Aeries Supplies	\$ 1,275.00
				Duplicating Supplies	\$ 4,968.25
14456904	9/27/2018	AMAZON CAPITAL SERVICES, INC.	0100	Office Supplies	\$ 118.35
14456905	9/27/2018	COSTCO CARLSBAD	0100	Materials And Supplies	\$ 151.28
14456906	9/27/2018	EDCO DISPOSAL CORPORATION	2139	New Construction	\$ 322.17
14456907	9/27/2018	GOLD STAR FOODS	1300	Purchases Food	\$ 67,377.53
14456908	9/27/2018	INTERSTATE BATTERY	0100	Materials-Vehicle Parts	\$ 1,566.58
14457547	9/28/2018	UNITED TIRE CENTERS, LLC	0100	Tires	\$ 1,843.42
14457548	9/28/2018	UNITED REFRIGERATION INC	0100	Bldg.-Repair Materials	\$ 33.17
14457549	9/28/2018	SSID #9974341980	0100	Mediation Settlements	\$ 900.00
14457550	9/28/2018	Community Transition Academy	0100	Other Contr-N.P.S.	\$ 7,896.00
14457551	9/28/2018	CDE- C143237-161511	0100	Conference,Workshop,Sem.	\$ 4,375.00
14457552	9/28/2018	CAROLINA BIOLOGICAL SUPPLY CO	0100	Materials And Supplies	\$ 939.16
14457553	9/28/2018	INTERSTATE BATTERY	0100	Materials-Vehicle Parts	\$ 345.81
14457554	9/28/2018	LLOYD PEST CONTROL	1300	Other Serv.& Oper.Exp.	\$ 406.00
14457555	9/28/2018	MISSION LINEN SUPPLY	0100	Other Serv.& Oper.Exp.	\$ 733.44
14457556	9/28/2018	NCTD	0100	Fees - Business, Admission,Etc	\$ 682.00
14457557	9/28/2018	ROESLING NAKAMURA	2139	New Construction	\$ 1,547.27

Report Total

\$ 5,908,108.60

ITEM 15F

RCF REPORT FROM 09/04/18 THROUGH 09/30/18

CK NBR	DATE	NAME/VENDOR	DESCRIPTION	AMOUNT
11662	09/11/2018	VOID CHECKS	VOID: VOID CHECK	0.00
11663	09/12/2018	SAN DIEGUITO UHSD	TPP, BANK FEE	1,786.92
11664	09/24/2018	DAN LOVE	INITIAL PETTY CASH	100.00
11665	09/27/2018	CASBO	Conference: CASBO Fall Classic	80.00

Report Total

1,966.92

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 27, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: John Addleman, Exec. Director, Planning Services
Tina Douglas, Associate Superintendent,
Business Services

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: APPROVAL / RATIFICATION OF AGREEMENTS /
FACILITIES PLANNING & CONSTRUCTION

EXECUTIVE SUMMARY

The attached report summarizes 7 agreements:

An agreement with Geocon, Inc., to provide geotechnical/engineering services for the proposed stadium lights project at Canyon Crest Academy.

An agreement with AECOM Technical Services, Inc., to provide California Environmental Quality Act (CEQA) services, including a Negative Declaration, for the proposed stadium lights project at Canyon Crest Academy.

Five (5) agreements are with Trace 3, to provide the network upgrades to the data and voice over internet protocol (VOIP) systems to accommodate new construction at the following sites:

- Diegueño Middle School
- Oak Crest Middle School
- San Dieguito High School Academy
- Pacific Trails Middle School
- Torrey Pines High School

The parts, materials, and equipment will be procured pursuant to a Resolution adopted by the Board on February 19, 2009 authorizing contracting via the cooperative bid and award documents from Western States Contracting Alliance (WSCA) Computer Equipment Software, Peripherals & Related Services Contract for the purchase of computer equipment, software, peripherals, & related services. The WSCA documents call for Trace3, Inc. to provide a standard discount of 38% off list price, with the final discount afforded the District of 47%. The network upgrades are being procured under the Western States Contracting Alliance (WSCA).

ITEM 15G

RECOMMENDATION:

It is recommended that the Board approve and/or ratify the professional services contracts and authorize Douglas B. Gilbert, Tina Douglas, or Larry Perondi to execute the agreements, as noted in the attached supplement.

FUNDING SOURCE:

As noted on the attached chart.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**FACILITIES PLANNING & CONSTRUCTION – AGREEMENTS****Board Meeting Date: 10-11-18**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/18 – Completion	Geocon, Inc.	To provide geotechnical/engineering services for the proposed stadium lights project at Canyon Crest Academy.	Mello-Roos Funds	\$10,500.00
10/12/18 – Completion	AECOM Technical Services, Inc.	To provide California Environmental Quality Act (CEQA) services for the proposed stadium lights project at Canyon Crest Academy.	Mello-Roos Funds	\$67,725.00 plus reimbursable expenses
10/12/18 – Completion	Trace 3	To provide the network upgrade to the data and voice over internet protocol (VOIP) system at Diegueño Middle School New Classroom Building P and Modernization of Buildings B & G Project.	Building Fund Prop 39 – Fund 21-39	\$63,622.32
10/12/18 – Completion	Trace 3	To provide the network upgrade to the data and voice over internet protocol (VOIP) system at Oak Crest Middle School Science Classroom Building Project.	Building Fund Prop 39 – Fund 21-39 and Mello-Roos Funds	\$55,864.88
10/12/18 – Completion	Trace 3	To provide the network upgrade to the data and voice over internet protocol (VOIP) system at San Dieguito High School Academy Arts & Social Sciences Classroom Building Project.	Building Fund Prop 39 – Fund 21-39	\$181,178.67

ITEM 15G

10/12/18 – Completion	Trace 3	To provide the network upgrade to the data and voice over internet protocol (VOIP) system at Pacific Trails Middle School 2 nd Classroom Building Project.	Building Fund Prop 39 – Fund 21-39 and Mello-Roos Funds	\$89,803.94
10/12/18 – Completion	Trace 3	To provide the network upgrade to the data and voice over internet protocol (VOIP) system at Torrey Pines High School New Performing Arts Center Project.	Building Fund Prop 39 – Fund 21-39 and Mello-Roos Funds	\$55,259.50

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 27, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: John Addleman, Exec. Director, Planning Services
Tina Douglas, Associate Superintendent,
Business Services

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: APPROVAL / RATIFICATION OF AMENDMENTS
TO PROFESSIONAL SERVICES CONTRACTS /
FACILITIES PLANNING & CONSTRUCTION

EXECUTIVE SUMMARY

The attached Professional Services Report summarizes amendments to (2) agreements:

An agreement with United Site Services, for temporary fencing at Carmel Valley Middle School, extending the dates of service through October 30, 2018.

An agreement with Bali Construction, Inc., ("Bali") for the backflow replacement project at La Costa Canyon High School. This amendment allows for an extension of the dates of service through board acceptance of the project, as well as for a deductive change order in the amount of \$12,400. The contract was entered into pursuant to the California Uniform Public Construction Cost Accounting Act (CUPCCAA) process. The contract was completed within budget.

RECOMMENDATION:

It is recommended that the Board approve and/or ratify the amendments to professional services contracts and authorize Douglas B. Gilbert, Tina Douglas, or Larry Perondi to execute the agreements, as noted in the attached supplement.

FUNDING SOURCE:

As noted on the attached chart.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

FACILITIES PLANNING & CONSTRUCTION – AMENDMENTSBoard Meeting Date:10/11/18

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
03/02/17 – 10/30/18	United Site Services	To amend contract CA2017-44 for temporary fencing at Carmel Valley Middle School extending the dates of service.	N/A	No change to the cost
05/04/18 – 10/11/18	Bali Construction, Inc.	To amend contract CB2018-09 for the backflow replacement project at La Costa Canyon High School, decreasing the amount and extending the dates of service.	Capital Facilities Fund 25-19	Decreasing the amount by \$12,400.00 for a new total of \$71,500.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 27, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: John Addleman, Exec. Director, Planning Services
Tina Douglas, Associate Superintendent,
Business Services

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: APPROVAL OF CHANGE ORDERS / FACILITIES
PLANNING & CONSTRUCTION

EXECUTIVE SUMMARY

Contracts for construction of the Pacific Trails Middle School 2nd Classroom Building Project were awarded on June 6, 2017; July 31, 2017 and November 29, 2017. The project was bid as a multi-prime project, with C.W. Driver acting as Construction Manager.

On July 4, 2018, when no workers were on-site due to holiday scheduling, there was a break-in at the project and a significant loss was suffered. The project is insured through The Hartford Insurance Company for course of construction (COC) coverage and a loss claim has been filed with their adjuster. The damages primarily affected the electrical and plumbing trade contractors, and the theft included breakers, panel boards, bussing, light controls, temporary power cords, light fixtures, and cold water grounds and connections. While some materials were salvageable, the labor to salvage and reinstall those materials resulted in the need for overtime to deliver the project on time.

While we were able to recover the bulk of the schedule through careful administration of the unforeseen conditions allowance of the bid packages affected by the theft; there were not adequate funds to capture the loss pending resolution by the insurance carrier. As of this date, the loss claim totals approximately \$150,000.00, of which \$111,955.78 is presented this date as a change order to the electrical trade contractor, Baker Electric.

In addition to the change order to the electrical trade package, staff is presenting (2) deductive change orders for the Project totaling \$44,946 for trade contracts whose scope of work has been completed and recommended for acceptance by the board.

Contracts for construction of the Carmel Valley Middle School Music Classroom Building and Site Improvements Project were awarded on May 11, 2017 and June 8, 2017. The project was

ITEM 15I

bid as a multi-prime project and Erickson Hall Construction Company is acting as Construction Manager. Ten (10) contracts were awarded across eleven scope packages. The board previously approved final change orders for six (6) of the trade contracts. Three (3) contracts are presented this date for acceptance, two (2) of which have deductive change orders. Staff anticipates bringing the final trade contract to the board for acceptance at its November 1st meeting. Thus far, the deductive change orders have totaled \$33,536.00.

RECOMMENDATION:

It is recommended that the Board approve the following change orders and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute same:

1. Baker Electric, Bid Package #18 Electrical, Pacific Trails Middle School 2nd Classroom Building Project, increasing the amount by \$111,955.78, for a new total of \$1,310,955.78, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds with reimbursement from The Hartford Insurance Company.
2. USA Shade, Inc., Bid Package #20 Sunshade, Pacific Trails Middle School 2nd Classroom Building Project, decreasing the amount by \$33,000.00, for a new total of \$72,575.00, extending the contract date by 56 days, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
3. Williams & Sons Masonry, Inc., Bid Package #4 Masonry, Pacific Trails Middle School 2nd Classroom Building Project, decreasing the amount by \$11,946.00, for a new total of \$354,400.00, extending the contract date by 56 days, to be to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
4. Whillock Contracting, Inc., Bid Package #1 Civil Trades, Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, and extending the contract date by 121 days.
5. Sylvester Roofing Company, Inc., Bid Package #9 Sheet Metal, Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, decreasing the amount by \$3,653.00 for a new total of \$467,347.00, and extending the contract date by 121 days, to expended from Building Fund Prop 39 – Fund 21-39 and North City West School Facilities Financing Authority.
6. Western Rim Constructors, Inc., Bid Package #10 Landscape/Hardscape, Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, decreasing the amount by \$500.00 for a new total of \$365,040.67, and extending the contract date by 121 days, to expended from Building Fund Prop 39 – Fund 21-39 and North City West School Facilities Financing Authority.

FUNDING SOURCE:

The fund to which the project is charged.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 28, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: John Addleman, Exec. Director, Planning Services
Tina Douglas, Associate Superintendent,
Business Services

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: ACCEPTANCE OF CONSTRUCTION PROJECTS

EXECUTIVE SUMMARY

Contracts for construction of the Pacific Trails Middle School 2nd Classroom Building Project were awarded on June 6, 2017; July 31, 2017 and November 29, 2017. The project was bid as a multi-prime project, with C.W. Driver acting as Construction Manager. Two (2) contracts are presented for acceptance this date, with the work of these trade packages completed under budget.

Contracts for construction of the Carmel Valley Middle School Music Classroom Building and Site Improvements Project were awarded on May 11, 2017 and June 8, 2017. The project was bid as a multi-prime project and Erickson Hall Construction Company is acting as Construction Manager. Three (3) contracts are presented for acceptance this date with the final trade package anticipated for the board's November 1st meeting.

The contract for construction of the La Costa Canyon High School Backflow Replacement project was awarded on May 10, 2018, with district staff acting as project managers. Work on the project has been completed on time and within budget.

RECOMMENDATION:

It is recommended that the Board accept the Projects as complete, and authorize the administration to file Notices of Completion with the County Recorders' Office and release final retention for the following trade contractors:

1. Pacific Trails Middle School 2nd Classroom Building Project, CB2017-18, Bid Package #20 Sunshade, contract entered into with USA Shade, Inc.
2. Pacific Trails Middle School 2nd Classroom Building Project, CB2017-18, Bid Package #4 Masonry, contracted entered into with Williams & Sons Masonry.
3. Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, Bid Package #1 Civil Trades, contract entered into with Whillock Contracting, Inc.

ITEM 15J

4. Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, Bid Package #9 Sheet Metal, contract entered into with Sylvester Roofing Company, Inc.
5. Carmel Valley Middle School Music Classroom Building & Site Improvements Project CB2017-10, Bid Package #10 Landscape/Hardscape, contract entered into with Western Rim Constructors, Inc.
6. La Costa Canyon High School Backflow Replacement Project CB2018-09, contract entered into with Bali Construction, Inc.

FUNDING SOURCE:

Not Applicable.

Recordation Requested by and]
 When Recorded Return to:]
]
 San Dieguito Union High School District]
 Attn: Caroline Roberts]
 710 Encinitas Blvd.]
 Encinitas, CA 92024]
]

**ACCEPTANCE OF WORK
 AND
 NOTICE OF COMPLETION**

1. San Dieguito Union High School District In Fee 710 Encinitas Blvd., Encinitas, CA 92024
 (Name of School District)

2. Shade Structures, Inc., dba USA Shade & Fabric Structures
 (Name of Contractor)

3. Travelers Casualty & Surety Company
 (Name of Surety)

4. Description of Public Work Involved Sufficient for Identification:

Pacific Trails Middle School 2nd Classroom Building Project
 CB2017-18 Bid Package #20 Sunshade
 5975 Village Center Loop Road
 San Diego, CA 92130

as provided in contract specified herein which is on file with the Clerk of the Governing Board of the above named School District.

5. Date of Contract] 6. Acceptance of the work and materials is recommended
 08/03/17]
]
] _____ 10/11/18
] (Signature of Recommending Person) (Date)

7. Acceptance of Work and Materials

NOTICE IS HEREBY GIVEN that the above referenced contract and public work to which Chapter 3 of Division 5 of Title 1 of the Government Code (commencing with Section 4200) applies were completed by acceptance by the Governing Board of the above named school district on the 11th day of October, 2018; No. _____

The Contractor on said contract and public work and the name of the surety on the Contractor's Bond of said Contractor are as set forth above.

San Dieguito Union High School District

By _____
 Tina Douglas

[Code of Civil Procedure Section 1192.1]
 [Government Code Section 27361.6]

VERIFICATION

The undersigned declares that he is an officer, namely, the Acting Secretary of the Governing Board of the San Dieguito Union High School District, which is the owner of the public work described in the within Notice of Completion executed by said district; that he has read the same and knows the contents thereof and that the facts therein stated are true of his own knowledge; and that he makes this verification for and on behalf of said school district.

I declare under penalty of perjury that the foregoing is true and correct.
 Executed on October 11, 2018, of San Diego, California

 Tina Douglas

Recordation Requested by and]
 When Recorded Return to:]
]
 San Dieguito Union High School District]
 Attn: Caroline Roberts]
 710 Encinitas Blvd.]
 Encinitas, CA 92024]
]

**ACCEPTANCE OF WORK
 AND
 NOTICE OF COMPLETION**

1. San Dieguito Union High School District In Fee 710 Encinitas Blvd., Encinitas, CA 92024
 (Name of School District)

2. Williams & Sons Masonry, Inc.
 (Name of Contractor)

3. The Hanover Insurance Company
 (Name of Surety)

4. Description of Public Work Involved Sufficient for Identification:

Pacific Trails Middle School 2nd Classroom Building Project
 CB2017-18 Bid Package #4 Masonry
 5975 Village Center Loop Road
 San Diego, CA 92130

as provided in contract specified herein which is on file with the Clerk of the Governing Board of the above named School District.

5. Date of Contract] 6. Acceptance of the work and materials is recommended
 08/03/17]
]
] _____ 10/11/18
] (Signature of Recommending Person) (Date)

7. Acceptance of Work and Materials

NOTICE IS HEREBY GIVEN that the above referenced contract and public work to which Chapter 3 of Division 5 of Title 1 of the Government Code (commencing with Section 4200) applies were completed by acceptance by the Governing Board of the above named school district on the 11th day of October, 2018; No. _____

The Contractor on said contract and public work and the name of the surety on the Contractor's Bond of said Contractor are as set forth above.

San Dieguito Union High School District

By _____
 Tina Douglas

[Code of Civil Procedure Section 1192.1]
 [Government Code Section 27361.6]

VERIFICATION

The undersigned declares that he is an officer, namely, the Acting Secretary of the Governing Board of the San Dieguito Union High School District, which is the owner of the public work described in the within Notice of Completion executed by said district; that he has read the same and knows the contents thereof and that the facts therein stated are true of his own knowledge; and that he makes this verification for and on behalf of said school district.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on October 11, 2018, of San Diego, California

 Tina Douglas

Recordation Requested by and]
 When Recorded Return to:]
]
 San Dieguito Union High School District]
 Attn: Caroline Roberts]
 710 Encinitas Blvd.]
 Encinitas, CA 92024]
]

**ACCEPTANCE OF WORK
 AND
 NOTICE OF COMPLETION**

1. San Dieguito Union High School District In Fee 710 Encinitas Blvd., Encinitas, CA 92024
 (Name of School District)

2. Whillock Contracting, Inc.
 (Name of Contractor)

3. Travelers Casualty and Surety Company of America
 (Name of Surety)

4. Description of Public Work Involved Sufficient for Identification:

Carmel Valley Middle School Music Classroom Building & Site Improvements Project
 CB2017-10 Bid Package #1 Civil Trades
 3800 Mykonos Lane
 San Diego, CA 92130

as provided in contract specified herein which is on file with the Clerk of the Governing Board of the above named School District.

5. Date of Contract] 6. Acceptance of the work and materials is recommended
 5/12/17]
] _____ 10/11/18
] (Signature of Recommending Person) (Date)

7. Acceptance of Work and Materials

NOTICE IS HEREBY GIVEN that the above referenced contract and public work to which Chapter 3 of Division 5 of Title 1 of the Government Code (commencing with Section 4200) applies were completed by acceptance by the Governing Board of the above named school district on the 11th day of October, 2018; No. _____

The Contractor on said contract and public work and the name of the surety on the Contractor's Bond of said Contractor are as set forth above.

San Dieguito Union High School District

By _____
 Tina Douglas

[Code of Civil Procedure Section 1192.1]
 [Government Code Section 27361.6]

VERIFICATION

The undersigned declares that he is an officer, namely, the Acting Secretary of the Governing Board of the San Dieguito Union High School District, which is the owner of the public work described in the within Notice of Completion executed by said district; that he has read the same and knows the contents thereof and that the facts therein stated are true of his own knowledge; and that he makes this verification for and on behalf of said school district.

I declare under penalty of perjury that the foregoing is true and correct.
 Executed on October 11, 2018, of San Diego, California

 Tina Douglas

Recordation Requested by and]
When Recorded Return to:]
San Dieguito Union High School District]
Attn: Caroline Roberts]
710 Encinitas Blvd.]
Encinitas, CA 92024]

**ACCEPTANCE OF WORK
AND
NOTICE OF COMPLETION**

1. San Dieguito Union High School District In Fee 710 Encinitas Blvd., Encinitas, CA 92024
(Name of School District)

2. Sylvester Roofing Company, Inc.
(Name of Contractor)

3. Developers Surety & Indemnity Company
(Name of Surety)

4. Description of Public Work Involved Sufficient for Identification:
Carmel Valley Middle School Music Classroom Building & Site Improvements Project
CB2017-10 Bid Package #9 Sheet Metal
3800 Mykonos Lane
San Diego, CA 92130

as provided in contract specified herein which is on file with the Clerk of the Governing Board of the above named School District.

5. Date of Contract] 6. Acceptance of the work and materials is recommended
06/09/17]
] _____ 10/11/18
] (Signature of Recommending Person) (Date)

7. Acceptance of Work and Materials

NOTICE IS HEREBY GIVEN that the above referenced contract and public work to which Chapter 3 of Division 5 of Title 1 of the Government Code (commencing with Section 4200) applies were completed by acceptance by the Governing Board of the above named school district on the 11th day of October, 2018; No. _____

The Contractor on said contract and public work and the name of the surety on the Contractor's Bond of said Contractor are as set forth above.

San Dieguito Union High School District

By _____
Tina Douglas

[Code of Civil Procedure Section 1192.1]
[Government Code Section 27361.6]

VERIFICATION

The undersigned declares that he is an officer, namely, the Acting Secretary of the Governing Board of the San Dieguito Union High School District, which is the owner of the public work described in the within Notice of Completion executed by said district; that he has read the same and knows the contents thereof and that the facts therein stated are true of his own knowledge; and that he makes this verification for and on behalf of said school district.

I declare under penalty of perjury that the foregoing is true and correct.
Executed on October 11, 2018, of San Diego, California

Tina Douglas

Recordation Requested by and]
 When Recorded Return to:]
]
 San Dieguito Union High School District]
 Attn: Caroline Roberts]
 710 Encinitas Blvd.]
 Encinitas, CA 92024]
]

**ACCEPTANCE OF WORK
 AND
 NOTICE OF COMPLETION**

1. San Dieguito Union High School District In Fee 710 Encinitas Blvd., Encinitas, CA 92024
 (Name of School District)

2. Western Rim Constructors, Inc.
 (Name of Contractor)

3. North American Specialty Insurance Company
 (Name of Surety)

4. Description of Public Work Involved Sufficient for Identification:
 Carmel Valley Middle School Music Classroom Building & Site Improvements Project
 CB2017-10 Bid Package #10 Landscape/Hardscape
 3800 Mykonos Lane
 San Diego, CA 92130

as provided in contract specified herein which is on file with the Clerk of the Governing Board of the above named School District.

5. Date of Contract] 6. Acceptance of the work and materials is recommended
 5/12/17]
]
] _____ 10/11/18
] (Signature of Recommending Person) (Date)

7. Acceptance of Work and Materials

NOTICE IS HEREBY GIVEN that the above referenced contract and public work to which Chapter 3 of Division 5 of Title 1 of the Government Code (commencing with Section 4200) applies were completed by acceptance by the Governing Board of the above named school district on the 11th day of October, 2018; No. _____

The Contractor on said contract and public work and the name of the surety on the Contractor's Bond of said Contractor are as set forth above.

San Dieguito Union High School District

By _____
 Tina Douglas

[Code of Civil Procedure Section 1192.1]
 [Government Code Section 27361.6]

VERIFICATION

The undersigned declares that he is an officer, namely, the Acting Secretary of the Governing Board of the San Dieguito Union High School District, which is the owner of the public work described in the within Notice of Completion executed by said district; that he has read the same and knows the contents thereof and that the facts therein stated are true of his own knowledge; and that he makes this verification for and on behalf of said school district.

I declare under penalty of perjury that the foregoing is true and correct.
 Executed on October 11, 2018, of San Diego, California

 Tina Douglas

Recordation Requested by and]
 When Recorded Return to:]
]
 San Dieguito Union High School District]
 Attn: Caroline Roberts]
 710 Encinitas Blvd.]
 Encinitas, CA 92024]
]

**ACCEPTANCE OF WORK
 AND
 NOTICE OF COMPLETION**

1. San Dieguito Union High School District In Fee 710 Encinitas Blvd., Encinitas, CA 92024
 (Name of School District)

2. Bali Construction, Inc.
 (Name of Contractor)

3. The Ohio Casualty Insurance Company
 (Name of Surety)

4. Description of Public Work Involved Sufficient for Identification:

La Costa Canyon High School Backflow Replacement Project
 CB2018-09
 One Maverick Way
 Carlsbad, CA 92009

as provided in contract specified herein which is on file with the Clerk of the Governing Board of the above named School District.

5. Date of Contract] 6. Acceptance of the work and materials is recommended
 05/04/18]
] _____ 10/11/18
] (Signature of Recommending Person) (Date)

7. Acceptance of Work and Materials

NOTICE IS HEREBY GIVEN that the above referenced contract and public work to which Chapter 3 of Division 5 of Title 1 of the Government Code (commencing with Section 4200) applies were completed by acceptance by the Governing Board of the above named school district on the 11th day of October, 2018; No. _____

The Contractor on said contract and public work and the name of the surety on the Contractor's Bond of said Contractor are as set forth above.

San Dieguito Union High School District

By _____
 Tina Douglas

[Code of Civil Procedure Section 1192.1]
 [Government Code Section 27361.6]

VERIFICATION

The undersigned declares that he is an officer, namely, the Acting Secretary of the Governing Board of the San Dieguito Union High School District, which is the owner of the public work described in the within Notice of Completion executed by said district; that he has read the same and knows the contents thereof and that the facts therein stated are true of his own knowledge; and that he makes this verification for and on behalf of said school district.

I declare under penalty of perjury that the foregoing is true and correct.
 Executed on October 11, 2018, of San Diego, California

 Tina Douglas

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 1, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: Mark G. Miller,
Associate Superintendent, Administrative Services

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: **ADOPTION OF RESOLUTION IN SUPPORT
OF RED RIBBON WEEK AND DECLARING
OCTOBER 2018 AS DRUG AWARENESS
MONTH**

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EXECUTIVE SUMMARY

This resolution is provided as a means to show that the Board of Trustees of the San Dieguito Union High School District joins the nation in support and recognition of Red Ribbon Week, October 23 – 31, 2018 and declaring October, 2018 as Drug Awareness Month.

RECOMMENDATION:

It is recommended that the Board adopt the Resolution in support of Red Ribbon Week, October 23 – 31, 2018 and declaring October, 2018, as Drug Awareness Month, as shown in the attached supplement.

FUNDING SOURCE:

Not applicable

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
RESOLUTION FOR 2018
IN SUPPORT OF
DRUG AWARENESS MONTH AND
RED RIBBON WEEK**

WHEREAS, the Board of Trustees of the San Dieguito Union High School District has made a strong commitment to alcohol, tobacco, and other drug prevention education and activities;

WHEREAS, the Board of Trustees of the San Dieguito Union High School District recognizes the overwhelming financial burden to society of alcohol, tobacco and other drugs in medical costs and services, crippling injury, loss of life, family disruption, crime and unfulfilled potential;

WHEREAS, the Board of Trustees of the San Dieguito Union High School District recognizes the physical and emotional impact to our students, their families and friends, when they are entrapped by poor health or addiction; and

WHEREAS, the Board of Trustees of the San Dieguito Union High School District recognizes that the especially harmful and destructive effects of alcohol, tobacco and other drug use can bring alienation, academic failure, violence, and hopelessness to the youth of the San Diego region;

NOW, THEREFORE, LET IT BE RESOLVED, that the Board of Trustees of the San Dieguito Union High School District joins the nation in support of Red Ribbon Week, October 23 – 31, 2018 and declares October, 2018, as Drug Awareness Month, which will encourage all students to make a visible statement of their commitment to a healthy, drug-free community in which to raise a generation of healthy, drug-free youth.

Passed and adopted by the San Dieguito Union High School District Board of Trustees at its regular meeting on Thursday, October 11, 2018.

Beth Hergesheimer, Board President

Joyce Dalessandro, Board Clerk

October 11, 2018
Date

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 28, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: John Addleman, Exec. Director of Planning Services
Tina Douglas, Associate Superintendent, Business Services

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: **APPROVAL OF GUARANTEED MAXIMUM PRICE /
OAK CREST MIDDLE SCHOOL ADMINISTRATION
BUILDING RECONSTRUCTION AND BUILDING F
PROJECT**

EXECUTIVE SUMMARY

At the April 19, 2018 board meeting, the board adopted the resolution approving and authorizing execution of Site Lease, Sublease Agreement, and Preconstruction & Construction Services Agreement for the Lease-Leaseback Agreement with Erickson Hall Construction Company (“Erickson Hall”) for the Oak Crest Middle School Administration Building Reconstruction and Building F Project (the “Project”), at the preliminary Guaranteed Maximum Price (“GMP”) of \$2,144,231.00. The Lease-Leaseback award was made pursuant to the competitive solicitation procedures unanimously adopted by the board on December 14, 2017.

The Division of State Architect (“DSA”) approved Phase 1 of the work on March 29, 2018 and the board authorized the final GMP for Phase 1 of the Project on June 21, 2018.

DSA approval for Phase 2 of the Project, construction of the new administration building, was obtained on August 28, 2018. Bids were conducted by Erickson Hall under the supervision of District Staff, and a total of 25 scope packages were issued for bid with a total of 96 bids received.

Facilities staff, in presenting the final GMP for Phase 2 of the Project has prepared the following recap of events leading to the acceleration of the planning and construction of the Administration Building:

1. On October 29, 2016, a fire broke out at Oak Crest Middle School causing substantial damage to the structure of the Administration Building, its contents, materials and infrastructure. An emergency resolution was unanimously passed by the board on November 2, 2016, to allow for restoration and other services required to ensure the site was safe, secure and functional. Investigators found the cause of the fire to be arson and

ITEM 17

a subsequent arrest and conviction was made; with the arsonist sentenced to 10 years in federal prison.

2. Adjusters for the Risk Management Joint Powers Authority (“JPA”) will reimburse the District for the building damage of approximately \$770,000.
3. Due to the arson and limited site area, a temporary administration building was placed at the front entry to the school site in an area to be renovated under the site’s Science Building project. That hardscape and landscape scope will now be completed as part of the Administration Building reconstruction.
4. In addition, the demolition of the building required the removal of a portion of the canopy at the front of the school. In doing so, it was recognized that the entire structure needed to be removed. Its replacement along with securing the front edge of the campus will also now be completed as part of the Administration Building reconstruction.

<u>Description</u>	<u>GMP Budget</u>
Phase 1 – Final GMP	\$ 232,592
Phase 2 – Final GMP	<u>\$2,644,497</u>
Total	\$2,877,089

RECOMMENDATION:

It is recommended that the Board approve the final Guaranteed Maximum Price (GMP) for the Lease-Leaseback contract CB2018-10 entered into with Erickson Hall Construction Company for preconstruction services and construction of the Oak Crest Middle School Administration Building Reconstruction Project and Building F Project, at the final Guaranteed Maximum Price (GMP) for Phase 2 of the project of \$2,644,497.00 and authorize Douglas B. Gilbert, Tina Douglas or Larry Perondi to execute any and all necessary documents.

FUNDING SOURCE:

Building Fund Prop 39 – Fund 21-39, General Fund/Unrestricted 01-00, Risk Management Joint Powers Authority, Capital Facilities Fund 25-19, Mello-Roos Funds and Other Building Fund 21-09.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 14, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: Mark Miller, Associate Superintendent of Administrative Services

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: **ADOPTION OF PROPOSED REVISED / DELETED BOARD POLICIES / ADMINISTRATIVE SERVICES**

EXECUTIVE SUMMARY

As new and/or revised federal regulations and California Education Code become law and when legal cases affect board policies, the California School Boards Association (CSBA) provides school districts with samples of new or replacement policies to assist in maintaining updated policies.

Current Policy Number	New Policy Number	Title	Comments
6173		Education for Homeless Children	Revised to align with CSBA recommendations
6173		Home and Hospital Instruction	Deleted policy – see 6183

RECOMMENDATION:

It is recommended that the Board adopt the following proposed revised / deleted board policies, as shown in the attached supplements:

- A. BP# 6173, EDUCATION FOR HOMELESS CHILDREN (REVISED)
- B. BP# 6173, HOME AND HOSPITAL INSTRUCTION (DELETED)

FUNDING SOURCE:

Not applicable.

INSTRUCTION

6173

EDUCATION FOR HOMELESS CHILDREN

The Governing Board desires to ensure that homeless students have access to the same free and appropriate public education provided to other students within the district. The district shall provide homeless students with access to education and other services necessary for these students to meet the same challenging academic standards as other students.

The Superintendent or designee shall identify and remove any barriers to the identification and enrollment of homeless students and to the retention of homeless students due to absences or outstanding fees or fines.

When there are at least 15 homeless students in the district or a district school, the district's local control and accountability plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of homeless students.

The Superintendent or designee shall designate an appropriate staff person to serve as a liaison for homeless students. The district liaison shall fulfill the duties specified in 42 USC 11432 to assist in identifying and supporting homeless students to succeed in school.

In order to identify district students who are homeless, the Superintendent or designee may give a housing questionnaire to all parents/guardians during school registration, make referral forms readily available, include the district liaison' contact information on the district and school web sites, provide materials in a language easily understood by families and students, provide school staff with professional development on the definition and signs of homelessness, and contact appropriate local agencies to coordinate referrals for homeless children and youth and unaccompanied youth.

Information about a homeless student's living situation shall be considered part of a student's educational record, subject to the Family Educational Rights and Privacy Act and shall not be deemed to be directory information as defined in 20 USC 1232g.

The Superintendent or designee shall ensure that placement decisions for homeless students are based on the student's best interest as defined in law and administrative regulation.

Each homeless student shall be provided services that are comparable to services offered to other students in the school, including, but not limited to, transportation, educational programs for which the student meets the eligibility criteria (such as Federal Title I services or similar state or local programs, programs for students with disabilities, and educational programs for English learners), career and technical education programs, programs for gifted and talented students, and school nutrition programs.

Homeless students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way. However, the Superintendent or designee may separate homeless students on school grounds as necessary for short periods of time for health and safety emergencies or to provide temporary, special, and supplementary services to meet the unique needs of homeless students.

INSTRUCTION

The Superintendent or designee shall coordinate with other agencies and entities to ensure that homeless children and youth are promptly identified, ensure that homeless students have access to and are in reasonable proximity to available education and related support services, and raise the awareness of school personnel and service providers of the effects of short-term stays in a shelter and other challenges associated with homelessness. Toward these ends, the Superintendent or designee shall collaborate with local social services agencies, other agencies or entities providing services to homeless children and youth, and, if applicable, transitional housing facilities. In addition, the Superintendent or designee shall coordinate transportation, transfer of school records, and other interdistrict activities with other local educational agencies. As necessary, the Superintendent or designee shall coordinate, within the district and with other involved local educational agencies, services for homeless students and services for students with disabilities.

District liaisons and other appropriate staff shall participate in professional development and other technical assistance activities to assist them in identifying and meeting the needs of homeless students and to provide training on the definitions of terms related to homelessness.

~~Homeless students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way.~~

~~The Superintendent or designee shall ensure that placement decisions for homeless students are based on the student's best interest as defined in law and administrative regulation.~~

TRANSPORTATION

~~The District shall transportation for a homeless student to and from his/her school of origin when the student is residing within the district and the parent/guardian requests that such transportation be provided. If the student moves outside of district boundaries but continues to attend his/her school of origin within this district, the Superintendent or designee shall consult with the Superintendent of the district in which the student is now residing to agree upon a method to apportion the responsibility and costs of the transportation.~~

LEGAL REFERENCE**EDUCATION CODE**

1980-1986	County community schools
2558.2	Use of revenue limits to determine average daily attendance of homeless children
39807.5	Payment of transportation costs by parents
48850	Educational rights; participation in extracurricular activities
48852.5	Notice of educational rights of homeless students
48915.5	Recommended expulsion; homeless student with disabilities
48918.1	Notice of recommended expulsion

INSTRUCTION

51225.1-51225.3 ———Graduation requirements
52060-52077 Local control and accountability plan

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform Complaint procedures

UNITED STATES CODE, TITLE 20

1087vv Free Application for Federal Student Aid; definitions
1232g Family Educational Rights and Privacy Act
6311 Title I state plan; state and local educational agency report cards

UNITED STATES CODE, TITLE 42

11431-11435 McKinney-Vento Homeless Assistance Act
12705 Cranston Gonzalez National Affordable Housing Act; state and local strategies

MANAGEMENT RESOURCES**CALIFORNIA CHILD WELFARE COUNCIL**

Partial Credit Model Policy and Practice Recommendations

CALIFORNIA DEPARTMENT OF EDUCATION

Homeless Education Dispute Resolution Process, January 30, 2007

NATIONAL CENTER FOR HOMELESS EDUCATION PUBLICATIONS

Homeless Liaison Toolkit, 2013

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Dear Colleague Letter, July 27, 2016

Education for Homeless Children and Youth Program, Non-Regulatory Guidance, July 2004/2016

WEB SITES

California Child Welfare Council: <http://www.chhs.ca.gov/Pages/CChildWelfareCouncil.aspx>

California Department of Education, Homeless Children and Youth Education:

<http://www.cde.ca.gov/sp/hs/cy>

National Center for Homeless Education at SERVE: <http://www.serve.org/nche>

National Law Center on Homelessness and Poverty: <http://www.nlchp.org>

U.S. Department of Education: <http://www.ed.gov/programs/homeless/index.html>

INSTRUCTION

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HOME AND HOSPITAL INSTRUCTION

~~Students who are of school age and who are physically unable to attend school for an extended period of time due to a physical, mental, or emotional disability are eligible for home/hospital instruction. Eligible students may receive instruction in the student's home or in a hospital or other residential health facility excluding state hospitals.~~

~~Home or hospital instruction shall be provided only by teachers with valid California teaching credentials who consent to the assignment. (Education Code 44865)~~

~~The Superintendent or designee may require written verification through any reasonable means that the student requires home instruction. In addition, this verification shall also state that the disabling condition will not expose the teacher to a contagious disease that can be transmitted through casual contact. Home or hospital instruction shall not be denied to students with Hepatitis B, Herpes or HIV/AIDS, as long as the home or hospital practices current preventive protocol as determined by the U.S. Centers for Disease Control.~~

~~***Note: Pursuant to Education Code 48200, students who are of school age are required to attend "full time day school" for the full time designated as the length of the school day by the Governing Board. Education Code 48206.3 provides that each hour of home or hospital instruction will count as one day of attendance; therefore, home/hospital students must receive at least one hour of instruction for every day of instruction offered by the district in the regular education program (usually five days a week). Districts may provide more than five hours of instruction per week but the apportionment purposes, cannot claim more days of attendance for such student than its calendar provides.~~

~~The district shall offer at least one hour of instruction for every day of instruction offered by the district in the regular education program. No student shall be credited with more than five days of attendance per calendar week or credited with more than the total number of calendar days that regular classes are offered by the district in any fiscal year. (Education Code 48200, 48206.3)~~

~~Insofar as possible, the teacher providing home or hospital instruction shall consult with the student's current classroom teacher(s) so as to provide a continuity of instruction that enables the student to stay current with the regular school program.~~

~~(cf. 4119.42/4219.42/4319.42 – Exposure Control Plan for Blood Borne Pathogens)~~

NON-DISTRICT STUDENTS

~~A student of another district who is temporarily disabled and confined to a hospital or health facility within this district shall be eligible to receive individual instruction in this district. (Education Code 48207)~~

~~In such circumstances, it is the responsibility of the parent/guardian to notify the district of the student's presence in a qualifying hospital. (Education Code 48208)~~

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 5, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED & SUBMITTED BY: Beth Hergesheimer, Board President

SUBJECT: APPROVAL OF EMPLOYMENT CONTRACT / SUPERINTENDENT / ROBERT HALEY, Ed.D.

EXECUTIVE SUMMARY

At the September 13, 2018 Board meeting, the Board appointed Dr. Robert Haley to serve as the District’s next superintendent pending negotiations and approval of an employment contract, and tasked the Board President with engaging in contract negotiations with Dr. Haley. The proposed employment contract is being presented for Board action.

RECOMMENDATION:

It is recommended that the Board approve entering into a contract for employment of superintendent between San Dieguito Union High School District and Robert Haley, Ed.D., as shown in the attached supplement.

FUNDING SOURCE:

General Fund/Unrestricted

**CONTRACT FOR EMPLOYMENT OF SUPERINTENDENT
BETWEEN
THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
AND
ROBERT HALEY, ED.D.**

THIS AGREEMENT is hereby made and entered into this 11th day of October, 2018, by and between the BOARD OF EDUCATION ("Board") of SAN DIEGUITO UNION HIGH SCHOOL DISTRICT ("District") and Robert A. Haley, Ed.D. ("Superintendent").

NOW, THEREFORE, it is hereby agreed as follows:

1. Superintendent, Chief Executive Officer, and Secretary for the Board:

Dr. Haley is hereby employed as the District's Superintendent. Dr. Haley also shall be the Chief Executive Officer of the District and shall serve as Secretary to the Board. By accepting this employment, Dr. Haley agrees to devote his full time, best efforts and abilities to performing the duties and responsibilities as provided herein or as assigned to the Superintendent from time to time by the Board.

2. Term of Employment:

The term of this Agreement shall be two (2) years and eight (8) months, commencing on November 1, 2018, and continuing through June 30, 2021.

3. General Terms and Conditions of Employment:

This Agreement is subject to all applicable laws of the State of California, and the rules and regulations of the California State Board of Education and policies and regulations of the Board and the District. Said laws, rules and regulations are hereby made a part of the terms and conditions of this Agreement as though herein set forth.

4. Powers and Duties:

The Superintendent shall perform all of the powers and duties of a Superintendent of Schools in accordance with the laws, rules and regulations set forth above. All powers and duties legally delegated to the Superintendent are to be executed in accordance with the policies adopted by the Board, including strict adherence to Board Policy 4319.21, *Professional Standards*, which are incorporated herein by reference. Acts that require ratification by the Board shall be referred to the Board at the earliest opportunity.

The Superintendent's duties and functions shall include the following:

A. The Superintendent shall be delegated all powers and duties necessary for efficient management and administration of the District to the full extent permitted by law. The Superintendent shall have the authority to organize and arrange the administrative and supervisory staff, including instruction, business, and operational affairs, which in his best judgment best serves the District. The responsibility for selection, placement, and transfer of existing personnel shall be vested in the Superintendent. Employment of new personnel will be recommended by the Superintendent subject to approval by the Board. In the event the Board does not approve the Superintendent's personnel recommendations, the Superintendent shall submit an alternative recommendation.

B. Working generally with the Board, District personnel, parents and the public, assist in the effort to develop short- and long-range District goals with criteria for determining effective

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achievement and evaluating outcomes, which may be incorporated into the goals and objectives of the District's strategic plan.

C. Represent the interests of the Board and the District in day-to-day contact with parents, other citizens, community and governmental agencies.

D. Provide leadership, guidelines and direction to ensure that policies related to curriculum, instruction, pupil personnel services, personnel, budget and business affairs are carried out.

E. Report regularly to the Board information regarding student learning and an analysis of student achievement and test scores.

F. Review all policies adopted by the Board and make appropriate recommendations to the Board for additions, deletions or modifications.

G. Evaluate employees directly accountable to the Superintendent and oversee the evaluation of other employees as defined by California law and Board policy.

H. Provide leadership and direction in planning and financing school facilities.

I. Advise the Board and make recommendations regarding possible sources of funds which may be available to implement present or contemplated District programs.

J. Endeavor to maintain and improve the Superintendent's professional competency including reading appropriate periodicals and joining and/or participating in appropriate professional associations and their activities.

K. Establish and maintain an effective community relations program including effective relationships with the media.

L. Communicate openly, systematically and in a timely manner to the Board, staff and the community, and promptly inform the Board of critical issues or incidents.

M. Provide educational leadership to ensure quality teaching and learning.

N. In addition, the Superintendent shall perform all other duties and functions as assigned or required by the Board.

O. Serve as liaison to the Board with respect to all matters of employer-employee relations and make recommendations to the Board concerning those matters.

P. Attend all regular, special and executive meetings of the Board, except for a closed session of the Board, as is necessary, in which the Superintendent's performance and/or compensation is being discussed. The Superintendent may appoint a member of the administration as designee to attend a meeting of the Board in his place if he is unavoidably detained.

5. Board-Superintendent Relations:

The Superintendent shall work with the Board in developing and maintaining a spirit of cooperation and teamwork. The Board shall be responsible for formulating and adopting policy and for taking action on matters which, by law, require Board action. Administrative responsibility and commensurate authority for administering the school system will be delegated by the Board as the Board deems appropriate to the Superintendent. The Board shall provide the Superintendent with periodic opportunities to discuss Board-Superintendent relationships as they relate to the Board's productivity and the effectiveness of the Superintendent's leadership. It is agreed that the Board,

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individually and collectively, generally will refer promptly to the Superintendent for study and recommendation, criticism, complaints and suggestions brought to the attention of the Board or any member thereof.

The Board recognizes that it is a collective body and each Board member recognizes that his/her power as a Board member is derived from the collective deliberation and action of the Board as a whole in a duly constituted meeting. Individual Board members will not give direction to the Superintendent or any staff member regarding the management of the District or the solution of specific problems. It is the Superintendent's responsibility to share with the President any significant item brought to [him/her] by an individual Board member.

The Board shall hold the Superintendent accountable to manage the District consistent with Board-approved policies, which establish the Board's expectations. It is through Board Policy and official Board action that the Board gives direction to the Superintendent.

The Superintendent will be held responsible for establishing programs and services (after Board review) and for managing the District to meet the Board's expected outcomes, including the provision of data from which the Board can evaluate the District's achievements. Thus, the Board by exercising its governance and policy-making role can be assured that it determines what it is the District should accomplish and whether, in fact, the District is accomplishing it.

6. Evaluations:

A. The Board and the Superintendent shall agree upon a written evaluation format which shall be used during the Term.

B. On or before November 1 of each year, unless the Board and Superintendent agree on a different date, the Superintendent shall submit to the Board an analysis of District needs and recommendations for priority goals and tasks to be addressed by the Superintendent. These priority goals and tasks shall be reduced to writing and will be among the criteria by which the Superintendent is evaluated pursuant to this Article. The Board and Superintendent shall confer regarding these priority goals and tasks and agree upon the criteria and procedures to be used for the Superintendent's formal evaluation. Either or both parties may seek and retain the aid of a qualified impartial facilitator agreeable to both parties to endeavor to reach agreement upon the criteria to be used for the formal evaluation.

C. The Superintendent shall provide the Board with a mid-year progress report summarizing his progress toward meeting the goals and tasks developed pursuant to this Article. The Board shall conduct an informal progress assessment of the Superintendent on or before December 31 each year.

D. The Board shall conduct a formal written evaluation of the Superintendent, which shall be completed by July 31 of each year, unless another date is mutually agreed upon by the Board and the Superintendent. A copy of the written evaluation shall be delivered to the Superintendent within twenty (20) days of its completion. The Superintendent shall have the right to make a written response to the evaluation. Within 30 days of the Board's delivery of the written evaluation, the Board and the Superintendent shall meet to discuss the formal evaluation. The Board shall also devote a portion, or all, of one meeting at least annually to a discussion of the working relationship between the Superintendent and the Board.

E. An evaluation shall be deemed to be "satisfactory" if a majority of Board members have rated the Superintendent's performance as satisfactory in individual evaluations prepared by such Board members.

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F. An evaluation shall be deemed to be “unsatisfactory” if a majority of Board members vote to determine the Superintendent’s performance as unsatisfactory. If the Board concludes that the Superintendent’s performance is unsatisfactory, the Board shall identify in writing specific areas where improvement is required, provide written recommendations for improvement, and notify the Superintendent that another evaluation will be conducted within six (6) months. Such written recommendations and specifications for improvement shall be provided within thirty (30) days of the date of the evaluation.

G. At least once a year, the parties shall meet to discuss possible modification to this Article.

7. Compensation:

A. Effective November 1, 2018, the Superintendent shall receive an annual salary of \$259,000. Superintendent shall also receive longevity benefits and advanced degree stipends in accordance with the Management Salary Schedule set forth in Attachment A to Board Policy 4341.1. This salary is commensurate with the Superintendent’s current experience and education. The Superintendent shall be paid in twelve (12) approximately equal monthly installments.

B. Any adjustments in salary during the term of this Agreement must be mutually agreed to in writing, shall take the form of a written amendment hereto, and shall not operate as a termination or increase of the term of this Agreement.

8. Professional Schedule, Fringe Benefits and Sick Leave:

A. The Superintendent is a full-time management employee and shall be required to render twelve (12) months of full and regular service to the District during each annual period covered by this Agreement. During each school year covered by this Agreement, the Superintendent shall have a 223-day work year, exclusive of holidays, vacation, and weekends. The 223-day period will be prorated for the first school year of this Agreement. The Superintendent shall be eligible for holidays both legal and local as set forth in the adopted calendar for all 12-month employees of the District. The Superintendent shall annually provide Board with a calendar showing the anticipated duty days for the year. Notwithstanding the foregoing, the Superintendent recognizes that his duties may require him to work on days and at times outside the defined work year.

B. Except as provided herein, the Superintendent shall be entitled to receive all fringe benefits, including group health and welfare benefits, which are provided to the District’s certificated management employees. In lieu of receiving the District Health Credit to supplement medical costs, all medical, dental and vision benefits for the Superintendent and his family shall be fully paid for by the District. The Superintendent shall be eligible to receive District-sponsored management health and welfare benefits upon retirement through the age of Medicare eligibility (Post Retirement Healthcare Benefits), pursuant to Board Policy 4343. The retiree benefits vesting schedule applicable to the Superintendent shall be the same as that available to certificated bargaining unit members.

C. During each annual period covered by this Agreement, and prorated for the first school year of this Agreement, the Superintendent shall be entitled to 24 days of vacation, which shall accrue at a rate of two days per month of service. Each school year, the Superintendent may use his current year’s vacation entitlement in advance of its actual accrual; however, should the Superintendent’s employment terminate for any reason before that used vacation has accrued, the compensation previously paid to him on account of the use of un-accrued vacation will be deducted from his final paycheck. The Board prefers that the Superintendent take his allotted annual vacation days; however, it is recognized that there may be unforeseen circumstances that may inhibit the Superintendent from taking all vacation days during the school year. Therefore, for the duration of this Agreement, unused and unpaid vacation days may be allowed to accrue up to a maximum of forty-eight (48) days. Once the

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maximum of forty-eight (48) accrued vacation days has accrued, then further accrual of vacation days will cease until accumulated vacation is used so as to reduce the number of unused accumulated days below forty-eight (48). At that time, vacation accrual will recommence, until a maximum accrual of forty-eight (48) days is again reached.

D. The Superintendent shall be credited annually with twelve (12) days of earned sick leave. Sick leave shall be accrued and accumulated as provided by the Education Code and Board rules and regulations.

E. The Superintendent will pay his (employee) share towards the State Teachers Retirement System ("STRS") and the District will pay its (employer) share of STRS.

F. During the term of this Agreement, the District shall contribute to a Supplemental Retirement Plan ("SRP") of the Superintendent's choice in an amount of eight hundred and twenty-five (\$825) each month. The SRP shall be a plan established under Section 403(b) of the Internal Revenue Code of 1986, as amended. The 403(b) plan shall be established as employer-paid with non-discretionary contributions by the District and the Superintendent shall have no right to receive such contributions in cash. The 403(b) plan shall be established under a written plan document that meets the requirements of the Internal Revenue Code and such document is incorporated herein by reference. The funds for the 403(b) plan shall each be invested as determined solely by the Superintendent in such investment vehicles as are allowable under the Internal Revenue Code and California law for the applicable type of plan. The contributions to the SRP and all earnings thereon shall at all times be vested with the Superintendent. If this Agreement is terminated for any reason (e.g., by mutual consent, resignation, or terminated with or without cause), the District's obligation to contribute to the SRP shall cease.

9. Expenses:

A. The District shall reimburse the Superintendent for all actual and necessary travel and other District and school business-related expenses incurred by him in the conduct of his duties on behalf of the District outside of the District, including but not limited to actual mileage driven in a personal vehicle while conducting District business, at the mileage reimbursement rate established by the United States Internal Revenue Service.

B. District shall reimburse Superintendent for ordinary and necessary expenses incurred relative to employment as Superintendent.

C. The District encourages the Superintendent to participate in professional and community organizations and activities. The District shall pay the Superintendent's annual professional membership dues in ACSA (Association of California School Administrators), and the Southern California Superintendents' Association. The District shall be a member of the National Center for Research and Technology (NCERT). In addition, the District shall pay the Superintendent's annual membership dues in other professional and community service organizations subject to prior approval by the Board.

D. The Superintendent is expected to attend appropriate professional meetings at the local, county, state and national levels. Normally, the Superintendent will notify the Board sufficiently in advance of attending conferences and meetings outside the State of California, and all actual and necessary expenses of attendance shall be paid by the District. In case of an emergency attendance requirement, the Board President will be notified and the expenses will be submitted for ratification at the next appropriate Board meeting.

E. The Superintendent may engage in outside professional activities, including consulting, speaking, writing and participating in professional associations related to education, provided said activities do not interfere with the Superintendent's duties. Days spent on such endeavors

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shall not be counted as working days by the Superintendent. Prior to engaging in such outside professional activities, the Superintendent shall provide notice to the Board President.

F. The District shall pay the Superintendent a relocation allowance of fifteen thousand dollars (\$15,000) to cover the cost of the relocation of his residence to the District. This payment shall be made to the Superintendent within thirty (30) days of the beginning of his employment.

10. Physical Examination:

The Superintendent agrees to have an annual physical examination as requested by the Board. Any expense beyond that paid by District insurance will be borne by the District. The physician's report of the Superintendent's physical examination shall be filed with the President of the Board in accordance with current law.

11. Termination:

A. The Agreement may be terminated whenever the Superintendent and Board mutually agree to termination in writing.

B. The Board may elect to terminate the Agreement prior to its expiration without cause upon forty-five (45) days written notice to the Superintendent. In such an event and in acknowledgement of the difficulty or impossibility of calculating damages to the Superintendent as a result of such termination, the parties agree that in the event of the Superintendent's termination other than for cause (as set forth in paragraph C below), the liquidated amount of damages owed by the Board shall be the base salary, as set forth in section 7 above, remaining to be paid during the full term of this Agreement, up to a maximum of twelve (12) months. No additional sick leave shall accumulate after the date of termination. The salary payment of the severance package shall be paid within thirty (30) days from the date of termination. In the event Superintendent agrees to be reassigned to another position in the District upon termination of this Agreement, the above liquidated severance package shall be offset by Superintendent's salary in the new position. The parties agree that this provision, and subdivision (B), below, meet the requirements governing maximum cash settlements as set forth in Government Code sections 53260, et seq.

C. In the event of a termination without cause, the Superintendent shall continue to receive health and welfare benefits (medical only) for the full remaining term of this Agreement, up to a maximum of twelve (12) months. No other fringe benefits, including but not limited to travel or mileage reimbursement (Section 9.A) and the professional membership dues (section 9.B) shall be earned, accrued, or paid after the date of termination.

D. The Governing Board may elect to terminate this Agreement for cause at any time. For the purposes of this Agreement, cause shall be based on the grounds enumerated in Education Code section 44932 or for material breach of this Agreement. Such termination shall not occur before the Board and the Superintendent have tried to reach an informal resolution of these differences. If the Board deems that such efforts at informal resolution have failed, then the Superintendent shall be served with a written statement of the grounds for termination. The written statement shall include a reasonably detailed account of the charges and the materials upon which the proposed action is based. The Superintendent shall then be entitled to a hearing before the Board in a closed session meeting, including the right to call witnesses and introduce evidence. The Superintendent shall have the right to have a representative of his choice at the hearing with the Board. The Board, upon conclusion of the hearing, shall issue written findings in support of its decision. The decision of the Board shall be final. This hearing with the Board shall be the Superintendent's sole and exclusive right to any hearing that might be required by law.

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E. The District and Superintendent agree that the payment provided under Section 11.B of this Agreement shall constitute the exclusive and sole remedy of any kind for any termination of his employment and the Superintendent agrees and covenants not to assert or pursue any other remedies of any kind, whether they be administrative, at law or in equity, with respect to any termination of his employment. Specifically, upon acceptance of payment under 11.B, the Superintendent agrees to waive and release the District from any claims and/or causes of action against the District or Board in any way related to his employment by the Board, including but not limited to claims or actions under this Agreement.

F. Upon written evaluation by a licensed physician indicating the inability of the Superintendent to perform any of the essential functions of the position, with or without reasonable accommodation, this Agreement may be terminated by the Board upon written notice to the Superintendent and after providing a reasonable opportunity to respond, including but not limited to the opportunity to provide a written evaluation by a licensed physician designated by the Superintendent indicating that he is capable of performing any of the essential functions of the position with or without a reasonable accommodation. The Board may, in its sole discretion, allow the Superintendent to continue in employment until expiration of current and accumulated sick leave and differential leave, but upon receipt of the written evaluation specified above, may immediately assign another employee the duties of Superintendent.

12. Contract Non-Renewal:

In accordance with Education Code section 35031, the Board may elect to not renew this Agreement by providing notice to the Superintendent at least forty-five (45) prior to its expiration, including any agreed-upon extension(s) to the term of this Agreement. The parties acknowledge and agree that this Agreement will serve as the notice of non-renewal required by Education Code section 35031.

13. Notice of Interview in Search:

In all cases the Superintendent immediately shall notify the Board of Education upon being informed that he has been selected to interview for a position with another employer.

14. Waiver:

No waiver of any breach of any term or provision of this Agreement shall be construed to be, nor shall it be, a waiver of any other breach of this Agreement. No waiver shall be binding unless in writing and signed by the party waiving the breach.

15. Modification:

This Agreement may not be amended or modified other than by a written agreement executed by the Superintendent and approved and signed by the Board.

16. Complete Agreement:

This instrument constitutes and contains the entire agreement and understanding between the parties concerning the Superintendent's employment with the District. This instrument supersedes and replaces all prior negotiations and all agreements proposed or otherwise, whether written or oral, concerning the subject matter hereof. This is an integrated document.

17. Governing Law:

This Agreement is subject to all applicable laws of the State of California, to the rules and regulations of the State Board of Education, and to the lawful rules and regulations of the San Dieguito

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Union High School District Board of Education. By this reference, the laws, rules, regulations, and policies are hereby made a part of this Agreement as though set forth in full at this point. In the event of a conflict of provisions, the laws of the State of California and the terms of this Agreement take precedence over any inconsistent provisions found in the policies and regulations of the Board of the District.

18. Construction:

Each party has cooperated in the drafting and preparation of this Agreement. Hence, in any construction to be made of this Agreement, the same shall not be construed against any party on the basis that the party was the drafter. The captions of this Agreement are not part of the provisions hereof and shall have no force or effect.

19. Communications:

All notices, requests, demands and other communications hereunder shall be in writing and shall be deemed to have been duly given if delivered or if mailed by registered or certified mail, postage prepared, addressed to the Superintendent and/or Board of Education at 710 Encinitas Blvd., Encinitas, CA 92024. Either party may change the address at which notice shall be given by written notice given in the above manner.

20. Execution:

This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Photographic copies of such signed counterparts may be used in lieu of the originals for any purpose.

21. Legal Counsel:

The Superintendent and the Board each recognize that in entering into this Agreement, the parties have relied upon the advice of their own attorneys, who are attorneys of their own choice, and that the terms of this Agreement have been completely read and explained to them by their attorneys, and that those terms are fully understood and voluntarily accepted by them.

22. Savings Clause:

If any provision of this Agreement or the application thereof is held invalid, the invalidity shall not affect the other provisions or applications of the Agreement which can be given effect without the invalid provisions or applications and the provisions of this Agreement are declared to be severable.

23. Legal Defense:

To the extent required by Government Code Sections 825 et seq., and 995 et seq., and subject to the requirements of those sections and other applicable legal requirements, the District shall defend the Superintendent from all demands, claims, suits, actions, and legal proceedings brought against the Superintendent because of acts or omissions within the scope of the Superintendent's employment with the District. The terms of this Section 23 shall survive termination of this Agreement.

24. Abuse of Office:

Any salary provided the Superintendent pending an investigation shall be fully reimbursed if the Superintendent is convicted of a crime involving an abuse of her office or position, as set forth in Government Code sections 53243 and 53243.4. Any funds for the legal criminal defense of the Superintendent provided by the District shall be fully reimbursed to the District if the Superintendent is convicted of an abuse of her office or position, as set forth in Government Code sections 53243.1 and 53243.4. Further, regardless of the term of this Agreement, if this Agreement is terminated, any cash

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settlement related to the termination that the Superintendent receives from the District shall be fully reimbursed to the District if the Superintendent is convicted of a crime involving an abuse of her office or position, as set forth in Government Code sections 53243.2 and 53243.4.

25. Consultation:

Prior to commencing employment under this Agreement on November 1, 2018, Dr. Haley may consult with the District upon providing reasonable advance notification to and receiving authorization from the Board President. The parties agree that the scope of any such consulting will be for Dr. Haley to assist in connection with projects within his expertise as a superintendent and attend District functions in connection and related to his recent selection as the Superintendent. The parties further agree that Dr. Haley would be engaged as an independent contractor during this period, and that his fee for all such consulting time will be at a per diem rate of \$1,161.43, based upon an expected eight (8) hours of actual service per day. The parties recognize there may be occasions where more than eight (8) hours are required in a single day, but expressly agree that the maximum daily rate shall apply. Where less than eight (8) hours of service is provided, the parties agree to prorate the daily rate for such day.

Should Dr. Haley agree to provide consulting services under this provision, he will provide to the District a valid tax identification or social security number to facilitate issuance of the appropriate Form 1099 or other tax reporting obligation. He acknowledges and understands that he would be serving as an independent contractor and solely responsible for all tax returns, tax payments or obligations owed by him with respect to receipt of the fees under this provision. The District makes no representations or assurances as to Dr. Haley's eligibility with respect to STRS benefits or, if he is eligible, the amount of any such benefits that he might receive, or is entitled to receive, due to his consulting services to the District. The District further makes no representations or assurances as to the effect on Dr. Haley's eligibility for and/or receipt of STRS credits or benefits. Dr. Haley expressly understands he is solely responsible for any and all financial or other consequences, if any, related to STRS. Dr. Haley further represents that any such consulting is authorized under his current employment contract with the Cotati-Rohnert Park Unified School District, and should the District or any of its agents, officers, or employees be named in relation to a claim for a breach of that contract, Dr. Haley agrees to fully indemnify the District and those individuals.

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IN WITNESS THEREOF, the parties hereto have duly approved and executed this Agreement on the day and year above written.

Date: _____

BOARD OF EDUCATION OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Beth Hergesheimer, President

Maureen Muir, Vice-President

Joyce Dalessandro, Clerk

Amy Herman, Trustee

John Salazar, Trustee

I hereby accept this offer of employment and agree to perform faithfully the duties and responsibilities of Superintendent of the San Dieguito Union High School District and Chief Executive Officer of the Board of Education.

Date of Acceptance: _____

Robert Haley, Ed.D.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 4, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: Cindy Frazee,
Associate Superintendent, Human Resources

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: **ADOPTION OF PROPOSED REVISED BP
4341.1 Attachment A, MANAGEMENT
SALARY SCHEDULE**

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EXECUTIVE SUMMARY

The revised BP 4341.1 Attachment A, Management Salary Schedule is being presented to the Board for adoption to reflect the proposed superintendent's group/range placement and salary information.

RECOMMENDATION:

It is recommended that the Board adopt the proposed revised BP 4341.1 Attachment A, Management Salary Schedule, as shown in the attached supplement.

FUNDING SOURCE:

Not applicable

PERSONNEL / MANAGEMENT

4341.1 Attachment A

MANAGEMENT SALARY SCHEDULE

EXECUTIVE CABINET

GROUP	RANGE	TITLE	STEP 1
4	1	Superintendent	259,000
4	2	Associate Superintendent/Educational Services	196,443
4	19	Associate Superintendent/Administrative Services	196,443
4	9	Associate Superintendent/Human Resources	196,443
5	7	Associate Superintendent/Business Services	196,443

CERTIFICATED MANAGEMENT

GROUP	RANGE	TITLE	STEP 1	STEP 2	STEP 3	STEP 4	WORK DAYS
4	3	Principal, Sr. High School	148,607	155,359	162,440	169,886	220
4	4	Principal, Middle School	135,766	141,897	148,331	155,084	220
4	5	Asst. Principal, Sr. High School	127,849	133,602	139,647	145,993	210
4	6	Asst. Principal, Middle School	115,500	120,687	126,129	131,844	200
4	6	Program Supervisor – Special Education	115,500	120,687	126,129	131,844	200
4	17	Director of Accountability & Special Programs	135,766	141,897	148,331	155,084	220
4	8	Executive Director of Educational Services	152,065	159,160	166,608	174,429	222
4	10	Director of PPS and Alternative Programs	139,855	146,185	152,758	159,801	220
4	13	Coordinator of Special Education	125,212	130,966	137,000	143,336	220
4	13	Coordinator of Student Support Services	125,212	130,966	137,000	143,336	220
4	10	Director of School & Student Services	139,855	146,185	152,758	159,801	220
4	17	Director of Special Education	135,766	141,897	148,331	155,084	220
4	20	District Mental Health Support Provider	112,205	117,290	122,620	128,222	196

CLASSIFIED MANAGEMENT

GROUP	RANGE	TITLE	STEP 1	STEP 2	STEP 3	STEP 4	WORK YEAR
5	2	Chief Financial Officer	126,142	131,732	137,605	143,772	12 MO
5	2	Director of Classified Personnel	126,142	131,732	137,605	143,772	12 MO
5	2	Director of Human Resources	126,142	131,732	137,605	143,772	12 MO
5	2	Director of Planning Services	126,142	131,732	137,605	143,772	12 MO
5	2	Director of Technology Project Management	126,142	131,732	137,605	143,772	12 MO
5	2	Director of Maintenance, Operations & Transp.	126,142	131,732	137,605	143,772	12 MO
5	2	Director of Information Technology	126,142	131,732	137,605	143,772	12 MO
5	3	Construction Project Manager – II	100,002	104,491	109,205	114,155	12 MO
5	4	Director of Nutrition Services	110,061	115,052	120,296	125,800	12 MO
5	4	Director of Purchasing & Risk Management	110,061	115,052	120,296	125,800	12 MO
5	4	Director of Student Information Services	110,061	115,052	120,296	125,800	12 MO
5	8	Chief Facilities Officer	148,607	155,359	162,440	169,886	12 MO
5	8	Executive Director of Planning Services	148,607	155,359	162,440	169,886	12 MO
5	9	Construction Project Manager – I	88,325	92,231	96,332	100,639	12 MO
5	10	Director of Purchasing	106,830	111,531	116,438	121,562	12 MO

San Dieguito Union High School District

Policy Adopted: July 17, 2008
 Policy Revised: February 7, 2013
 Policy Revised: June 20, 2013
 Policy Revised: August 22, 2013
 Policy Draft: October 11, 2018

Policy Revised: December 12, 2013
 Policy Revised: January 16, 2014
 Policy Revised: April 3, 2014
 Policy Revised: June 19, 2014

Policy Revised: April 2, 2015
 Policy Revised: May 7, 2015
 Policy Revised: June 4, 2015
 Policy Revised: January 14, 2016

Policy Revised: June 30, 2016
 Policy Revised: June 8, 2017
 Policy Revised: January 18, 2018
 Policy Revised: April 19, 2018

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Credit for previous management experience will be given consideration toward initial placement on the management salary schedule. Twelve days of sick leave for each year shall be allowed each full-time manager during the period of time under active contract with the District. All classified managers shall be governed by the Classified Merit System Rules and Regulations.

**LONGEVITY
BENEFITS**

An increment of **\$3,105** for a 12 month, 8 hours per day, full-time employee at the end of 10, 15, 20, 25 and 30 years in the district, shall be added to the employee's annual salary. The longevity increment of those employees employed less than 12 months or less than 8 hours per day will be prorated in accordance with the number of months and/or hours or regular employment.

This salary schedule recognizes the transition from the Flexible Spending Account to the District Credit effective January 1, 2016.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: September 27, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: Marley Nelms, Director Nutrition Services
Tina Douglas, Associate Superintendent,
Business Services

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: **PROPOSED NEW/REVISED AND DELETION
OF BOARD POLICIES AND ADMINISTRATIVE
REGULATIONS #3551 AND #5030**

EXECUTIVE SUMMARY

Nutrition Services is updating Board Policies and Administrative Regulations for #3551, "Food Service Operations Cafeteria Fund" and #5030, "Federal Mandate for Wellness Policy", as well as, the deletion of AR #5030, "The Wellness Program". Language and content has been updated to reflect alignments with CSBA recommendations.

Current Policy Number	New Policy Number	Title	Comments
3551 BP		Food Service Operations/ Cafeteria Fund	Last revised on 9-14-17. Revisions include updates to align with CSBA recommendations.
	3551 AR	Food Service Operations/ Cafeteria Fund	New Administrative Regulation to align with CSBA recommendations.
5030 BP		Federal Mandate for Wellness Policy	Last revised on 6-27-06. Revisions include updates to align with CSBA recommendations.

5030 AR		The Wellness Program	This AR is being deleted with new language being incorporated into the revised BP 5030 "Student Wellness" which includes updates to align with CSBA recommendations
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RECOMMENDATION:

This item is being submitted for first read and will be resubmitted for action at the November 1, 2018 meeting, as shown in the attached supplements.

FUNDING SOURCE:

Not Applicable.

NUTRITION SERVICES- FOOD SERVICE OPERATIONS/CAFETERIA FUND

The Governing Board intends that school nutrition services program shall be self-supporting, nonprofit program. To ensure program quality and increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

The Superintendent or designee shall ensure that all food service personnel possess the required qualifications and receive ongoing professional development related to the effective management and implementation of the district's food service program in accordance with law.

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by the California Department of Education (CDE).

MEAL SALES

Meals may be sold to students, district employees, Board members, and employees or members of the fund or association maintaining the cafeteria.

In addition, meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are on campus for a legitimate purpose. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S. Department of Agriculture (USDA) foods.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760.

~~Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation. Such students shall not be overtly identified or treated differently from other students.~~

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments, including delinquent meal payments. ~~Such procedures, and shall clearly communicate these procedures and related district policies to students and parents/guardians. The procedures adopted by the Superintendent or designee shall conform with 2 CFR 200.426 and any applicable CDE guidance. The Superintendent or designee shall clearly communicate these procedures to students and parents/guardians, and shall make this policy and the accompanying administrative regulation available to the public.~~

~~The Superintendent or designee shall ensure that a student whose parent/guardian has unpaid school meal fees is not, and shall not overtly identified, shamed, treated differently, or served a meal that differs from the meal served to other students. students with unrecovered or delinquent debt or treat them differently than other students.~~

~~Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation. Such students shall not be overtly identified or treated differently from other students.~~

CAFETERIA FUND

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

BUSINESS

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~~All proceeds from food sales and other services offered in the Nutrition Services Department shall be deposited in the cafeteria fund as provided by law.~~

~~The cafeteria fund shall be used only for Board-authorized expenditures necessary for the operation of school cafeterias. These expenditures may include, but are not limited to expenditures for lease, purchase or installation of additional cafeteria equipment; vending machines and their installation and housing; computer equipment and related software; and the lease or purchase of vehicles used primarily in connection with centralized food service.~~

~~The District may alter the economic structures in place to encourage healthy eating by pupils and reduce dependency on generating profits for the school from the sale of unhealthy foods.~~

~~The District and Nutrition Services will work collaboratively to develop a financing plan to implement Nutrition Services policies.~~

The wages, salaries and benefits of nutrition services employees shall be paid from the cafeteria fund.

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law.

CONTRACTS WITH OUTSIDE SERVICES

With Board approval, the district may enter into a contract for food service consulting services or management services in one or more district schools.

PROCUREMENT OF FOODS, EQUIPMENT AND SUPPLIES

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. Domestic commodity or product means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States.

A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonable quantities of a satisfactory quality, or when competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product. In such cases, the Superintendent or designee shall retain documentation justifying the ~~exception.~~ **use of the exception.**

Furthermore, the district shall accept a bid or price for an agricultural product grown in California before accepting a bid or price for an agricultural product grown outside the state, if the quality of the California-grown product is comparable and the bid or price does not exceed the lowest bid or price of a product produced outside the state.

Bid solicitations and awards for purchases of equipment, materials, or supplies in support of the district's child nutrition program, or for contracts awarded pursuant to Public Contract Code 2000, shall be consistent with the federal procurement standards in 2 CFR 200.318-200.326. Awards shall be let to the most responsive and responsible party. Price shall be the primary consideration, but not the only determining factor, in making such an award.

BUSINESS**3551****PROGRAM MONITORING AND EVALUATION**

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by the CDE to ensure compliance of the district's food service program with federal requirements related to maintenance of the nonprofit school food service account, meal charges, paid lunch equity, revenue from non-program goods, indirect costs, and USDA foods.

LEGAL REFERENCE:**EDUCATION CODE**

38080-38086	Cafeteria, establishment and use
38090-38095	Cafeterias, funds and accounts
38100-38103	Cafeterias, allocation of charges
42646	Alternate payroll procedure
45103.5	Contracts for management consulting services; restrictions
49490-49493	School breakfast and lunch programs
49500-49505	School meals for pupils
49554	Contract for services
49550-49562.5	Meals for needy students
49580-49581	Food recovery program

FOOD AND AGRICULTURE CODE

58595	Preference for California-grown agricultural products
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HEALTH AND SAFETY CODE

113700-114437	California Retail Food Code
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PUBLIC CONTRACT CODE

2000-2002	Responsive bidders
20111	Contracts

CODE OF REGULATIONS, TITLE 5

15550-15565	School lunch and breakfast programs
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UNITED STATES CODE, TITLE 42

1751-1769j	School lunch programs
1771-1791	Child nutrition, including:
1773	School breakfast program

CODE OF FEDERAL REGULATIONS, TITLE 2

200.56	Indirect costs, definition
200.318-200.326	Procurement standards
200.400-200.475	Cost principles
200 Appendix VII	Indirect cost proposals

BUSINESS

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CODE OF FEDERAL REGULATIONS, TITLE 7

210.1-210.31	National School Lunch Program
220.1-220.21	National School Breakfast Program
250.1-250.70	USDA foods

FOOD SERVICE OPERATIONS/CAFETERIA FUND**PAYMENTS FOR MEALS**

With the exception of students who are eligible to receive meals at no cost, students may pay on a per-meal basis or may submit payments in advance. The Superintendent or designee shall maintain a system for accurately recording payments received and tracking meals provided to each student.

At the beginning of the school year, and whenever a student enrolls during the school year, parents/guardians shall be notified of the district's meal payment policies and be encouraged to prepay for meals whenever possible. The Superintendent or designee shall communicate the district's meal payment policies through multiple methods, including, but not limited to:

1. Explaining the meal charge policy within registration materials provided to parents/guardians at the start of the school year.
2. Including the policy in print versions of student handbooks, if provided to parents/guardians annually.
3. Providing the policy whenever parents/guardians are notified regarding the application process for free and reduced-price meals, such as in the distribution of applications at the start of the school year.
4. Posting the policy on the district's web site.
5. Establishing a system to notify parents/guardians when a student's meal payment account has a low or negative balance.

In any school that uses a system of meal tickets or other similar medium of exchange rather than an electronic point-of-sale system, the Superintendent or designee shall develop a process for providing replacement tickets to any student who reports his/her tickets as lost or stolen. However, whenever any student reports an excessive number of lost or stolen tickets, the Superintendent or designee shall notify the parent/guardian and may provide an alternative method of tracking meal usage for that student.

In order to avoid potential misuse of a student's food service account by someone other than the student in whose name the account has been established, the Superintendent or designee shall verify a student's identity when setting up the account and when charging any meal to the account. The Superintendent or designee shall investigate any claim that a bill does not belong to a student or is inaccurate, shall not require a student to pay a bill that appears to be the result of identity theft, and shall open a new account with a new account number for a student who appears to be the subject of identity theft.

Any payments made to a student's food service account shall, if not used within the school year, be carried over into the next school year or be refunded to the student's parents/guardians.

UNPAID AND DELINQUENT MEAL CHARGES

No later than 10 days after a student's school meal account has reached a negative balance, the Superintendent or designee shall so notify the student's parent/guardian. Before sending this notification, the district shall exhaust all options and methods to directly certify the student for free or reduced-price meals. If the district is not able to directly certify the student, the notice to the parent/guardian shall include a paper copy of, or an electronic link to, an application for free or reduced-price meals and the Superintendent or designee shall contact the parent/guardian to encourage submission of the application.

The district may attempt to collect unpaid school meal fees from a parent/guardian, but shall not use a debt collector.

The Superintendent or designee may enter into an agreement with a student's parent/guardian for payment of the student's unpaid meal charge balance over a period of time. As necessary, the repayment plan may allow the unrecovered or delinquent debt to carry over into the next fiscal year.

The district shall not direct any action toward a student to collect unpaid school meal fees.

The district's efforts to collect debt shall be consistent with district policies and procedures, California Department of Education (CDE) guidance, and 2 CFR 200.426. The district shall not spend more than the actual debt owed in efforts to recover unpaid meal charges.

The Superintendent or designee shall maintain records of the efforts made to collect unpaid meal charges and, if applicable, financial documentation showing when the unpaid meal balance has become an operating loss.

REIMBURSEMENT CLAIMS

The Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free, reduced-price, and full-price meals. The Superintendent or designee shall submit reimbursement claims for school meals to CDE using the online Child Nutrition Information and Payment System.

DONATION OF LEFTOVER FOOD

To minimize waste and reduce food insecurity, the district may provide sharing tables where students and staff may return appropriate unused cafeteria food items to be made available to students during the course of a regular school meal time. If food on the sharing tables is not taken by a student, the school cafeteria may donate the food to a food bank or any other nonprofit charitable organization.

Food that may be donated includes prepackaged, nonpotentially hazardous food with the packaging still intact and in good condition, whole uncut produce, unopened bags of sliced fruit, unopened containers of milk that are immediately stored in a cooling bin maintained at 41 degrees Fahrenheit or below, and perishable prepackaged food if it is placed in a proper temperature-controlled environment. The preparation, safety, and donation of food shall be consistent with Health and Safety Code 113980.

CAFETERIA FUND

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. The income and expenditures of any cafeteria revolving account established by the Governing Board shall be recorded as income and expenditures of the cafeteria fund.

The cafeteria fund shall be used only for those expenditures authorized by the Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR Part 200 Appendix VII, and the California School Accounting Manual.

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the expenditure's purpose and basis.

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less.

Net cash resources in the nonprofit school food service shall not exceed three months average expenditures.

U.S. DEPARTMENT OF AGRICULTURAL FOODS

The Superintendent or designee shall ensure that foods received through the U.S. Department of Agriculture (USDA) are handled, stored, and distributed in facilities which:

1. Are sanitary and free from rodent, bird, insect, and other animal infestation.
2. Safeguard foods against theft, spoilage, and other loss.
3. Maintain foods at proper storage temperatures.
4. Store foods off the floor in a manner to allow for adequate ventilation.
5. Take other protective measures as may be necessary.

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA donated foods shall be used in school lunches as far as practicable. USDA foods also may be used in other nonprofit food service activities, including, but not limited to, school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students, provided that any revenues from such activities accrue to the district's nonprofit food service account.

CONTRACTS WITH OUTSIDE SERVICES

The term of any contract for food service management or consulting services shall not exceed one year. Any renewal of the contract or further requests for proposals to provide such services shall be considered on a year-to-year basis.

Any contract for management of the food service operation shall be approved by CDE and comply with the conditions in Education Code 49554 and 7 CFR 210.16 as applicable. The district shall retain control of the quality, extent, and general nature of its food services, including prices to be charged to students for meals, and shall monitor the food service operation through periodic on-site visits. The district shall not enter into a contract with a food service company to provide a la carte food services only, unless the company agrees to offer free, reduced-price, and full-price reimbursable meals to all eligible students.

Any contract for consulting services shall not result in the supervision of food service classified staff by the management consultant, nor shall it result in the elimination of any food service classified staff or position or have any adverse effect on the wages, benefits, or other terms and conditions of employment of classified food service staff or positions. All persons providing consulting services shall be subject to applicable employment conditions related to health and safety as listed in Education Code 45103.5.

BUSINESS

3551/AR ITEM 21

LEGAL REFERENCE:

EDUCATION CODE

38090-38091 Cafeterias, funds and accounts
38100-38103 Cafeterias, allocation of charges
45103.5 Contracts for management consulting services; restrictions
49554 Contract for services
49557.5 Meals for needy students

HEALTH AND SAFETY CODE

113980 General Food Safety Requirements
114079 California Retail Food Code

UNITED STATES CODE, TITLE 42

1758 School Lunch Programs

CODE OF FEDERAL REGULATIONS, TITLE 2

200.426 Cost principles

CODE OF FEDERAL REGULATIONS, TITLE 7

210.16 National School Lunch Program
250.14-250.59 USDA foods

STUDENTS**5030****FEDERAL MANDATE FOR WELLNESS POLICY STUDENT WELLNESS**

The ~~Governing Board of Trustees~~ recognizes the link between student health and learning and desires to provide a comprehensive program ~~to promoting e student healthy eating, and physical activity and wellness~~ for district students. The Superintendent or designee shall coordinate and align district efforts to support student wellness through health education, physical education and activity, health services, nutrition services, psychological and counseling services, and a safe and healthy school environment. In addition, the Superintendent or designee, shall develop strategies for promoting staff wellness and for involving parents/guardians and the community in reinforcing students' understanding and appreciation of the importance of a healthy lifestyle. ~~It is the Board's desire to encourage and facilitate programs that enhance student health. The policy includes the following:~~

- ~~1. Nutrition education goals.~~
- ~~2. Physical education goals and other school based activities designed to promote student wellness.~~
- ~~3. Nutrition guidelines for all food available on each school campus, with the objective of promoting student health and reducing childhood obesity.~~
- ~~4. Assurances that the District's guidelines for reimbursable school meals will not be less restrictive than federal regulations.~~
- ~~5. Implementation and ongoing evaluation of wellness program.~~

~~The Board shall involve parents/guardians, students, and school personnel in the development, implementation and monitoring of the District wellness policy. The District Parent Curriculum Advisory Council and the District Physical Education Academic Committee, the Life Skills Academic Committee and Coordinating Council shall be involved in the development, implementation and monitoring of the wellness policy.~~

The Superintendent or designee shall encourage parents/guardians, students, food service employees, physical education teachers, school health professionals, Board members, school administrators, stakeholders, and members of the public to participate in the development, implementation, and periodic review and update of the district's student wellness policy.

Goals for Nutrition, Physical Activity, and Other Wellness Activities

The Board shall adopt specific goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness. In developing such goals, the Board shall review and consider evidence-based strategies and techniques.

The district's nutrition education and physical education programs shall be based on research, shall be consistent with the expectations established in the state's curriculum frameworks and content standards, and shall be designed to build the skills and knowledge that all students need to maintain a healthy lifestyle.

The nutrition education program shall include, but is not limited to, information about the benefits of healthy eating for learning, disease prevention, weight management, and oral health. Nutrition education shall be provided as part of the health education program and, as appropriate, shall be integrated into other academic subjects in the regular educational program, before- and after-school programs, and summer learning programs.

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All students shall be provided opportunities to be physically active on a regular basis. Opportunities for moderate to vigorous physical activity shall be provided through physical education and may also be provided through school athletic programs, extracurricular programs, before- and after-school programs, summer learning programs, programs encouraging students to walk or bicycle to and from school, in-class physical activity breaks, and other structured and unstructured activities.

The Board may enter into a joint use agreement or memorandum of understanding to make district facilities or grounds available for recreational or sports activities outside the school day and/or to use community facilities to expand students' access to opportunity for physical activity.

Professional development may be regularly offered to the nutrition program director, managers, and staff, as well as health education teachers, physical education teachers, coaches, activity supervisors, and other staff as appropriate to enhance their knowledge and skills related to student health and wellness.

In order to ensure that students have access to comprehensive health services, the district may provide access to health services at or near district schools and/or may provide referrals to community resources.

The Board recognizes that a safe, positive school environment is also conducive to students' physical and mental health and thus prohibits bullying and harassment of all students, including bullying on the basis of weight or health condition.

The Superintendent or designee shall encourage staff to serve as positive role models for healthy eating and physical fitness. He/she shall promote work-site wellness programs and may provide opportunities for regular physical activity among employees.

Nutrition Guidelines for All Foods Available at School

For all foods and beverages available on each campus during the school day, the district shall adopt nutrition guidelines which are consistent with 42 USC 1758, 1766, 1773, and 1779 and state and federal regulations and which support the objectives of promoting student health and reducing childhood obesity.

In order to maximize the district's ability to provide nutritious meals and snacks, all district schools shall participate in available federal school nutrition programs, including the National School Lunch and School Breakfast Programs and after-school snack programs, to the extent possible. When approved by the California Department of Education, the district may sponsor a summer meal program.

The Superintendent or designee shall provide access to free, potable water in the food service area during meal times in accordance with Education Code 38086 and 42 USC 1758, and shall encourage students' consumption of water by educating them about the health benefits of water and by serving water in an appealing manner.

The Board believes that all foods and beverages sold to students at district schools, including those available outside the district's reimbursable food services program, should support the health curriculum and promote optimal health. Nutrition standards adopted by the district for foods and beverages provided through student stores, vending machines, or other venues shall meet or exceed state and federal nutrition standards.

The Superintendent or designee shall encourage school organizations to use healthy food items or non-food items for fundraising purposes. Recommend Changing to: The Superintendent or designee shall require school organizations to use healthy food items that meet or exceed state and federal nutrition standards or other non-food items for fundraising purposes.

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He/she also shall encourage school staff to avoid the use of non-nutritious foods as a reward for students' academic performance, accomplishments, or classroom behavior.

School staff shall encourage parents/guardians or other volunteers to support the district's nutrition education program by considering nutritional quality when selecting any snacks which they may donate for occasional class parties. Class parties or celebrations shall be held after the lunch period when possible.

To reinforce the district's nutrition education program, the Board prohibits the marketing and advertising of foods and beverages that do not meet nutrition standards for the sale of foods and beverages on campus during the school day.

Program Implementation and Evaluation

The Superintendent designates the individual(s) identified below as the individual(s) responsible for ensuring that each school site complies with the district's wellness policy.

Marley Nelms, Director, Nutrition Services
760-753-6241 ext 3425
marley.nelms@sduhsd.net

The Superintendent or designee shall assess the implementation and effectiveness of this policy at least once every three years, with the first assessment report completed no later than June 30, 2020.

The assessment shall include the extent to which district schools are in compliance with this policy, the extent to which this policy compares to model wellness policies available from the U.S. Department of Agriculture, and a description of the progress made in attaining the goals of the wellness policy.

The Superintendent or designee shall invite feedback on district and school wellness activities from food service personnel, school administrators, the Student Wellness council, parents/guardians, students, teachers, before- and after-school program staff, and/or other appropriate persons.

The Board and the Superintendent or designee shall establish indicators that will be used to measure the implementation and effectiveness of the district activities related to student wellness. Such indicators may include, but are not limited to:

1. Descriptions of the district's nutrition education, physical education, and health education curricula and the extent to which they align with state academic content standards and legal requirements
2. An analysis of the nutritional content of school meals and snacks served in all district programs, based on a sample of menus and production records
3. Student participation rates in all school meal and/or snack programs, including the number of students enrolled in the free and reduced-price meals program compared to the number of students eligible for that program
4. Extent to which foods and beverages sold on campus outside the food services program, such as through vending machines, student stores, or fundraisers, comply with nutrition standards
5. Extent to which other foods and beverages that are available on campus during the school day, such as foods and beverages for classroom parties, school celebrations, and rewards/incentives, comply with nutrition standards
6. Results of the state's physical fitness test at applicable grade levels
7. Number of minutes of physical education offered at each grade span, and the estimated percentage

STUDENTS**5030**

of class time spent in moderate to vigorous physical activity

8. A description of district efforts to provide additional opportunities for physical activity outside of the physical education program
9. A description of other districtwide or school-based wellness activities offered, including the number of sites and/or students participating, as appropriate

As feasible, the assessment report may include a comparison of results across multiple years, a comparison of district data with county, statewide, or national data, and/or a comparison of wellness data with other student outcomes such as academic indicators or student discipline rates.

In addition, the Superintendent or designee shall prepare and maintain the proper documentation and records needed for the administrative review of the district's wellness policy conducted by the California Department of Education (CDE) every three years.

The assessment results of both the district and state evaluations shall be submitted to the Board for the purposes of evaluating policy and practice, recognizing accomplishments, and making policy adjustments as needed to focus district resources and efforts on actions that are most likely to make a positive impact on student health and achievement.

Notifications

The Superintendent or designee shall inform the public about the content and implementation of the district's wellness policy and shall make the policy, and any updates to the policy, available the public on an annual basis. He/she shall also inform the public of the district's progress towards meeting the goals of the wellness policy, including the availability of the triennial district assessment.

The Superintendent or designee shall distribute this information through the most effective methods of communication, including district or school newsletters, handouts, parent/guardian meetings, district and school web sites, and other communications. Outreach to parents/guardians shall emphasize the relationship between student health and wellness and academic performance.

Records

The Superintendent or designee shall retain records that document compliance with 7 CFR 210.31, including, but not limited to, the written student wellness policy, documentation of the triennial assessment of the wellness policy for each school site, and documentation demonstrating compliance with the community involvement requirements, including requirements to make the policy and assessment results available to the public.

Non-Discrimination Statement

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may

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contact USDA through the Federal Relay Service at (800) 877 - 8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD - 3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632 - 9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250 - 9410;
- (2) fax: (202) 690 - 7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

LEGAL REFERENCE:**EDUCATION CODE**

33350-33354	CDE responsibilities re: physical education
38086	Free fresh drinking water
49430-49434	Pupil Nutrition, Health, and Achievement Act of 2001
49490-49494	School breakfast and lunch programs
49500-49505	School meals
49510-49520	Nutrition
49530-49536	Child Nutrition Act
49540-49546	Child care food program
49547-49548.3	Comprehensive nutrition services
49550-49562	Meals for needy students
49565-49565.8	California Fresh Start pilot program
49570	National School Lunch Act
51210	Course of study, grades 1-6
51210.1-51210.2	Physical education, grades 1-6
51210.4	Nutrition education
51220	Course of study, grades 7-12
51222	Physical education
51223	Physical education, elementary schools
51795-51798	School instructional gardens
51880-51921	Comprehensive health education

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- 15500-15501 Food sales by student organizations
- 15510 Mandatory meals for needy students
- 15530-15535 Nutrition education
- 15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

- 1751-1769j National School Lunch Program, especially:
- 1758b Local wellness policy
- 1771-1793 Child Nutrition Act, especially:
- 1773 School Breakfast Program
- 1779 Rules and regulations, Child Nutrition Act

CODE OF FEDERAL REGULATIONS, TITLE 7

- 210.1-210.33 National School Lunch Program, especially:
- 210.31 Wellness policy
- 220.1-220.22 National School Breakfast Program

COURT DECISIONS

Frazer v. Dixon Unified School District, (1993) 18 Cal.App.4th 781

Management Resources:**CSBA PUBLICATIONS**

Integrating Physical Activity into the School Day, Governance Brief, April 2016
 Increasing Access to Drinking Water in Schools, Policy Brief, April 2013
 Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, rev. 2012
 Nutrition Standards for Schools: Implications for Student Wellness, Policy Brief, rev. April 2012
 Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 2012
 Physical Activity and Physical Education in California Schools, Research Brief, April 2010
 Building Healthy Communities: A School Leader's Guide to Collaboration and Community Engagement, 2009
 Safe Routes to School: Program and Policy Strategies for School Districts, Policy Brief, 2009
 Physical Education and California Schools, Policy Brief, rev. October 2007
 School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Physical Education Framework for California Public Schools, Kindergarten Through Grade Twelve, 2009
 Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CALIFORNIA PROJECT LEAN PUBLICATIONS

Policy in Action: A Guide to Implementing Your Local School Wellness Policy, October 2006

CENTER FOR COLLABORATIVE SOLUTIONS

Changing Lives, Saving Lives: A Step-by-Step Guide to Developing Exemplary Practices in Healthy Eating, Physical Activity and Food Security in Afterschool Programs, January 2015

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CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Health Index for Physical Activity and Healthy Eating: A Self-Assessment and Planning Guide, rev. 2012

FEDERAL REGISTER

Rules and Regulations, July 29, 2016, Vol. 81, Number 146, pages 50151-50170

NATIONAL ASSOCIATION OF STATE BOARDS OF EDUCATION PUBLICATIONS

Fit, Healthy and Ready to Learn, rev. 2012

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Dietary Guidelines for Americans, 2016

THE WELLNESS PROGRAM

The Wellness Program will include yearly goals and objectives in the following areas:

GOALS FOR NUTRITION EDUCATION

California Education Code Section 51890 declares the intent that districts provide comprehensive health education, including nutrition education, and requires that a variety of health topics be included in middle and high school curricula.

1. The District will integrate current, scientifically accurate nutrition content into classroom instruction as appropriate.
2. The District will reinforce messages on healthy eating by coordinating child nutrition programs with classroom-based nutrition education and with other components of the coordinated school health system.
3. The District will encourage instructional strategies that incorporate experiential learning opportunities and engage family members in reinforcing health nutrition behaviors.
4. The District will engage students as active participants in developing, advocating, and implementing nutrition-related programs, and services.
5. The District will provide instructional staff with adequate and ongoing in-service nutrition education training that focuses on teaching strategies that assess health knowledge and skills and promote healthy behaviors.

GOALS FOR PHYSICAL EDUCATION AND PHYSICAL ACTIVITY

Schools should provide all students through grade twelve the opportunity, support, and encouragement to be physically active on a regular basis through physical education instruction and physical activity programs.

1. **Physical education** is a planned sequential program of curricula and instruction that helps students develop the knowledge, skills, and confidence necessary for an active lifestyle.
2. **Physical activity** refers to participation in physical activity. Physical activity programs may provide participants with structured activity such as team sports or intramural activities.

PHYSICAL EDUCATION REQUIREMENTS ARE:

1. All 7-12 students (including students with disabilities and/or special health care needs and those in alternative educational settings) will meet physical education requirements as designated in Education Code Sections 51210, 51222, and 51223: A minimum of 400 minutes for every 10 school days for students in Grades 7-12.
2. High school students who are exempt from two years of physical education in Grades 10, 11 or 12, per local district policy, must be provided with the opportunity to participate in a variety of physical education elective courses. *(EC sections 5122 (b) and 51241)*
3. Temporary exemptions from physical education should be limited to students whose medical conditions do not allow for inclusion in the general, modified, or adapted physical education program. *(EC section 51241)*
4. High school physical education course content will include each of the following areas: (1) effects of physical activity on dynamic health; (2) mechanics of body movement; (3) aquatics; (4)

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~~gymnastics and tumbling; (5) individual and dual sports; (6) rhythm and dance; (7) team sports; and (8) combatives. (California Code of Regulations (CCR), Title 5, Section 10060)~~

- ~~5.—Physical education instruction is to be delivered by a teacher credentialed to teach physical education. (EC Section 44320)~~
- ~~6.—School districts will administer a physical fitness test annually to all students in grades seven and nine during the months of February, March, April, or May. (EC Section 60800)~~
- ~~7.—Students will receive their individual fitness test results upon completion of the test. (EC Section 60800)~~
- ~~8.—Teachers and other school and community personnel will not use physical activity (e.g. running laps, push-ups) or withhold opportunities for physical activity (e.g. recess, physical education) as punishment. (EC 49001)~~

PHYSICAL EDUCATION CURRICULUM AND INSTRUCTION

~~Instruction in physical education will be based on the physical education content standards and will include the following:~~

- ~~1.—Full inclusion of all students.~~
- ~~2.—At least 50 percent of instructional time spent in moderate to vigorous physical activity.~~
- ~~3.—Maximum participation and ample practice opportunities for class activities.~~
- ~~4.—Well designed lessons that facilitate student learning.~~
- ~~5.—Out-of-school assignments that support learning and the practice of learned skills.~~
- ~~6.—Appropriate discipline and class management.~~
- ~~7.—Instruction in a variety of motor skills designed to enhance the physical, mental, and social/emotional development of every child.~~
- ~~8.—Fitness education and assessment to help students understand, improve, and/or maintain their physical well-being.~~

PHYSICAL EDUCATION PROFESSIONAL DEVELOPMENT

~~Teachers assigned to deliver physical education instruction will receive focused, ongoing professional development related to curriculum, instruction, and assessment in physical education.~~

GOALS FOR STUDENT LEARNING IN PHYSICAL EDUCATION

~~The CDE's 2004 Physical Education Model Content Standards for California Public Schools: Kindergarten Through Grade Twelve outlines the essential skills and knowledge that all students need for maintaining a physically active lifestyle.~~

~~The District will focus on the five overarching standards. The standards state that students should:~~

- ~~1.—Demonstrate motor skills and movement patterns needed to perform a variety of physical activities.~~
- ~~2.—Demonstrate knowledge of movement concepts, principles, and strategies as they apply to learning and performing physical activities.~~
- ~~3.—Assess and maintain a level of physical fitness to improve health and performance.~~

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4. ~~Demonstrate knowledge of physical fitness concepts, principles, and strategies to improve health and performance.~~
5. ~~Demonstrate and utilize knowledge of psychological and sociological concepts, principles, and strategies as applied to learning and performing physical activities.~~

STUDENT SAFETY DURING PHYSICAL ACTIVITY

1. ~~The District has rules and procedures concerning safety for students and staff.~~
2. ~~The District works in collaboration with community health officials regarding standards for weather and air quality and students' participation in outdoor physical activity.~~
3. ~~The District ensures that students and staff have access to appropriate hydration (e.g., water or other fluids).~~
4. ~~The District, in conjunction with a credentialed school nurse, has an emergency response system to expedite aid to students and/or staff who are injured or become ill at school. The emergency response system is communicated to the school community, and the necessary training and practice takes place on a regular basis.~~
5. ~~Facilities and equipment used for physical activity are properly monitored and maintained to ensure participants' safety.~~
6. ~~School staff receives training in first aid and cardiopulmonary resuscitation (CPR).~~
7. ~~School staff receives notification and is trained, as allowed by law, in the use of any necessary medications that students are authorized to carry and/or use.~~
8. ~~The District, in conjunction with a credentialed school nurse, has developed policies that outline guidelines for student participation in physical activity at school when they have a medical condition. These policies are communicated to all members of the school community and are designed to protect students' well-being and provide for maximum participation of students in physical activity, at an appropriate level.~~

GOALS FOR OTHER SCHOOL-BASED ACTIVITIES

1. ~~Students have access to credentialed school counselors and psychologists who provide students with support and assistance in making healthy decisions, managing emotions, and coping with crises. (Disordered eating behaviors, including obesity, are often related to mental, emotional, and social problems, and overweight students may suffer from low self-esteem and/or be the target of bullying.)~~
2. ~~Schools provide a safe and healthy school environment that supports health literacy and successful learning and ensures that students and adults are physically and emotionally safe. In addition to the physical safety, the school environment should reflect a sense of community and mutual support among staff and students.~~
3. ~~Parent/guardian outreach efforts should emphasize the relationship between student health and academic performance and address the need for consistent health messages between the home and school environments.~~
4. ~~Consistent health education, including but not limited to, nutrition and physical activity should be provided to parents and families through the school/district newsletter, informational handouts, parent meetings, the school/district web site, and other venues.~~

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NUTRITION GUIDELINES FOR FOOD AND BEVERAGES AVAILABLE OUTSIDE THE SCHOOL MEAL PROGRAM**REQUIREMENTS ARE:**

1. Individual food items sold outside the federal reimbursable meal program shall meet local, state, and federal requirements.
2. The term "sold" refers to any food or beverages provided to students on school grounds in exchange for money, coupons, or vouchers. The term does not refer to food brought from home for individual consumption.
3. Schools shall follow the nutrition standards for grades seven through twelve as indicated in the shaded box below. *(EC Section 49431.2 and EC Section 49431.5)*
4. Food or beverages sold for fundraising on campus during the school day must meet the nutrition guidelines in the box below.
5. Food or beverages that do not meet the nutrition standards in the box below, may be sold by pupils:
 - a. If the sale takes place off and away from school campus; or
 - b. On school grounds, if sales occur 30 minutes after the end of the school day.

MIDDLE AND HIGH SCHOOLS*(effective July 1, 2007)*

FOOD <i>(EC Section 49431.2)</i>	BEVERAGES <i>(EC Section 49431.5)</i>
<p>The only food that may be sold outside the federal reimbursable meal programs must meet the following requirements:</p> <ul style="list-style-type: none"> • Not more than 35% of its total calories shall be from fat (excluding nuts, nut butters, seeds, eggs, and cheese) • Not more than 10% of its total calories shall be from saturated fat and trans fat combined (excluding eggs and cheese) • Not more than 35% of its total weight shall be composed of sugar, including naturally occurring and added sugar (excluding fruits and vegetables) • Calories shall not exceed 250 calories per food item • Entrée items (i.e., foods generally regarded as being the primary food in a meal, including but not limited to, sandwiches, burritos, pasta, and pizza) shall not exceed 400 calories per food 	<p>The only beverages that shall be sold are:</p> <ul style="list-style-type: none"> • Water, with no added sweeteners • Milk (two percent, one percent, or nonfat or rice milk, soy milk, or other similar nondairy milk) • Fruit juice, preferably 100 percent but at least 50 percent fruit juice, with no added sweeteners • Vegetable juice, at least 50 percent vegetable juice with no added sweeteners • Electrolyte replacement beverages with no more than 42 grams of added sweeteners per 20-ounce serving

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item and 4 grams of fat per 100 calories	
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GOALS INCLUDE:

1. ~~The Nutrition Services Department will use whole, fresh, unprocessed foods and ingredients whenever possible.~~
2. ~~The Nutrition Services Department will offer fresh fruits and vegetables with meals whenever possible.~~
3. ~~The school district will encourage all school-based organizations to use nonfood items for fundraising.~~

NUTRITION GUIDELINES FOR CHILD NUTRITION REIMBURSABLE MEAL PROGRAM**REQUIREMENTS ARE:**

1. ~~All school meals must meet or exceed nutrition requirements established by local, state, and federal requirements.~~
2. ~~Food and beverages sold or served as part of federally reimbursed meal programs must meet the nutrition recommendations of the current United States Dietary Guidelines for Americans, such as:~~
 - a. ~~No more than 30 percent of total calories from fat, averaged over a week~~
 - b. ~~No more than 10 percent of total calories from saturated fat, averaged over a week~~
3. ~~Lunch will be served at appropriate intervals from other meals, in accordance with current USDA guidelines.~~
4. ~~The school district will do everything possible to prevent overt identification of their low-income students and to ensure that those students are not stigmatized or otherwise treated differently because they avail themselves of free and reduced-price meals.~~
5. ~~The school district will meet safety and sanitation requirements, as outlined in current USDA guidelines, issued June 10, 2005.~~

GOALS INCLUDE:

1. ~~The Nutrition Services Department will seek to maximize federal and state meal reimbursement and pursue sources of additional funding to improve and enhance the serving of nutritious and appealing reimbursable meals and snacks.~~
2. ~~The Nutrition Services Department will evaluate the results of the School Meals Initiative review.~~
3. ~~The Nutrition Services Department uses USDA nutrient-based menu planning as the basis for school meal menu planning.~~
4. ~~The school district hires and trains qualified child nutrition professionals who provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students and accommodate the religious, ethnic, and cultural diversity of the student body.~~
5. ~~Meals served through the Child Nutrition Program will:~~
 - a. ~~Be appealing and attractive~~

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- b. ~~Be served in clean, safe, and pleasant settings~~
 - c. ~~Be varied~~
 - d. ~~Include food items selected by students through taste testing, meetings, and surveys~~
6. ~~The Nutrition Services Department will share information concerning the nutritional content of school meals with parents and students.~~
 7. ~~Students will be given at least 30 minutes to eat lunch.~~
 8. ~~The cafeteria will prominently display healthy lunch choices to encourage students to make healthy choices.~~
 9. ~~The Nutrition Services Department will provide continuing professional development for all child nutrition professionals to include training and/or certification at their various levels of responsibility, including safe food handling and nutrition education.~~

~~MEASURING IMPLEMENTATION OF THE WELLNESS POLICY AND DESIGNATING RESPONSIBILITY FOR IMPLEMENTATION AND ENFORCEMENT~~

1. ~~The Superintendent or designee shall designate at least one person within the District that is charged with operational responsibility for ensuring that the school sites implement the adopted wellness policy.~~
2. ~~Each school will post the District's policies and regulations on nutrition and physical activity in public view. (EC Section 49432)~~
3. ~~The Superintendent or designee will ensure District-wide and individual school compliance with the school wellness policy.~~
4. ~~The principal or designee should ensure individual school compliance.~~
5. ~~The Superintendent or designee will report every year on wellness policy compliance to the Parent Curriculum Advisory Council, Physical Education Academic Committee, the Life Skills Academic Committee, the Coordinating Council, and the Board of Trustees.~~
6. ~~As necessary, the wellness policy will be revised to address changes in state and federal law as well as areas in need of improvement.~~
- 7.1. ~~The District will provide appropriate and continuing professional development that is supportive of the wellness policy to teachers, nutrition services personnel, and other staff members as appropriate.~~

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: October 4, 2018

BOARD MEETING DATE: October 11, 2018

PREPARED BY: Mark Miller, Associate Superintendent of Administrative Services

SUBMITTED BY: Larry Perondi, Interim Superintendent

SUBJECT: **PROPOSED REVISED / NEW BOARD POLICIES / EDUCATIONAL SERVICES**

EXECUTIVE SUMMARY

As new and/or revised federal regulations and California Education Code become law and when legal cases affect board policies, the California School Boards Association (CSBA) provides school districts with samples of new or replacement policies to assist in maintaining updated policies.

Current Policy Number	New Policy Number	Title	Comments
	5020	Parent Rights and Responsibilities	New CSBA policy recommendation
	AR 5020	Parent Rights and Responsibilities	New CSBA administrative regulation
6020		Parent Involvement	Revised CSBA policy recommendation
	AR 6020	Parent Involvement	New CSBA administrative regulation
6174		Education for English Learners	Revised CSBA policy recommendation
	6174	Education for English Learners	New CSBA policy recommendation

RECOMMENDATION:

It is recommended that the Board review the board policies being submitted for 1st read, to be resubmitted for action on November 1, 2018.

- A. BP 5020, PARENT RIGHTS AND RESPONSIBILITIES (NEW)

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- B. AR 5020, PARENT RIGHTS AND RESPONSIBILITIES (NEW)
- C. BP 6020, PARENT INVOLVEMENT (REVISED)
- D. AR 6020, PARENT INVOLVEMENT (NEW)
- E. BP 6174, EDUCATION FOR ENGLISH LEARNERS (REVISED)
- F. AR 6174, EDUCATION FOR ENGLISH LEARNERS (NEW)

FUNDING SOURCE:

Not applicable.

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PARENT RIGHTS AND RESPONSIBILITIES

The Governing Board recognizes that parent/guardians of district students have certain rights as well as responsibilities related to the education of their children.

The Board believes that the education of the district's students is a shared responsibility. The Superintendent or designee shall work with parents/guardians, including parents/guardians of English learners, to determine appropriate roles and responsibilities of parents/guardians, school staff and students for continuing the intellectual, physical, emotional and social development and well-being of students at each school site, including the means by which the schools and parents/guardians can help students achieve academic and other standards of the school.

Within this framework, the school's primary responsibility shall be to provide a high-quality curriculum and instructional program in a supportive and effective learning environment that enables all students to meet the academic expectations of the school.

Parents/guardians shall have the opportunity to work with schools in a mutually supportive and respectful partnership and to help their children succeed in school.

The Superintendent or designee shall ensure that district staff understand the rights of parents/guardians afforded by law and Board policy and follow acceptable practices that respect those rights.

The Superintendent or designee shall ensure that parents/guardians receive notification regarding their rights in accordance with law.

The Superintendent or designee shall take all reasonable steps to ensure that all parents/guardians who speak a language other than English are properly notified in English, and in their home language of the rights and opportunities available to them pursuant to Education Code 48985.

LEGAL REFERENCES

EDUCATION CODE

33126	School accountability report card
35291	Disciplinary rules
48070.5	Promotion and retention of students
48985	Notice to parent in language other than English
49091.10-49091.19	Parental review of curriculum and instruction
49602	Confidentiality of pupil information
51100-51102	Parent/guardian rights
51513	Personal beliefs
60510	Disposal of surplus instructional materials

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UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act
1232h Protection of pupil rights

MANAGEMENT RESOURCES:

WEB SITES

CSBA: <http://www.csba.org>
California Department of Education: <http://www.cde.ca.gov>

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PARENT RIGHTS AND RESPONSIBILITIES

PARENT/GUARDIAN RIGHTS

The rights of parents/guardians of district students include, but are not limited to, the following:

1. To observe, within a reasonable period of time after making the request, the classroom(s) in which their child is enrolled or for the purpose of selecting the school in which their child will be enrolled.

Parents/guardians may observe instructional and other school activities that involve their child in accordance with Board policy and administrative regulations adopted to ensure the safety of students and staff, prevent undue interference with instruction or harassment of school staff, and provide reasonable accommodation to parents/guardians. Upon written request by a parent/guardian, the Superintendent or designee shall arrange for parental observation of a class or activity in a reasonable time frame and in accordance with Board policy and administrative regulations.

2. To meet, within a reasonable time of their request, with their child's teacher(s) and the principal.
3. Under the supervision of district employees, to volunteer their time and resources for the improvement of school facilities and school programs, including, but not limited to, providing assistance in the classroom with the approval, and under the direct supervision, of the teacher.
4. To be notified on a timely basis if their child is absent from school without permission.
5. To receive the results of their child's performance and the school's performance on standardized tests and statewide tests.

For parents/guardians of English learners, this right shall include the right to receive the results of their child's performance on the English language development test.

6. To request a particular school for their child and to receive a response from the district.
8. To examine the curriculum materials of the class(es) in which their child is enrolled. Parents/guardians may inspect, in a reasonable time frame, all primary supplemental instructional materials and assessments stored by the classroom teacher, including textbooks, teacher's manuals, films, audio and video recordings, and software.

Each school site shall make available to parents/guardians and others, upon request, a copy of the prospectus for each course, including the titles, descriptions and instructional aims of the course.

The school may charge an amount not to exceed the cost of duplication.

9. To be informed of their child's progress in school and of the appropriate school personnel whom they should contact if problems arise with their child.
10. For parents/guardians of English learners, to support their child's advancement toward literacy.

The Superintendent or designee may make available, to the extent possible, surplus or undistributed instructional materials to parents/guardians pursuant to Education Code 60510.

11. For parents/guardians of English learners, to be informed, through the school accountability report

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card, about statewide and local academic standards, testing programs, accountability measures and school improvement efforts.

12. To have access to the school records of their child.
13. To receive information concerning the academic performance standards, proficiencies or skills their child is expected to accomplish.
14. To be informed in advance about school rules, including disciplinary rules and procedures in accordance with Education Code 48980, attendance policies, dress codes and procedures for visiting the school
15. To be notified, as early in the school year as practicable pursuant to Education Code 48070.5, if their child is identified as being at risk of retention and of their right to consult with school personnel responsible for a decision to promote or retain their child and to appeal such a decision
16. To receive information about any psychological testing the school does involving their child and to deny permission to give the test.
17. To refuse to submit or to participate in any assessment, analysis, evaluation or monitoring of the quality or character of the student's home life, any form of parental screening or testing, any nonacademic home-based counseling program, parent training, or any prescribed family education service plan and to inspect any survey collecting personal information. (cf. 5022 - Student and Family Privacy Rights)
18. To participate as a member of a parent advisory committee, school site council or site-based management leadership team in accordance with any rules and regulations governing membership in these organizations for parents/guardians of English learners, this right shall include the right to participate in school and district advisory bodies in accordance with federal and state law and regulations.
19. To question anything in their child's record that the parent/guardian feels is inaccurate or misleading or is an invasion of privacy and to receive a response from the school.
20. To provide informed, written parental consent before their child is tested for a behavioral, mental or emotional evaluation. A general consent, including medical consent used to approve admission to or involvement in a special education or remedial program or regular school activity, shall not constitute written consent for these purposes.

PARENT RESPONSIBILITIES

Parents/guardians may support the learning environment of their child by:

1. Monitoring attendance of their child.
2. Ensuring that homework is completed and turned in on time.
3. Encouraging their child to participate in extracurricular and cocurricular activities.
4. Monitoring and regulating the television viewed by their child.
5. Working with their child at home in learning activities that extend the classroom learning.
6. Volunteering in their child's classroom(s) or for other school activities.
7. Participating in decisions related to the education of their own child or the total school program as appropriate.

INSTRUCTION

PARENT INVOLVEMENT

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent/guardian involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall consult with parents/guardians and family members in the development of meaningful opportunities for them to be involved in district and school activities at all grade levels; advisory, decision-making, and advocacy roles; and activities to support learning at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

The district's local control and accountability plan shall include goals and strategies for parent/guardian involvement, including district efforts to seek parent/guardian input in district and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities.

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent/guardian and family engagement efforts, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of involvement opportunities and on barriers that may inhibit participation.

TITLE I SCHOOLS

The Superintendent or designee shall involve parents/guardians and family members in establishing district expectations and objectives for meaningful parent/guardian and family engagement in schools supported by Title I funding, developing strategies that describe how the district will carry out each activity listed in 20 USC 6318, as contained in the accompanying administrative regulation, and implementing and evaluating such programs, activities, and procedures. As appropriate, the Superintendent or designee shall conduct outreach to all parents/guardians and family members.

When the district's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the district's Title I funds will be allotted for parent/guardian and family engagement activities and shall ensure that priority is given to schools in high poverty areas in accordance with law.

Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following:

1. Support for schools and nonprofit organizations in providing professional development for district and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members

INSTRUCTION

2. Support for programs that reach parents/guardians and family members at home, in the community, and at school
3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members
4. Collaboration with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement
5. Any other activities and strategies that the district determines are appropriate and consistent with this policy

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

NON-TITLE I SCHOOLS

The Superintendent or designee shall develop and implement strategies applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children, including, but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502.

Legal Reference:**EDUCATION CODE**

11500-11506 Programs to encourage parent involvement
48985 Notices in languages other than English
51101 Parent rights and responsibilities
52060-52077 Local control and accountability plan
54444.1-54444.2 Parent advisory councils, services to migrant children
56190-56194 Community advisory committee, special education
64001 Single plan for student achievement

LABOR CODE

230.8 Time off to visit child's school

CODE OF REGULATIONS, TITLE 5

18275 Child care and development programs, parent involvement and education

UNITED STATES CODE, TITLE 20

6311 State plan
6312 Local educational agency plan
6314 Schoolwide programs
6318 Parent and family engagement
6631 Teacher and school leader incentive program, purposes and definitions

INSTRUCTION

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 Definitions, auxiliary aids and services

35.160 Communications

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Title I School-Level Parental Involvement Policy

Family Engagement Framework: A Tool for California School Districts, 2014

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Parental Involvement: Title I, Part A, Non-Regulatory Guidance, April 23, 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Family, School, Community Partnerships: <http://www.cde.ca.gov/lr/pf>

California Parent Center: <http://parent.sdsu.edu>

California State PTA: <http://www.capta.org>

National Coalition for Parent Involvement in Education: <http://www.ncpie.org>

National PTA: <http://www.pta.org>

Parent Information and Resource Centers: <http://www.pirc-info.net>

Parents as Teachers National Center: <http://www.parentsasteachers.org>

U.S. Department of Education: <http://www.ed.gov>

~~The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that continued parental involvement in the education of children contributes greatly to student achievement and a positive school environment.~~

~~In order to engage parents/guardians positively in their children's education, the Superintendent or designee shall ensure that staff members at each school:~~

- ~~1. Help parents/guardians develop parenting skills and provide home environments that support their children's academic efforts and their development as responsible members of society~~
- ~~2. Inform parents/guardians that they can directly affect the success of their children's learning and provide the techniques and strategies that they may use to improve their children's academic success and help their children in learning at home~~
- ~~3. Initiate consistent and effective two-way communication between the home and school so that parents/guardians may know when and how to help their children in support of classroom learning activities~~

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4. ~~Receive training that fosters effective and culturally sensitive communication with the home, including training on how to communicate with non-English speakers and how to give parents/guardians opportunities to assist in the instructional process both at school and at home~~
5. ~~Encourage parents/guardians to serve as volunteers in the schools, attend student performances and school meetings, and participate in site councils, advisory councils and other activities in which they may undertake governance, advisory and advocacy roles~~

~~School plans shall delineate specific measures that shall be taken to increase parental involvement with their children's education, including measures designed to involve parents/guardians with cultural, language or other barriers which may inhibit such participation.~~

LEGAL REFERENCE

EDUCATION CODE

~~11500-11506—Programs to encourage parental involvement~~

LABOR CODE

~~230.8—Time off to visit child's school~~

MANAGEMENT RESOURCES

CDE PROGRAM ADVISORY

~~0928.90—Guidelines for the development of policies on parent involvement, SPB: 90/91-3~~

SBE POLICIES

~~Parent Involvement in the Education of Their Children, 1994~~

INSTRUCTION

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PARENT INVOLVEMENT

DISTRICT STRATEGIES FOR TITLE I SCHOOLS

To ensure that parents/guardians and family members of students participating in Title I programs are provided with opportunities to be involved in their children's education, the district shall:

1. Involve parents/guardians and family members in the joint development of a district plan that meets the requirements of 20 USC 6312 and in the development of school support and improvement plans pursuant to 20 USC 6311.

The Superintendent or designee may:

- a. In accordance with Education Code 52063, establish a district-level parent advisory committee and, as applicable, an English learner parent advisory committee to review and comment on the plan in accordance with the review schedule established by the Governing Board.
 - b. Invite input on the plan from other district committees and school site councils.
 - c. Communicate with parents/guardians through the district newsletter, web site, or other methods regarding the plan and the opportunity to provide input.
 - d. Provide copies of working drafts of the plan to parents/guardians in an understandable and uniform format and, to the extent practicable, in a language the parents/guardians can understand.
 - e. Ensure that there is an opportunity at a public Board meeting for public comment on the plan prior to the Board's approval of the plan or revisions to the plan.
 - f. Ensure that school-level policies on parent/guardian and family engagement address the role of school site councils and other parents/guardians as appropriate in the development and review of school plans.
2. Provide coordination, technical assistance, and other support necessary to assist and build the capacity of Title I schools in planning and implementing effective parent/guardian and family engagement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations or individuals with expertise in effectively engaging parents/guardians and family members in education.

The Superintendent or designee shall:

- a. Assist parents/guardians in understanding such topics as the challenging state academic content standards and academic achievement standards, state and local academic assessments, the requirements of Title I, and how to monitor a child's progress and work with educators to improve the achievement of their children.
- b. Provide parents/guardians with materials and training, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to help them work with their children to improve their children's achievement.

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- c. With the assistance of parents/guardians, educate teachers, specialized instructional support personnel, principals and other school leaders, and other staff, in the value and utility of parent/guardian contributions and in how to reach out to, communicate with, and work with parents/guardians as equal partners, implement and coordinate parent/guardian programs, and build ties between parents/guardians and the schools.
- d. To the extent feasible and appropriate, coordinate and integrate parent/guardian involvement programs and activities with other federal, state, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents/guardians in fully participating in their children's education.
- e. Ensure that information related to school and parent/guardian programs, meetings, and other activities is sent to the parents/guardians of participating students in a format and, to the extent practicable, in a language the parents/guardians can understand.
- f. Provide other such reasonable support for parent/guardian involvement activities as parents/guardians may request.
- g. Inform parents/guardians and parent organizations of the existence and purpose of parent information and resource centers in the state that provide training, information, and support to parents/guardians of participating students.

In addition, the Superintendent or designee may:

- a. Involve parents/guardians in the development of training for teachers, principals, and other educators to improve the effectiveness of such training.
- b. Provide necessary literacy training, using Title I funds if the district has exhausted all other reasonably available sources of funding for such training.
- c. Pay reasonable and necessary expenses associated with parent/guardian involvement activities, including transportation and child care costs, to enable parents/guardians to participate in school-related meetings and training sessions.
- d. Train parents/guardians to enhance the involvement of other parents/guardians.
- e. Arrange school meetings at a variety of times or, when parents/guardians are unable to attend such conferences, conduct in-home conferences between parents/guardians and teachers or other educators who work directly with participating students, in order to maximize parent/guardian involvement and participation.
- f. Adopt and implement model approaches to improving parent/guardian involvement.
- g. Establish a districtwide parent advisory council to provide advice on all matters related to parent/guardian involvement in Title I programs.
- h. Develop appropriate roles for community-based organizations and businesses in parent/guardian involvement activities.
- i. Make referrals to community agencies and organizations that offer literacy training, parent/guardian education programs, and/or other services that help to improve the conditions of parents/guardians and families.
- j. Provide a master calendar of district activities and district meetings.

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- k. Provide information about opportunities for parent/guardian and family engagement through the district newsletter, web site, or other written or electronic means.
 - l. Engage parent-teacher organizations to actively seek out and involve parents/guardians through regular communication updates and information sessions.
 - m. To the extent practicable, provide translation services at school sites and at meetings involving parents/guardians and family members as needed.
 - n. Provide training and information to members of district and school site councils and advisory committees to help them fulfill their functions.
 - o. Provide ongoing district-level workshops to assist school site staff, parents/guardians, and family members in planning and implementing improvement strategies, and seek their input in developing the workshops.
 - p. Provide training for the principal or designee of each participating school regarding Title I requirements for parent/guardian and family engagement, leadership strategies, and communication skills to assist him/her in facilitating the planning and implementation of related activities.
 - q. Regularly evaluate the effectiveness of staff development activities related to parent/guardian and family engagement.
 - r. Include expectations for parent/guardian outreach and involvement in staff job descriptions and evaluations.
 - s. Assign district personnel to serve as a liaison to the schools regarding Title I parent/guardian and family engagement issues.
 - t. Provide information to schools about the indicators and assessment tools that will be used to monitor progress.
3. To the extent feasible and appropriate, coordinate and integrate Title I parent/guardian and family engagement strategies with parent/guardian and family engagement strategies of other relevant federal, state, and local programs and ensure consistency with federal, state, and local laws.

The Superintendent or designee may:

- a. Identify overlapping or similar program requirements.
 - b. Involve district and school site representatives from other programs to assist in identifying specific population needs.
 - c. Schedule joint meetings with representatives from related programs and share data and information across programs.
 - d. Develop a cohesive, coordinated plan focused on student needs and shared goals.
4. Conduct, with meaningful involvement of parents/guardians and family members, an annual evaluation of the content and effectiveness of the parent/guardian and family engagement policy in improving the academic quality of the schools served by Title I, including identification of:
- a. Barriers to participation in parent/guardian and family engagement activities, with particular

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attention to parents/guardians who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background.

- b. The needs of parents/guardians and family members, so they can better assist with their children's learning and engage with school personnel and teachers.
- c. Strategies to support successful school and family interactions.

The Superintendent or designee shall notify parents/guardians of this review and assessment through regular school communications mechanisms and shall provide a copy of the assessment to parents/guardians upon their request.

The Superintendent or designee may:

- a. Use a variety of methods, such as focus groups, surveys, and workshops, to evaluate the satisfaction of parents/guardians and staff with the quality and frequency of district communications.
 - b. Gather and monitor data regarding the number of parents/guardians and family members participating in district activities and the types of activities in which they are engaged.
 - c. Recommend to the Board measures to evaluate the impact of the district's parent/guardian and family engagement efforts on student achievement.
5. Use the findings of the evaluation conducted pursuant to item #4 above to design evidence-based strategies for more effective parent/guardian and family involvement and, if necessary, to revise the parent/guardian and family engagement policy.
 6. Involve parents/guardians in the activities of schools served by Title I, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents/guardians or family members served by the district to adequately represent the needs of the population served by the district for the purposes of developing, revising, and reviewing the parent/guardian and family engagement policy.

The Superintendent or designee may:

- a. Include information about school activities in district communications to parents/guardians and family members.
- b. To the extent practicable, assist schools with translation services or other accommodations needed to encourage participation of parents/guardians and family members.
- c. Establish processes to encourage parent/guardian input regarding their expectations and concerns for their children.

The district's Board policy and administrative regulation containing parent/guardian and family engagement strategies shall be incorporated into the district's local control and accountability plan in accordance with 20 USC 6312 and shall be distributed to parents/guardians of students participating in Title I programs.

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SCHOOL-LEVEL POLICIES FOR TITLE I SCHOOLS

At each school receiving Title I funds, a written policy on parent/guardian and family engagement shall be developed jointly with the parents/guardians and family members of participating students. Such policy shall describe the means by which the school will:

1. Convene an annual meeting, at a convenient time, to which all parents/guardians of participating students shall be invited and encouraged to attend, in order to inform parents/guardians of their school's participation in Title I and to explain Title I requirements and the right of parents/guardians to be involved.
2. Offer a flexible number of meetings, such as meetings in the morning or evening, for which related transportation, child care, and/or home visits may be provided as such services relate to parent/guardian involvement.
3. Involve parents/guardians in an organized, ongoing, and timely way in the planning, review, and improvement of Title I programs, including the planning, review, and improvement of the school's parent/guardian and family engagement policy and, if applicable, the joint development of the plan for schoolwide programs pursuant to 20 USC 6314.

The school may use an existing process for involving parents/guardians in the joint planning and design of the school's programs provided that the process includes adequate representation of parents/guardians of participating students.

4. Provide the parents/guardians of participating students all of the following:
 - a. Timely information about Title I programs.
 - b. A description and explanation of the school's curriculum, forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards.
 - c. If requested by parents/guardians, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions related to their children's education, and, as soon as practicably possible, responses to the suggestions of parents/guardians.
5. If the school wide program plan is not satisfactory to the parents/guardians of participating students, submit any parent/guardian comments when the school makes the plan available to the district.
6. Jointly develop with the parents/guardians of participating students a school-parent compact that outlines how parents/guardians, the entire school staff, and students will share responsibility for improved student academic achievement and the means by which the school and parents/guardians will build a partnership to help students achieve state standards.

This compact shall address:

- a. The school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating students to achieve the state's challenging academic achievement standards.

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- b. Ways in which parents/guardians will be responsible for supporting their children's learning, volunteering in the classroom, and participating, as appropriate, in decisions related to their children's education and the positive use of extracurricular time.
- c. The importance of communication between teachers and parents/guardians on an ongoing basis through, at a minimum:
 - (1) Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as it relates to the student's achievement.
 - (2) Frequent reports to parents/guardians on their children's progress.
 - (3) Reasonable access to staff, opportunities to volunteer and participate in their child's classroom, and observation of classroom activities.
 - (4) Regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.
7. Build the capacity of the school and parents/guardians for strong parent involvement by implementing the required activities described in item #2 in the section "District Strategies for Title I Schools" above.
8. To the extent practicable, provide opportunities for the informed participation of parents/guardians and family members (including parents/guardians and family members with limited English proficiency, parents/guardians and family members with disabilities, and parents/guardians and family members of migrant children), including providing information and school reports required under 20 USC 6311(h) in a format and language such parents/guardians can understand.

If the school has a parent involvement policy that applies to all parents/guardians, it may amend that policy to meet the above requirements.

Each school's parent/guardian and family engagement policy shall be made available to the local community. Parents/guardians shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents/guardians can understand.

Each school receiving Title I funds shall annually evaluate the effectiveness of its parent/guardian and family engagement policy. Such evaluation may be conducted during the process of reviewing the school's single plan for student achievement in accordance with Education Code 64001.

The school's policy shall be periodically updated to meet the changing needs of parents/guardians and the school.

District Strategies for Non-Title I Schools

For each school that does not receive federal Title I funds, the Superintendent or designee shall, at a minimum:

1. Engage parents/guardians positively in their children's education by helping them develop skills to use at home that support their children's academic efforts at school and their children's development as responsible members of society.

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The Superintendent or designee may:

- a. Provide or make referrals to literacy training and/or parent education programs designed to improve the skills of parents/guardians and enhance their ability to support their children's education.
 - b. Provide information, in parent handbooks and through other appropriate means, regarding academic expectations and resources to assist with the subject matter.
 - c. Provide parents/guardians with information about students' class assignments and homework assignments.
2. Inform parents/guardians that they can directly affect the success of their children's learning, by providing them with techniques and strategies that they may use to improve their children's academic success and to assist their children in learning at home

The Superintendent or designee may:

- a. Provide parents/guardians with information regarding ways to create an effective study environment for their children at home and to encourage good study habits.
 - b. Encourage parents/guardians to monitor their children's school attendance, homework completion, and television viewing.
 - c. Encourage parents/guardians to volunteer in their child's classroom and to participate in school advisory committees.
3. Build consistent and effective communication between the home and school so that parents/guardians may know when and how to assist their children in support of classroom learning activities

The Superintendent or designee may:

- a. Ensure that teachers provide frequent reports to parents/guardians on their children's progress and hold parent-teacher conferences at least once per year with parents/guardians of elementary school students.
- b. Provide opportunities for parents/guardians to observe classroom activities and to volunteer in their child's classroom.
- c. Provide information about parent/guardian and family engagement opportunities through district, school, and/or class newsletters, the district's web site, and other written or electronic communications.
- d. To the extent practicable, provide notices and information to parents/guardians in a format and language they can understand.
- e. Develop mechanisms to encourage parent/guardian input on district and school issues.
- f. Identify barriers to parent/guardian and family participation in school activities, including parents/guardians and family members who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background

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- g. Encourage greater parent/guardian participation by adjusting meeting schedules to accommodate parent/guardian needs and, to the extent practicable, by providing translation or interpreter services, transportation, and/or child care.
4. Train teachers and administrators to communicate effectively with parents/guardians.

The Superintendent or designee may:

- a. Provide staff development to assist staff in strengthening two-way communications with parents/guardians, including parents/guardians who have limited English proficiency or limited literacy.
 - b. Invite input from parents/guardians regarding the content of staff development activities pertaining to home-school communications.
5. Integrate parent/guardian and family engagement programs into school plans for academic accountability.

The Superintendent or designee may:

- a. Include parent/guardian and family engagement strategies in school reform or school improvement initiatives.
- b. Involve parents/guardians and family members in school planning processes.

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EDUCATION FOR ENGLISH LANGUAGE LEARNERS

The Governing Board intends to provide English learners with challenging curriculum and instruction that maximize the attainment of high levels of proficiency in English, advance multilingual capabilities, and facilitate student achievement in the district's regular course of study.

The district shall identify in its local control and accountability plan (LCAP) goals and specific actions and services to enhance student engagement, academic achievement, and other outcomes for English learners.

The Superintendent or designee shall encourage parent/guardian and community involvement in the development and evaluation of programs for English learners.

English learners shall be provided differentiated English language development instruction which is targeted to their English proficiency level, integrated across all subject areas, and aligned with the state content standards. The district's program shall be based on sound instructional theory, use standards-aligned instructional materials, emphasize inquiry-based learning and critical thinking skills, and provide students with access to the full educational program.

The Superintendent or designee shall ensure that all staff employed to teach English learners possess the appropriate authorization from the Commission on Teacher Credentialing.

The district shall provide effective professional development to teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), administrators, and other school or community-based organization personnel to improve the instruction and assessment of English learners and enhance staff's ability to understand and use curricula, assessment, and instructional strategies for English learners. Such professional development shall be of sufficient intensity and duration to produce a positive and lasting impact on teachers' performance in the classroom.

Staff development shall also address the sociocultural needs of English learners and provide opportunities for teachers to engage in supportive, collaborative learning communities.

To support students' English language development, the Superintendent or designee may provide an adult literacy training program that leads to English fluency for parents/guardians and community members.

IDENTIFICATION AND ASSESSMENT

The Superintendent or designee shall maintain procedures for the early identification of English learners and an assessment of their proficiency and needs in the areas of listening, speaking, reading, and writing in English.

Once identified as an English learner, a student shall be annually assessed for language proficiency until he/she is reclassified based on criteria specified in the accompanying administrative regulation.

English learners' academic achievement in English language arts, mathematics, science, and any additional subject required by law shall be assessed using the California Assessment of Student Performance and

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Progress. As necessary, the test shall be administered with testing variations in accordance with 5 CCR 854.1-854.3. English learners who are in their first 12 months of attending a school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law. Formative assessments may be utilized to analyze student performance and appropriately adapt teaching methodologies and instructions.

LANGUAGE ACQUISITION PROGRAMS

The district shall offer research-based language acquisition programs that are designed to ensure English acquisition as rapidly and as effectively as possible and that provide instruction to students on the state-adopted academic content standards, including the English language development standards.

At a minimum, the district shall offer a structured English immersion program which includes designated and integrated English language development. In the structured English immersion program, nearly all of the classroom instruction shall be provided in English, but with the curriculum and presentation designed for students who are learning English.

For the purpose of determining the amount of instruction to be conducted in English in the structured English immersion program, "nearly all" means that all classroom instruction shall be conducted in English except for clarification, explanation, and support as needed.

In addition, language acquisition programs offered by the district may include, but are not limited to, the following:

1. The district may offer a dual-language immersion program that provides integrated language learning and academic instruction for native speakers of English and native speakers of another language, with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding.
2. The district may offer a transitional or developmental program for English learners that provides literacy and academic instruction in English and a student's native language and that enables an English learner to achieve English proficiency and academic mastery of subject matter content and higher order thinking skills, including critical thinking, in order to meet state academic content standards.

In establishing the district's language acquisition programs, the Superintendent or designee shall consult with parents/guardians and the community during the LCAP development process. He/she shall also consult with administrators, teachers, and other personnel with appropriate authorizations and experience in establishing a language acquisition program.

At the beginning of each school year or upon a student's enrollment, parents/guardians shall be provided information on the types of language acquisition programs available to students enrolled in the district, including, but not limited to, a description of each program, the process to be followed in making a program selection, identification of any language to be taught in addition to English when the program includes instruction in another language, and the process to request establishment of a language acquisition program.

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Parents/guardians of English learners may choose a language acquisition program that best suits their child. To the extent possible, any language acquisition program requested by the parents/guardians of 30 or more students at the school or by the parents/guardians of 20 or more students at any grade level shall be offered by the school.

RECLASSIFICATION

When an English learner is determined based on state and district reclassification criteria to have acquired a reasonable level of English proficiency pursuant to Education Code [313](#) and [52164.6](#), or upon request by the student's parent/guardian, the student shall be transferred from a language acquisition program into an English language mainstream classroom.

PROGRAM EVALUATION

To evaluate the effectiveness of the district's educational program for English learners, the Superintendent or designee shall report to the Board, at least annually, regarding:

1. Progress of English learners towards proficiency in English
2. The number and percentage of English learners reclassified as fluent English proficient
3. The number and percentage of English learners who are or are at risk of being classified as long-term English learners in accordance with Education Code [313.1](#)
4. The achievement of English learners on standards-based tests in core curricular areas
5. For any language acquisition program that includes instruction in a language other than English, student achievement in the non-English language in accordance with 5 CCR [11309](#)
6. Progress toward any other goals for English learners identified in the district's LCAP
7. A comparison of current data with data from at least the previous year in regard to items #1-6 above
8. A comparison of data between the different language acquisition programs offered by the district

The Superintendent or designee shall also provide the Board with regular reports from any district or schoolwide English learner advisory committees.

Legal Reference:

EDUCATION CODE

300-340	English language education, especially:
305-310	Language acquisition programs
313-313.5	Assessment of English proficiency
430-446	English Learner and Immigrant Pupil Federal Conformity Act
33050	State Board of Education waiver authority
42238.02-42238.03	Local control funding formula
44253.1-44253.11	Qualifications for teaching English learners
48980	Parental notifications
48985	Notices to parents in language other than English
52052	Numerically significant student subgroups

INSTRUCTION

<u>52060-52077</u>	Local control and accountability plan
<u>52160-52178</u>	Bilingual Bicultural Act
<u>56305</u>	CDE manual on English learners with disabilities
<u>60603</u>	Definition, recently arrived English learner
<u>60640</u>	California Assessment of Student Performance and Progress
<u>60810-60812</u>	Assessment of language development
<u>62002.5</u>	Continuation of advisory committee after program sunsets

CODE OF REGULATIONS, TITLE 5

854.1-854.3	CAASPP and universal tools, designated supports, and accommodations
854.9	CASSPP and unlisted resources for students with disabilities
<u>11300-11316</u>	English learner education
<u>11510-11517.5</u>	California English Language Development Test
11517.6-11519.5	English Language Proficiency Assessments for California

UNITED STATES CODE, TITLE 20

<u>1412</u>	Individuals with Disabilities Education Act; state eligibility
<u>1701-1705</u>	Equal Educational Opportunities Act
<u>6311</u>	Title I state plan
<u>6312</u>	Title I local education agency plans
6801-7014	Title III, language instruction for English learners and immigrant students
7801	Definitions

CODE OF FEDERAL REGULATIONS, TITLE 34

<u>100.3</u>	Discrimination prohibited
<u>200.16</u>	Assessment of English learners

COURT DECISIONS

Valeria O. v. Davis, (2002) 307 F.3d 1036
California Teachers Association v. State Board of Education et al., (9th Circuit, 2001) 271 F.3d 1141
McLaughlin v. State Board of Education, (1999) 75 Cal.App.4th 196
Teresa P. et al v. Berkeley Unified School District et al, (1989) 724 F.Supp. 698

ATTORNEY GENERAL OPINIONS

83 Ops.Cal.Atty.Gen. 40 (2000)

Management Resources:**CSBA PUBLICATIONS**

English Learners in Focus: The English Learner Roadmap: Providing Direction for English Learner Success, Governance Brief, February 2018
English Learners in Focus, Issue 4: Expanding Bilingual Education in California after Proposition 58, Governance Brief, March 2017
English Learners in Focus, Issue 1: Updated Demographic and Achievement Profile of California's English Learners, Governance Brief, rev. September 2016

INSTRUCTION

English Learners in Focus, Issue 3: Ensuring High-Quality Staff for English Learners, Governance Brief, July 2016

English Learners in Focus, Issue 2: The Promise of Two-Way Immersion Programs, Governance Brief, September 2014

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California English Learner Roadmap: Strengthening Comprehensive Educational Policies, Programs and Practices for English Learners, 2018

Matrix One: Universal Tools, Designated Supports, and Accommodations for the California Assessment of Student Performance and Progress for 2017-18, rev. August 2017

Reclassification Guidance for 2017-18, CDE Correspondence, April 28, 2017

Integrating the CA ELD Standards into K-12 Mathematics and Science Teaching and Learning, December 2015

Next Generation Science Standards for California Public Schools, Kindergarten through Grade Twelve, rev. March 2015

English Language Arts/English Language Development Framework for California Public Schools: Transitional Kindergarten Through Grade Twelve, 2014

Common Core State Standards for Mathematics, rev. 2013

English Language Development Standards for California Public Schools: Kindergarten Through Grade Twelve, 2012

THE EDUCATION TRUST- WEST PUBLICATIONS

Unlocking Learning II: Math as a Lever for English Learner Equity, March 2018

Unlocking Learning: Science as a Lever for English Learner Equity, January 2017

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Accountability for English Learners Under the ESEA, Non-Regulatory Guidance, January 2017

Innovative Solutions for Including Recently Arrived English Learners in State Accountability Systems: A Guide for States, January 2017

English Learner Tool Kit for State and Local Educational Agencies (SEAs and LEAs), rev. November 2016

English Learners and Title III of the Elementary and Secondary Education Act (ESEA), as Amended by the Every Student Succeeds Act (ESSA), Non-Regulatory Guidance, September 23, 2016

Dear Colleague Letter: English Learner Students and Limited English Proficient Parents, January 7, 2015

WEB SITES

CSBA: <http://www.csba.org>

California Association for Bilingual Education: <http://www.gocabe.org>

California Department of Education: <http://www.cde.ca.gov/sp/el>

National Clearinghouse for English Language Acquisition: <http://www.ncela.us>

The Education Trust-West: <http://west.edtrust.org>

U.S. Department of Education: <http://www.ed.gov>

~~The Governing Board intends to provide English language learners with challenging curriculum and instruction that develops proficiency in English as effectively and efficiently as possible in order to assist students in accessing the full educational program and achieving the district's academic standards~~

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~~The district shall identify in its local control and accountability plan (LCAP) specific actions and services to enhance student engagement, academic achievement, and other outcomes for English learners.~~

~~The Board encourages staff to exchange information with other districts and the County Office of Education about programs, options, and strategies for English language learners that succeed under various demographic conditions.~~

~~English learners shall be provided English language development instruction targeted to their English proficiency level and aligned with the state content standards and curriculum framework. The district's program shall be based on sound instructional theory, use standards-aligned instructional materials, and assist students in accessing the full educational program.~~

~~The Superintendent or designee shall ensure that all staff employed to teach English learners possess the appropriate authorization from the Commission on Teacher Credentialing.~~

~~The Superintendent or designee shall provide to teachers, administrators, and other school staff research-based professional development that is designed to improve the instruction and assessment of English learners and enhance staff's ability to understand and use curricula, assessment, and instructional strategies for English learners.~~

IDENTIFICATION AND ASSESSMENT

~~The Superintendent or designee shall maintain procedures which provide for the accurate identification of English learners and an assessment of their proficiency and needs in the areas of listening, speaking, reading, and writing in English. Once identified as an English learner, a student shall be annually assessed for language proficiency until he/she is reclassified based on criteria specified in the accompanying administrative regulation.~~

~~English learners' academic achievement in English language arts, mathematics, science, and any additional subject required by law shall be assessed using the California Assessment of Student Performance and Progress. As necessary, the test shall be administered with allowable testing variations in accordance with 5 CCR 853.5 and 853.7. English learners who are in their first 12 months of attending a school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law.~~

TYPE OF INSTRUCTION

~~Students who are English language learners shall be educated through "sheltered English Immersion" not normally intended to exceed one year. "Nearly all" of the classroom instruction in the district's sheltered English immersion program shall be in English, but with curriculum and presentation designed for students who are learning the language.~~

~~The district has defined the term "nearly all" as follows:
"Nearly all" as it pertains to the use of English in the sheltered immersion program is a minimum of seventy percent of the instructional day must be in English.~~

~~When an English language learner has acquired a reasonable level of English proficiency as measured by~~

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~~the California English Language Development Test (CELDT) he/she shall be transferred from a structured English immersion classroom to an English language mainstream classroom in accordance with the district master plan for English language learners. Instruction in the English language mainstream program is “overwhelmingly” in English.~~

~~An English language learner has acquired a “reasonable level of English proficiency” when he/she has achieved the following:~~

~~“Reasonable level of English proficiency” as it pertains to English language learners in the San Dieguito Union High School District is a California English Language Development Test (CELDT) overall proficiency level of Early Advanced and no lower than Intermediate in any one CELDT sub-test.~~

~~Upon request of her/his parent/guardian, a student shall be placed in an English language mainstream classroom.~~

PARENTAL EXCEPTION WAIVERS

~~At any time during the school year, the parent/guardian of an English language learner may have her/his child moved into an English language mainstream program. Parent/guardian requests for waivers from Education Code 305 regarding placement from a sheltered immersion program to placement in an alternative program shall be granted in accordance with the law and administrative regulation.~~

~~If the Superintendent or designee denies the waiver request, she/he shall provide a written justification to the parent/guardian describing the reasons for the denial. A parent/guardian may appeal the Superintendent’s decision in writing to the Board. The Board may consider the matter at its next regular Board meeting. If the Board hears the appeal, the Superintendent shall send the Board’s decision to the parent/guardian within seven working days.~~

PROGRAM EVALUATION

~~To evaluate the effectiveness of the district’s educational program for English learners, the Superintendent or designee shall report to the Board, at least annually, regarding:~~

- ~~1. Progress of English learners towards proficiency in English~~
- ~~2. The number and percentage of English learners reclassified as fluent English proficient~~
- ~~3. The number and percentage of English learners who are or are at risk of being classified as long-term English learners in accordance with Education Code 313.1~~
- ~~4. The achievement of English learners on standards-based tests in core curricular areas~~
- ~~5. Progress toward any other goals for English learners identified in the district’s LCAP~~
- ~~6. A comparison of current data with data from at least the previous year.~~

~~The Superintendent or designee also shall provide the Board with regular reports from any district or schoolwide English learner advisory committees.~~

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LEGAL REFERENCE

CALIFORNIA EDUCATION CODE

- 300-340 ————— English language education
- 430-446 ————— English Learner and Immigrant Pupil Federal Conformity Act
- 33050 ————— State Board of Education waiver authority
- 42238.02-42238.03 — Local control funding formula
- 44253.1-44253.11 — Qualifications for teaching English learners
- 48985 ————— Notices to parents in language other than English
- 52052 ————— Academic Performance Index; numerically significant student subgroups
- 52060-52077 ————— Local control and accountability plan
- 52130-52135 ————— Impacted Languages Act of 1984
- 52160-52178 ————— Bilingual Bicultural Act
- 60200.7 ————— Suspension of state instructional materials adoptions
- 60605.87 ————— Supplemental instructional materials, English language development
- 60640 ————— California Assessment of Student Performance and Progress
- 60810-60812 ————— Assessment of language development
- 62005.5 ————— Continuation of advisory committee after program sunsets

CODE OF REGULATIONS, TITLE

5

- 853.5-853.7 ————— Test administration; universal tools, designated supports, and accommodations
- 11300-11305 ————— English language education for immigrant children
- 11510-11516 ————— California English Language Development Test

UNITED STATES CODE, TITLE

20

- 1701-1705 ————— Equal Educational Opportunities

PUBLIC LAW 107-110

- 6312 ————— Local education agency plans
- 6801-6871 ————— Title III, Language instruction for limited English proficient and immigrant students

COURT DECISIONS

- Valeria G. v. Wilson, (9th Circuit) 2002 U.S. App. Lexis 20956
- California Teachers Association et al. v. State Board of Education et al., (9th Circuit, 2001) 271 F.3d 1141
- McLaughlin v. State Board of Education, (1999) 75 Cal. App. 4th 196

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~~Teresa P. et al. v. Berkeley Unified School district et al., (1989) 724 F. Supp.698~~

~~ATTORNEY GENERAL OPINIONS~~

~~83 Ops. Cal. Atty. Gen. 40 (2000)~~

~~MANAGEMENT RESOURCES~~

~~CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS~~

~~Academic Criterion for Reclassification, CDE Correspondence, August 11, 2014~~

~~California English Language Development Test (CELDT): 2013-14 CELDT Information Guide, 2013~~

~~English Language Arts/English Language Development Framework for California Public Schools: Transitional Kindergarten Through Grade Twelve, 2014~~

~~English Language Development Standards for California Public Schools: Kindergarten Through Grade Twelve, 2012~~

~~Matrix of Test Variations, Accommodations, and Modifications for Administration of California Statewide Assessments~~

~~WEBSITES~~

~~CDE: <http://www.cde.ca.gov>~~

~~CSBA: <http://www.csba.org>~~

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EDUCATION FOR ENGLISH LEARNERS

Definitions

English learner means a student who is age 3-21 years, who is enrolled or is preparing to enroll in an elementary or secondary school, and whose difficulties in speaking, reading, writing, or understanding the English language may be sufficient to deny the student the ability to meet state academic standards, the ability to successfully achieve in classrooms where the language of instruction is English, or the opportunity to participate fully in society. An English learner may include a student who was not born in the United States or whose native language is a language other than English; a student who is Native American or Alaska Native, or a native resident of the outlying areas, who comes from an environment where a language other than English has had a significant impact on the individual's level of English language proficiency; or a student who is migratory, whose native language is a language other than English, and who comes from an environment where a language other than English is dominant.

Designated English language development means instruction provided during a time set aside in the regular school day for focused instruction on the state-adopted English language development standards to assist English learners to develop critical English language skills necessary for academic content learning in English.

Integrated English language development means instruction in which the state-adopted English language development standards are used in tandem with the state-adopted academic content standards. Integrated English language development includes specially designed academic instruction in English.

Native speaker of English means a student who has learned and used English in his/her home from early childhood and English has been his/her primary means of concept formation and communication.

Identification and Assessments

Upon enrollment in the district, each student's primary language shall be determined through the use of a home language survey.

Any student who is identified as having a primary language other than English as determined by the home language survey, and who has not previously been identified as an English learner by a California public school or for whom there is no record of results from an administration of an English language proficiency test, shall be initially assessed for English proficiency using the English Language Proficiency Assessments for California (ELPAC).

Each year after a student is identified as an English learner and until he/she is redesignated as English proficient, the summative assessment of the ELPAC shall be administered to the student during a four-month period after January 1 as determined by the California Department of Education.

The ELPAC shall be administered in accordance with test publisher instructions and 5 CCR 11518.5-11518.20. Variations and accommodations in test administration may be provided to English learners pursuant to 5 CCR 11518.30-11518.35.

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Any student with a disability who is identified as an English learner shall be allowed to take the assessment with those accommodations for testing that the student has regularly used during instruction and classroom assessment as delineated in the student's individualized education program (IEP) or Section 504 plan. If the student is unable to participate in the assessment or a portion of the assessment even with such accommodations, an alternate assessment for English language proficiency shall be administered to the student as set forth in his/her IEP.

The Superintendent or designee shall notify parents/guardians of their child's results on the ELPAC within 30 calendar days following receipt of the results from the test contractor.

The parent/guardian of a student participating in, or identified for participation in, a language instruction program supported by federal Title I or Title III funds shall receive notification of the assessment of his/her child's English proficiency. Such notice shall be provided not later than 30 calendar days after the beginning of the school year or, if the student is identified for program participation during the school year, within two weeks of the student's placement in the program. The notice shall include all of the following:

1. The reason for the identification of the student as an English learner and the need for placement in a language acquisition program.
2. The level of English proficiency, how the level was assessed, and the status of the student's academic achievement.
3. A description of the language acquisition program in which the student is, or will be, participating, including a description of all of the following:
 - a. The methods of instruction used in the program and in other available programs, including how such programs differ in content, instructional goals, and the use of English and a native language in instruction.
 - b. The manner in which the program will meet the educational strengths and needs of the student.
 - c. The manner in which the program will help the student develop his/her English proficiency and meet age-appropriate academic standards for grade promotion and graduation.
 - d. The specific exit requirements for the program, the expected rate of transition from the program into classes not tailored for English learners, and the expected rate of graduation from secondary school if applicable.
 - e. Where the student has been identified for special education, the manner in which the program meets the requirements of the student's IEP.
4. As applicable, the identification of a student as a long-term English learner or at risk of becoming a long-term English learner, as defined in Education Code [313.1](#), and the manner in which the program for English language development instruction will meet the educational strengths and needs of such students and help such students develop English proficiency and meet age-appropriate academic standards.
5. Information about the parent/guardian's right to have the student immediately removed from a program upon the parent/guardian's request.

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6. Information regarding a parent/guardian's option to decline to enroll the student in the program or to choose another program or method of instruction, if available.
7. Information designed to assist a parent/guardian in selecting among available programs, if more than one program or method is offered.

Language Acquisition Programs

Whenever parents/guardians of enrolled students, and those enrolled for attendance in the next school year, request that the district establish a specific language acquisition program in accordance with Education Code 310, such requests shall be addressed through the following process:

1. The school shall make a written record of each request, including any request submitted verbally, that includes the date of the request, the names of the parent/guardian and student making the request, a general description of the request, and the student's grade level on the date of the request. As needed, the school shall assist the parent/guardian in clarifying the request. All requests shall be maintained for at least three years from the date of the request.
2. The school shall monitor requests on a regular basis and notify the Superintendent or designee when the parents/guardians of at least 30 students enrolled in the school, or at least 20 students in the same grade level, request the same or a substantially similar type of language acquisition program. If the requests are for a multilingual program model, the district shall consider requests from parents/guardians of students enrolled in the school who are native English speakers in determining whether this threshold is reached.
3. If the number of parents/guardians described in item #2 is attained, the Superintendent or designee shall:
 - a. Within 10 days of reaching the threshold, notify the parents/guardians of students attending the school, the school's teachers, administrators, and the district's English learner parent advisory committee and parent advisory committee, in writing, of the requests for a language acquisition program.
 - b. Identify costs and resources necessary to implement any new language acquisition program, including, but not limited to, certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent professional development for the proposed program, and opportunities for parent/guardian and community engagement to support the proposed program goals.
 - c. Within 60 calendar days of reaching the threshold number of parents/guardians described in item #2 above, determine whether it is possible to implement the requested language acquisition program and provide written notice of the determination to parents/guardians of students attending the school, the school's teachers, and administrators.
 - d. If a determination is made to implement the language acquisition program, create and publish a reasonable timeline of actions necessary to implement the program. If a determination is made that it is not possible to implement the program, provide a written explanation of the reason(s) the program cannot be provided.

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The district shall notify parents/guardians at the beginning of each school year or upon the student's enrollment regarding the process to request a language acquisition program, including a dual-language immersion program, for their child. The notice shall also include the following:

1. A description of the programs provided, including structured English immersion.
2. Identification of any language to be taught in addition to English when the program includes instruction in a language other than English.
3. The manner in which the program is designed using evidence-based research and includes both designated and integrated English language development.
4. The manner in which the district has allocated sufficient resources to effectively implement the program, including, but not limited to, certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent professional development, and opportunities for parent/guardian and community engagement to support the program goals.
5. The manner in which the program will, within a reasonable period of time, lead to language proficiency and achievement of the state-adopted content standards in English and, when the program includes instruction in another language, in that other language.
6. The process to request establishment of a language acquisition program not offered at the school.
7. For any dual-language immersion program offered, the specific languages to be taught. The notice also may include the program goals, methodology used, and evidence of the proposed program's effectiveness.

Reclassification/Redesignation

The district shall continue to provide additional and appropriate educational services to English learners for the purposes of overcoming language barriers until they:

1. Demonstrate English language proficiency comparable to that of the district's average native English language speakers.
2. Recoup any academic deficits which may have been incurred in other areas of the core curriculum as a result of language barriers.

English learners shall be reclassified as fluent English proficient when they are able to comprehend, speak, read, and write English well enough to receive instruction in an English language mainstream classroom and make academic progress at a level substantially equivalent to that of students of the same age or grade whose primary language is English and who are in the regular course of study.

The measures used to determine whether an English learner shall be reclassified as fluent English proficient shall include, but not be limited to:

1. Assessment of English language proficiency using an objective assessment instrument, including, but not limited to, the ELPAC. Students must score within "Well Developed" range on the ELPAC.
2. Participation of the student's classroom teacher and any other certificated staff with direct responsibility for teaching or placement decisions related to the student. Teachers must provide

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satisfactory feedback on student performance. The student must earn a grade of C or higher in all core content area classes as evidenced by final semester grades.

3. Parent/guardian opinion and consultation.

The Superintendent or designee shall provide the parent/guardian with notice and a description of the reclassification process and of his/her opportunity to participate in the process and shall encourage his/her involvement in the process.

4. Student performance on an objective assessment of basic skills in English that shows whether the student is performing at or near grade level. Student must score within the "Standard Met" to "Standard Exceeded" range on the Smarter Balanced Assessment (SBAC) in English Language Arts. Those students who do not have a current SBAC score, must demonstrate grade level proficiency on the Reading Inventory assessment as well as the District Writing Benchmark assessment.

The Superintendent or designee shall monitor the progress of reclassified students to ensure their correct classification and placement.

The Superintendent or designee shall monitor students for at least four years following their reclassification to determine whether the student needs any additional academic support.

Advisory Committee

A parent/guardian advisory committee shall be established at the district level when there are more than 50 English learners in the district and at the school level when there are more than 20 English learners at the school. Parents/guardians of English learners shall constitute committee membership in at least the same percentage as English learners represent of the total number of students in the school.

The district's English language advisory committee shall advise the Governing Board on at least the following tasks:

1. The development of a plan for education programs and services for English learners, taking into consideration the school site plans for English learners.
2. The districtwide needs assessment on a school-by-school basis.
3. Establishment of a district program, goals, and objectives for programs and services for English learners.
4. Development of a plan to ensure compliance with applicable teacher or aide requirements.
5. Administration of the annual language census.
6. Review of and comment on the district's reclassification procedures.

In order to assist the advisory committee in carrying out its responsibilities, the Superintendent or designee shall ensure that committee members receive appropriate training and materials. This training shall be planned in full consultation with the members.

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LCAP Advisory Committee

When there are at least 15 percent English learners in the district, with at least 50 students who are English learners, a district-level English learner parent advisory committee shall be established to review and comment on the district's local control and accountability plan (LCAP) in accordance with BP 0460 - Local Control and Accountability Plan. The committee shall be composed of a majority of parents/guardians of English learners.

The advisory committee established pursuant to 5 CCR 11308, as described in the section "Advisory Committee" above, could serve as the LCAP English learner advisory committee if its composition includes a majority of parents/guardians of English learners.